



# Ocala

## Historic Preservation Advisory Board

### Minutes

---

Thursday, January 2, 2025

4:00 PM

---

1. **Call To Order**

a. Roll Call

<b>Present</b>	Vice Chair Tom McCullough Carol Barber Holland Drake Melissa Townsend Chairman Rick Hugli
<b>Absent</b>	Jane Cosand Noelle Smith

2. **The public notice for the Ocala Historic Preservation Advisory Board was posted on December 17, 2024.**

3. **Review of September 12, 2024 Meeting Minutes.**

There being no further discussion the motion carried by roll call vote.

**RESULT:** APPROVED

**MOVER:** Tom McCullough

**SECONDER:** Melissa Townsend

**AYE:** Vice Chair McCullough, Barber, Drake, Townsend, and Chairman Hugli

**ABSENT:** Cosand, and Smith

a.

**Attachments:** [9-12-24 Meeting Minutes.pdf](#)

4. **Certificates of Appropriateness**

a. **Case File # 358; COA24- 45856; 2820-028-009**

A request to substitute approved JELD-WEN and Solarium branded windows and doors with custom-wooded Andersen, Kolbe, and ThermaTru branded windows and doors.

**Attachments:** [COA24-45856 Staff Report](#)  
[COA24-45856 Application](#)

Chief Planning Official Endira Madraveren provided a brief overview of COA24-45856, a request to substitute approved JELD-WEN and Solarium branded windows and doors with custom-wooded Andersen, Kolbe, and ThermaTru branded windows and doors.

Motion to approve COA24-45856, Section 94-82(g) for the property at 200 Block of SE 2nd Street.

**RESULT:** APPROVED

**MOVER:** Holland Drake

**SECONDER:** Tom McCullough

**AYE:** Vice Chair McCullough, Barber, Drake, Townsend, and Chairman Hugli

**ABSENT:** Cosand, and Smith

**b. Case File # 171; COA24- 0003; 705 SE 4th Street**

After-the-fact addition of a driveway, consisting of grey granite rock and concrete with a 6x6 PT landscaping beam border.

**Attachments:** [COA24-0003 Staff Report](#)  
[COA24- 0003 Application](#)  
[COA24- 0003 Master Site File](#)

Ms. Madraveren said the applicant requested to have COA24-0003 postponed to February.

**RESULT:** POSTPONED

**MOVER:** Tom McCullough

**SECONDER:** Holland Drake

**AYE:** Vice Chair McCullough, Barber, Drake, Townsend, and Chairman Hugli

**ABSENT:** Cosand, and Smith

**c. Case File # 167; COA24- 0004; 316 SE Alvarez Avenue**

To replace thirteen (13) windows with 3540 Single-Hung MI windows and remove one (1) window from an accessory structure.

**Attachments:** [COA24-0004 Staff Report](#)  
[COA24- 0004 Application](#)  
[COA24- 0004 Master Site File](#)

Ms. Madraveren said COA24-0004 is postponed to February because the applicant was not present.

**RESULT:** POSTPONED

**5. Affirmative Maintenance**

None.

**6. Public Comments**

None.

**7. Staff Comments**

None.

**8. Board Comments**

None.

**8. Adjournment**

The meeting adjourned at 4:09 pm.