



Ocala

110 SE Watula Avenue
Ocala, FL 34471

Historic Preservation Advisory Board Minutes

Thursday, August 7, 2025

4:00 PM

1. Call To Order

a. Roll Call

Present

Carol Barber
Joshua DeMonte
Holland Drake
Rick Hugli
Chairperson Tom McCullough

Absent

Jane Cosand
Noelle Smith

Excused

Vice Chair Melissa Townsend

2. Public Meeting Notice Acknowledgement

The public notice for the Ocala Historic Preservation Board was posted on July 24, 2025

3. Approval of Minutes

a.

Attachments: [July 8, 2025 Meeting Minutes](#)

RESULT: APPROVED

MOVER: Rick Hugli

SECONDER: Holland Drake

4. Certificates of Appropriateness

a. Case File # 256; COA25-0022; 1244 SE 7th Street - Garage.

Attachments: [COA25- 0022 Staff Report](#)
[COA25-0022 Application](#)
[COA25-0022 Master Site File](#)

Planner II, Breah Miller, requested COA25-0022 be tabled until the September meeting to allow time for necessary modifications.

Motion to table COA25-0022.

RESULT: TABLED

MOVER: Rick Hugli

SECONDER: Carol Barber

b. Case File # 159; COA25-0024; 814 SE 4th Street - Outdoor Kitchen.

Attachments: [COA25-0024 Staff Report](#)
 [COA25-0024 Application](#)
 [COA25-0024 Master Site File](#)

Planner II Breah Miller, provided a brief overview of COA25-0024 a request to add a pre-engineered outdoor kitchen in the rear yard with an associated Administrative Variance.

Ms. Barber inquired whether the outdoor kitchen is 10 feet in height. Breah confirmed that the rear portion of the structure is 10 feet tall, sloping down to 8 feet at the front.

Ms. Barber also asked if the perimeter fence functions as a visual barrier. Breah clarified that the fence is an aluminum structure, previously approved in November 2024, and serves as a buffer in the rear yard.

Mr. Drake added that the fence is not visually prominent, as it is located behind the house.

Motion to approve COA25-0024.

RESULT: APPROVED

MOVER: Carol Barber

SECONDER: Holland Drake

5. Affirmative Maintenance

None.

6. Old Business

None.

7. New Business

None.

8. Public Comments

None.

9. Staff Comments

Planner II Breah Miller informed the board that an alternative date would need to be selected for the October meeting due to scheduled renovations in the Chambers. The board agreed to reschedule the meeting for October 14, 2025.

10. Board Comments

Mr. Hugli inquired about the status of the outdated guidelines. Breah responded, explaining that

the guidelines are intended to tailor interior standards to the specific needs of the city. She noted that some code provisions are outdated and require updates. The revised standards will impose stricter requirements; however, there may be a state statute in effect that limits the ability to implement further restrictions.

Breah also mentioned the need to hire a consultant to assist with the workload by gathering community input, and ensure the updates align with the interior standards. Once the revisions are complete, they must be approved by City Council before being published and made available to the public.

11. Next Meeting Date: September 4, 2025

12. Adjournment

The meeting adjourned at 4:16 pm.