



## Legislation Details (With Text)

**File #:** 2024-0751  
**Type:** Agenda Item **Status:** Passed  
**File created:** 2/7/2024 **In control:** City Council  
**On agenda:** 3/19/2024 **Final action:** 3/19/2024  
**Title:** Approve multi-award contract for Supply and Delivery of Herbicides, Pesticides, and Fertilizer Services on an as needed basis to SiteOne Landscape Supply, LLC, and Howard Fertilizer and Chemicals, LLC, with an aggregate expenditure not to exceed \$80,000.

**Sponsors:**

**Code sections:**

**Attachments:** 1. FOR COUNCIL-Agreement for Supply and Delivery of Herbicides, Pesticides and Fertilizer - SiteOne (REC 230802A), 2. FOR COUNCIL - Agreement for Supply and Delivery of Herbicides, Pesticides and Fertilizer - Howard Fertilizer & Chemical (REC 230802B), 3. Bid Tabulation - Herbicides Pesticides and Fertilizer (REC 230802) 1-10-24

Date	Ver.	Action By	Action	Result
3/19/2024	1	City Council	Approved	Pass

Submitted By: Preston Pooser

Presentation By: Bill Rodriguez

Department: Recreation and Parks

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### STAFF RECOMMENDATION (Motion Ready):

Approve multi-award contract for Supply and Delivery of Herbicides, Pesticides, and Fertilizer Services on an as needed basis to SiteOne Landscape Supply, LLC, and Howard Fertilizer and Chemicals, LLC, with an aggregate expenditure not to exceed \$80,000.

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### OCALA'S RELEVANT STRATEGIC GOALS:

Operational Excellence, Quality of Place

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### PROOF OF PUBLICATION:

Bid Released to Public: 10/24/24

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### BACKGROUND:

On October 24, 2023, the City issued Invitation To Bid (ITB) No. REC/230802 for the supply and delivery of herbicide, pesticide and fertilizer to the Recreation and Parks Department on an as needed basis. Three (3) firms responded of which two, SiteOne Landscape Supply, LLC, and Howard Fertilizer & Chemicals, LLC, were found to be responsive and responsible. Heritage Landscape Supply's bid was rejected as non-responsive.

Bidder Name	Office Location	Total Bid Amount
SiteOne Landscape Supply	Cleveland, OH	\$ 73,462.94
Howard Fertilizer & Chemical, LLC	Orlando, FL	\$ 81,071.79
Heritage Landscape Supply	<u>Mckinney, TX</u>	\$ 76, 930.68
<b>*Bid Rejected – Vendor refuses to hold any line-item prices for longer than 90 days.</b>		

## FINDINGS AND CONCLUSIONS:

SiteOne Landscape Supply, LLC. along with Howard Fertilizer & Chemicals, LLC. met all requirements of ITB# REC/230802 and, after a review of references and all other bid criteria, staff recommends awarding both vendors the contract. The utilization of a multi-vendor contracting arrangement will enable the Recreation and Parks Department to meet its needs for prompt delivery of herbicide, pesticide and fertilizer.

The initial term of the agreement is for three years, with one optional two-year renewal period upon mutual consent of both parties.

The annual contract amount for Supply and Delivery of Herbicides, Pesticides, and Fertilizers Services As-Needed is \$51,511.58. Awarding the contract to both vendors will ensure efficiency and availability.

## FISCAL IMPACT:

The contract for Supply and Delivery of Herbicides, Pesticides, and Fertilizers Services As Needed will have an annual fiscal impact of \$51,511.58. Supply and Delivery of Herbicides, Pesticides, and Fertilizers Services As-Needed is budgeted in the Recreation and Parks Department Budget (001-021-120-572-57-52010). Adequate funds are budgeted to cover the cost of these services.

## PROCUREMENT REVIEW:

These goods were procured in compliance with the City's Procurement Policy.

## LEGAL REVIEW:

This Agreement will be reviewed and approved for form and legality by City Attorney, William E. Sexton.

## ALTERNATIVE:

- Approve with Changes
- Table
- Deny

