Legislation Text

File #: 2024-1693, **Version:** 1

Submitted By: Christina Guy

Presentation By: Gary Crews

Department: Facilities Management

STAFF RECOMMENDATION (Motion Ready):
Approve additional expenditures under the contract for as-needed electrical repair and installation services with Stokes Electric in the amount of $50,000

OCALA'S RELEVANT STRATEGIC GOALS:
Operational Excellence

PROOF OF PUBLICATION:
N/A

BACKGROUND:
The City of Ocala ("City") has an ongoing need for qualified electrical contractors to provide as-needed repair and installation services for its facilities.

To address this need, Request for Quotation (RFQ) No.: FAC/220859) was issued on October 17, 2022, to solicit bids for electrical repairs and installation services. Following a competitive solicitation process, Chuck Stokes Electric of Central Florida, Inc. (Stokes Electric) emerged as the lowest responsive and responsible bidder. Contract No. FAC/220859 was formally awarded to Stokes Electric on December 7, 2022, with an original estimated maximum expenditure of $50,000 over the course of the contract's two-year term.

On October 17, 2023, Council approved additional expenditures under Contract No. FAC/220859 in the amount of $100,000 to cover generator installations and ongoing electrical repairs.

FINDINGS AND CONCLUSIONS:
To date, expenditures under Contract No. FAC/220859 have totaled $124,688. The Facilities Department anticipates an additional $50,000 is needed to cover expenditures for the remainder of the contract term ending December 6, 2024.

FISCAL IMPACT:
Funding for this contract is available in account #001-026-321-519-51-46010-Repair and Maintenance.

PROCUREMENT REVIEW:

These services were procured in compliance with the City's Procurement Policy.

LEGAL REVIEW:

The underlying Agreement was reviewed and approved as to form and legality by City Attorney, William E. Sexton.

ALTERNATIVE:

- Approve with Changes
- Table
- Deny