

From: [City of Ocala - Contracting Officer](#)
To: [Christina M. Guy](#); [Shayatta J. Roberts](#); [Daphne Robinson](#); [Megan Dugan](#); [Contracts](#); [Eileen M. Marquez](#); [Louis Joseph](#); [Ashley Presley](#); [David C. Williams](#); [Patricia Lewis](#)
Subject: Your policy exception has been approved.
Date: Thursday, December 18, 2025 8:09:52 AM

Your policy exception has been **approved**.

Approval Comments: drobinson@ocalafl.org

The department is approved to utilize the General Services Administration (GSA) Multiple Award Schedule GS-03F-113DA to purchase a JLG Compact Crawler Electric Boom Lift. As a political subdivision of the state of Florida, the City of Ocala qualifies as an eligible user of cooperative purchasing agreements like the GSA Multiple Award Schedule. GSA contracts are negotiated by the federal government with the intent of securing equal to or better "most favored customer" pricing plus a discount offered to GSA and other authorized purchasers. The underlying agreement for Industrial Products and Services (Machinery and Components) is through June 12, 2026 and has been evaluated and determined by Fleet Services to be cost-effective and afford the City best value. PLEASE ESTABLISH A MUNIS CONTRACT NUMBER AND ISSUE A REQUISITION SO THAT A PURCHASE ORDER CONTAINING THE CITY'S TERMS AND CONDITIONS CAN BE GENERATED. THE CONTRACT WILL NEED TO BE TAKEN TO COUNCIL FOR APPROVAL ONCE THE DEPARTMENT IS READY TO PROCEED. PLEASE ENSURE THIS EXCEPTION APPROVAL IS ATTACHED TO THE MUNIS CONTRACT, REQUISITION, AND AGENDA ITEM.

Procurement/Contract/P-Card Exception

Select exception type:

Contract

Reason for contract exception:

Direct Purchase off Governmental Contract (Goods Only)

Enter a brief description of your exception request:

Fleet was recently approved to purchase a lift utilizing contract no. GOVMVMT #24101-RFP-DST. Upon further research, it has been determined that the department would like to purchase an electric lift utilizing the GSA Contract No. GS-03F-113DA with Federal Contracts Company. This equipment will provide a safer and more efficient method for performing necessary repairs in locations where roof access is restricted or where the absence of a parapet wall presents safety concerns.

Attach all documents related to the exception that can assist the

[GOVMVMT_24101-RFP-DST - Your policy exception has been approved..pdf](#)

Contracting Officer's decision.

[City of Ocala-X600AJ-E_GSA quote 1124.pdf](#)
[GSA Contract GS-03F-113DA.pdf](#)

Department

(FLT) FLEET

Requestor Name

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Requestor Email

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Courtesy Copy Email 1

JKing@ocalafl.gov

Who authorized requesting this exception?

John King