



City of Ocala
INFORMATION TECHNOLOGY
City Council Agenda Item



Date: February 26, 2003

To: Susan M. Miller, City Manager

From: Lynne Ciaraldi, IT Director

Subject: RFQ #12 – Building/Planning Software & Implementation Services

Recommendation: Request approval to negotiate contracts for the purchase and implementation of the Trakit Community Development Software from CRW Associates for process automation in the Building and Planning Departments.

Background Discussion: From review of proposals submitted, vendor demos, and client site visits, the Selection Committee has determined this system to be the best fit for the City to streamline processes in the Building, Planning, and Engineering Departments eliminating excessive manual record keeping, printed reports, and redundant data entry.

Policy Impact: Improving the Permitting Process is included under Goal #2

Fiscal/Budget Impact: The \$200,000 approved project budget will cover the cost of this implementation. Recurring maintenance/support costs will be budgeted annually by IT.

Coordination with Other Departments or Agencies: Building, Planning, Engineering, IT, and Purchasing staff were involved throughout the evaluation process.

Implementation Timeline: Implementation will commence within 3 weeks of contract execution. Project duration is expected to take 6-7 months.

10 (b)