



CONTRACT# AIR/220118

CITY OF OCALA

CONTINUING PROFESSIONAL SERVICES

CONTRACT WORK ORDER

WORK ORDER NUMBER # 2

EFFECTIVE DATE: 02 / 07 / 2023

DMR

Contract Manager
Approval/Initials

Project Title: Preparation of Documented CATEX

To: *McFarland Johnson, Inc.*
49 Court Street
Suite 240
Binghamton, VY 13901

Attn:

FUNDING SOURCE:

EXPENDITURE
ACCOUNT NUMBER:

451-027-720-542-54-31010

In accordance with your executed City Council Agreement, you are hereby authorized to commence the work outlined in the attached scope of work. The approved work order amount as a maximum limiting amount shall not to exceed **\$ 7486.00.**

Requested By: *Matthew Grow* Date: 02 / 07 / 2023
Department Director

Approved By: *Peter A. Lee* Date: 02 / 07 / 2023
Council President/City Manager

MASTER AGREEMENT FOR PROFESSIONAL SERVICES

TASK ORDER FORM

Effective Date Upon Execution Task Order No. 1.

Client Project No. _____ Engineer Project No. 19033.01.

This Task Order is entered into on the effective date noted above pursuant to the "Master Agreement for Professional Services" between City of Ocala, Florida ("Client") and McFarland Johnson Inc. ("Consultant"), dated **July 20, 2022** ("Agreement"). The Agreement is incorporated herein and forms an integral part of this Task Order.

Services Authorized: Preparation of a Documented CATEx for a proposal land release.

Client authorizes Consultant to perform the Engineering Services described in Exhibit A attached hereto and incorporated herein, which Exhibit A is marked with the above noted Task Order No. 1 and consists of six (6) page(s).

Pricing

N/A Time and Expense per Agreement and Exhibit B to the Agreement.

X Firm Lump Sum Price of \$7,486.00

N/A Other (Describe):

Schedule

Services may commence upon execution.

Witness:

Linda M. Monahan

Name: Linda M. Monahan

Date: 1/17/23

Consultant:

James M. Festa

Name: James M. Festa

Date: 1/17/23

Accepted By:

Matthew Grow

Airport Engineer

Date: 02 / 07 / 2023

Approved By:

Peter A. Lee

Date: 02 / 07 / 2023

EXHIBIT A – TASK ORDER NO. 1

SCOPE OF SERVICES

PREPARATION OF DOCUMENTED CATEX

OCALA INTERNATIONAL AIRPORT

January 2023

PROJECT OVERVIEW

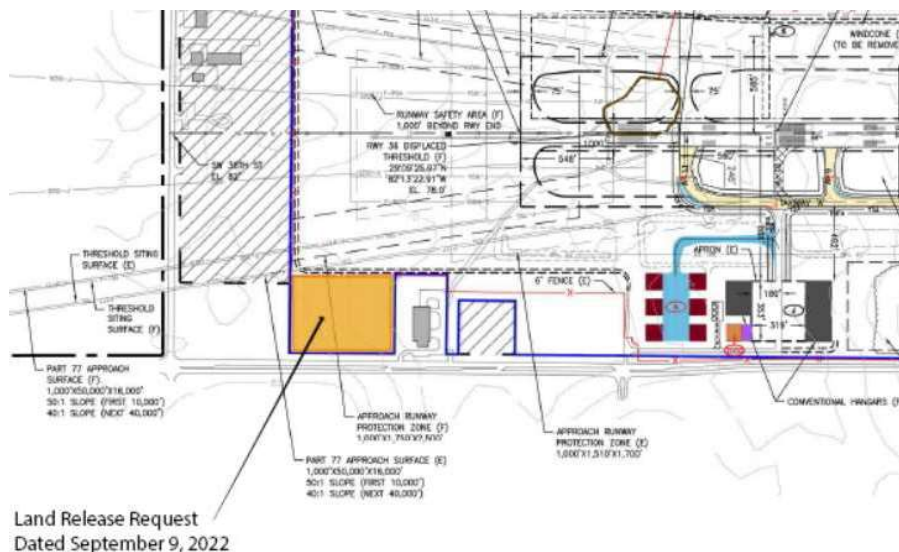
Ocala International Airport (OCF) (CLIENT) completed a “Categorical Exclusion (CATEX) Short Form” under Federal Aviation Administration Order 1050.1f, paragraphs 5-6.1 through 5-6.6 for the proposed Property Release. In conjunction with the administrative CATEX, all Connected Actions must be included. Since the future use of the site is known, a description of the proposed land use and associated indirect impacts must be summarized and a Documented CATEX must be prepared.

SCOPE OF WORK

By request of the Client, McFarland Johnson, Inc. (CONSULTANT) will provide the following professional services and deliverables under this contract related to preparation of the Documented CATEX. The following task will be completed. Our scope of work assumes that the proposed action would involve that could affect the qualification of the project as a CATEX.

TASK 1: DATA COLLECTION AND SITE RECONNAISSANCE

The CONSULTANT will conduct a site reconnaissance walkover at the subject property identified as “Land Release Request, Dated September 9, 2022). The purpose of the reconnaissance is to document visible environmental conditions or natural features.



The scope of work does not consider species survey nor ecological studies.

TASK 2: PREPARATION OF THE DOCUMENTED CATEX

As the initial step for the documented CATEX, the Consultant, in coordination with the CLIENT, will develop the purpose and need narrative explaining why OCF needs to implement this project. The following tasks are included in this assignment:

- The CONSULTANT will utilize existing documentation and available information from OCF to develop the CATEX documents. The documents will be developed and submitted to the CLIENT for review and signature. The CONSULTANT will coordinate submission to the FAA and address comments received.
- Prepare and submit a CATEX Form and supporting documentation to the FAA for review and approval indicating that the project qualifies for a CATEX under the NEPA in accordance with FAA Order 5050.4B.
- Upon submission of the CATEX Form, follow up with the FAA to facilitate review and approval of the CATEX.
- The CATEX will be prepared in accordance with FAA Order 5050.4B, "National Environmental Policy Act Implementing Instructions for Airport Projects", and FAA Order 1050.1F, "Environmental Impacts Policies and Procedures" (February 2020).

PROJECT DELIVERABLES

The project tasks outlined previously will culminate in the following deliverables:

- **Documented CATEX**

ASSUMPTIONS:

- This proposal is based on the information available at this time. The fees may require revision if the Project/Scope definition changes from the description presented in this document or if additional scope is added.
- Additional meetings, peer reviews for design revisions from the CLIENT shall constitute out of scope / additional services to CONSULTANT.
- If the CLIENT is aware of any specialized knowledge or experience that is material to recognized environmental conditions in connection with a given property or area, it is the CLIENT's responsibility to bring it to the attention of the Engineer before a site visit is performed by the CONSULTANT.
- Any change, expenses and/or technical support, other than those described in this proposal, may result in an increase of the cost included herein. Any additional studies or supplements, or additional support and/or expenses that are not described in this proposal will not be performed without an agreement between the CLIENT and authorized via Change Order by the CLIENT.

PROJECT SCHEDULE

The project tasks outlined previously are scheduled to be completed according to the following timeline:

- **Documented CATEX** – Three (3) weeks from NTP

EXHIBIT B
Property Release Documented CATEX

Ocala International Airport

January 16, 2023

FEE SUMMARY

	DESIGN / PLANNING SERVICES	
1. DIRECT TECHNICAL LABOR	\$3,796.00	
2. DIRECT EXPENSES	\$190.00	
3. SUBCONSULTANT COSTS	\$3,500.00	
Environmental Resource Solutions	\$3,500	
4. SUBCONTRACT COSTS - (ESTIMATE)		
5. TOTAL FEE ESTIMATE	\$7,486.00	
6. TOTAL FEE FOR ALL SERVICES		\$7,486

NOTE: Authorized hours worked in excess of forty per week are subject to a premium time charge



16 January 2023

Mr. Bob Overby, P.E.
McFarland Johnson
VIA Email: roverby@mjinco.com

**RE: Ocala International Airport – 7-Acre Surplus Parcel
Proposal/Contract for Services
ERS Proposal No. P23005**

Dear Mr. Overby:

SES Energy Services LLC, is pleased to provide you with this proposal/contract for completing an ecological assessment of an approximate 7-acre parcel located at Ocala International Airport (OCF). The assessment will include a site inspection and documentation necessary to support a Documented CATEX.

SES Energy Services will complete the following tasks:

- Perform a site visit to determine whether the project includes any extraordinary circumstances as described in FAA Order 1050.1F, 5-2. Extraordinary circumstances include, but are not be limited to, potential impacts to federally- or state-listed species, cultural/historic resources, or jurisdictional wetlands.
- Prepare a detailed narrative of our findings with relevant graphics to support a Documented CATEX.

Our services do not include detailed archaeological or historic resource investigations or surveys. This scope and fee do not include permitting or relocation of any identified protected species. Jurisdictional wetlands are not likely to be found on the parcel (based on a preliminary review); therefore, permitting is not included in this scope or fee.

SES Energy Services will provide these services for a not-to-exceed fee of \$3,500.00.

Meetings/Consultation. Any requested meetings or consultation that are beyond the scope of services as described above will be invoiced on a time and materials basis at standard hourly rates.

If this proposal, which incorporates the attached General Terms and Conditions by reference, meets with your approval, please sign below and return a copy to our office as your authorization to proceed. We look forward to working with you.

TERMS ACCEPTED:

For: _____

Date: _____

By: _____

(Signature)

(Printed/Typed)

For: **SES Energy Services LLC**

Date: 16 January 2023

By: 

(Signature)

Kim Allerton

(Printed/Typed)

(KMAIP23005_Ocala International Airport_Surplus Parcel Assessment

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Document History



01 / 30 / 2023
13:10:23 UTC-5

Sent for signature to Daphne Robinson (drobinson@ocalafl.org), Matthew Grow (mgrow@ocalafl.org) and Peter Lee (plee@ocalafl.org) from biverson@ocalafl.org
IP: 216.255.240.104



02 / 06 / 2023
17:13:14 UTC-5

Viewed by Daphne Robinson (drobinson@ocalafl.org)
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02 / 06 / 2023
17:13:22 UTC-5

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02 / 07 / 2023
14:08:19 UTC-5

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IP: 216.255.240.104



02 / 07 / 2023
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IP: 216.255.240.104

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02 / 07 / 2023
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IP: 216.255.240.104



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14:46:12 UTC-5

The document has been completed.