From: City of Ocala - Contracting Officer
To: Luis Acosta; Daphne Robinson; Karen Czechowicz; Michelle Brooker; Patricia Lewis; Shayatta J. Roberts
Subject: Your policy exception has been approved.
Date: Friday, July 28, 2023 11:56:31 AM

Your policy exception has been **approved**.

Approval Comments: This procurement exception seeking authorization to procure pump, motor, and equipment repair services under a piggyback agreement of New Smyrna's Agreement for Motor Repair Services with Florida Armature Works, Inc. is approved as best value and best approach. In May 2018, the former Contracting Officer authorized the piggybacking of Toho Water Authority's competitively solicited Agreement with Florida Armature Works for pump and motor repair services for a term which expired, after renewal, on January 26, 2021 (WSD/18-022). On January 19, 2021, City Council approved the piggybacking of a similar agreement between Indian River County and Florida Armature Works for a term which expires on August 13, 2023 (WSD/201072) up to an aggregate expenditure amount of $100,000. On July 17, 2023 Herman Garcia, VP for Florida Armature Works, verified that there was no objection to the City of Ocala piggybacking the Agreement for Pump and Motor Repair Services between Florida Armature Works and New Smyrna Beach Utilities (RFP 22-22) and that the same pricing, terms, and conditions would be extended. New Smyrna Beach competitively solicited its contract for pump and motor repair services under Request for Proposals 22-22 and Florida Armature Works was found to be the highest ranking proposer. The pricing set forth in the underlying agreement has been reviewed and found to be competitive and consistent with the market. PLEASE ISSUE A REQUEST TO CONTRACTS SO THAT A PIGGYBACK AGREEMENT CAN BE PREPARED WITH A TERM TO RUN FROM THE DATE OF EXECUTION THROUGH JANUARY 29, 2024 WITH UP TO THREE ADDITIONAL ONE YEAR RENEWALS CONTINGENT UPON NEW SMYRNA'S RENEWAL OF RFP22-22. IF THE TOTAL EXPENDITURE FOR THE INITIAL TERM WILL EXCEED $50,000, THIS CONTRACT WILL NEED TO BE PLACED ON AN UPCOMING COUNCIL AGENDA. PLEASE ENSURE THE NEW SMYRNA CONTRACT AND THIS EXCEPTION APPROVAL ARE ATTACHED TO THE MUNIS CONTRACT ESTABLISHED FOR RECORDKEEPING.

Procurement/Contract/P-Card Exception

Select exception type: Procurement

Reason for procurement exception: Piggyback Request in Lieu of Bid

Enter a brief description of your exception request:	For the past four and a half years, Florida Armature Works has provided pump, motor and equipment repair services for the Water Resources Equipment Maintenance Department and the Stormwater Department with excellent workmanship and customer relationships. Our active contract # 201072 expires on 08/12/2023. If it can be arranged, we would like to take advantage of a contract from the City of New Smyrna for the same type of services with Florida Armature Work. Attached: 7/18/2023 - Response email from Florida Armature Works
Attach all documents related to the exception that can assist the Contracting Officer's decision.	New Smyrna's RFP 22-22 Solicitation.pdf Fully Executed Florida Armature Contract RFP 22-22 Signed 1-30-23.pdf
Department	(WRS) WATER RESOURCES
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Requestor Email	lacosta@ocalafl.org
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Courtesy Copy Email 1	kmiller@ocalafl.org
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Who authorized requesting this exception?	Luis Acosta