

## Tom Duncan

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**From:** City of Ocala - Contracting Officer <noreply@jotform.com>  
**Sent:** Thursday, March 13, 2025 9:43 AM  
**To:** Tom Duncan; Michelle Brooker; Patricia Lewis; Shayatta J. Roberts; Daphne Robinson; Laitishia Crutchfield  
**Subject:** Your policy exception has been approved.

Your policy exception has been **approved**.

**Approval Comments: drobinson@ocalafl.org**

The department is approved to piggyback the Georgia contract for Public Mass Transit Vehicles and Related Options, Equipment, and Accessories (Contract No. 99999-SPD-SPD0000212-0002) with Hometown Manufacturing Inc. for the purchase of an FTA Category 3 Deisel-Powered Trolley Bus. SunTran was previously approved to purchase an electric trolley under this same cooperative agreement; however, the required Altoona testing for FTA approval of the electric trolley failed and the timeline for purchase of that vehicle is no longer feasible for the department. The provision of Category 3 Trolley Buses was awarded solely to Hometown Manufacturing, Inc. under the Georgia contract. SunTran staff conducted the a price analysis as required by FTA regulations and based on a comparison between suppliers found that Hometown offered best value with pricing of \$413,363.17 as compared to Gillig's \$845,487. Another vendor was contacted for a third quote, but was unresponsive. Both SunTran and Procurement staff have evaluated the contract documents and solicitation documents. The solicitation conducted by the state of Georgia was conducted in compliance with 2 CFR 200. The resulting contract is for a term of three years beginning July 1, 2023 and ending June 30, 2025 with three one-year renewals. In its quote, Hometown has agreed to extend the same pricing to the City of Ocala that was offered to the State of Georgia under Contract No. 99999-SPD-SPD0000212-0002. Based on the price analysis conducted, staff and Procurement have found this pricing to be fair and reasonable. PLEASE ESTABLISH A MUNIS CONTRACT NUMBER AND ISSUE A REQUISITION SO THAT A PURCHASE ORDER CONTAINING THE CITY AND FTA TERMS AND CONDITIONS CAN BE GENERATED. THE CONTRACT WILL NEED TO BE TAKEN TO COUNCIL FOR APPROVAL ONCE THE DEPARTMENT IS READY TO PROCEED. PLEASE ENSURE THIS EXCEPTION



APPROVAL IS ATTACHED TO THE MUNIS CONTRACT, REQUISITION, AND AGENDA ITEM.

## Procurement/Contract/P-Card Exception

**Select exception type:**

Procurement

**Reason for procurement exception:**

Piggyback Request in Lieu of Bid

**Enter a brief description of your exception request:**

Seeking approval to purchase one diesel trolley bus from the Georgia State contract for Public Mass Transit Vehicles and Related Options, Equipment, and Accessories (Contract No. 99999-SPD-SPD0000212-0002) with Hometown Manufacturing Inc. for the purchase of a FTA Category 3 Trolley Bus. SunTran has a need for an trolley bus.

Quotes were received from two (2) domestic-based manufacturers of trolley buses: (1) Hometown Manufacturing, Inc.; and (2) Gillig, LLC. SunTran staff conducted the a price analysis as required by FTA regulations and based on a comparison between suppliers found that Hometown offered best value with pricing of \$413,363.17 as compared to Gillig's \$845,487.00. Both SunTran and Procurement staff have evaluated the contract documents and solicitation documents. The solicitation conducted by the state of Georgia was conducted in compliance with 2 CFR 200. The resulting contract is for a term of three years beginning July 1, 2023 and ending June 30, 2025 with three one-year renewals. In its quote, Hometown has agreed to extend the same pricing to the City of Ocala that was offered to the State of Georgia under Contract No. 99999-SPD-SPD0000212-0002. Based on the price analysis conducted, staff and Procurement have found this pricing to be fair and reasonable.

**Attach all documents related to the exception that can assist the Contracting Officer's decision.**

[Attachment A eRFQ Public Mass Transit Vehicles and Related .pdf](#)  
[Attachment C Federal-FTA Requirements.pdf](#)  
[Attachment J FTA-Master-Agreement-v29-2022-02-07.pdf](#)  
[Attachment K Federal Requirements and Clauses.pdf](#)  
[Attachment L - Certifications.pdf](#)  
[Fully Executed Contract 7-1-23.pdf](#)  
[Hometown Mfg - Attachment O Certification of Specifications Deviation Compliance.pdf](#)  
[Hometown Mfg Att L - Federally Required Cert - Hometown Mfg.pdf](#)  
[Hometown MT-MR7 - FMVSS - View 30-34 .pdf](#)  
[Hometown MT-MR7 - FMVSSView 35-39 .pdf](#)  
[NOA 99999-SPD0000212 .pdf](#)  
[City of Ocala, FL - Mainstreet Quote - 2.5.25 - GA DOAS Contract Pricing.pdf](#)  
[Hometown Trolley DoAS GA Contract.pdf](#)  
[OCALA, FL 30' LOW FLOOR DIESEL TROLLEY OFF JTA - STATE OF FLORIDA P-23-030 CONTRACT PRICE SUMMARY 3-7-2025.pdf](#)  
[Price Analysis.pdf](#)

**Department**

(SUN) SUNTRAN

**Requestor Name**

Tom Duncan

**Requestor Email**

tduncan@ocalafl.gov

**Phone number**

(352) 209-1771

**Courtesy Copy Email 1**

dwilliams@ocalafl.gov

**Who authorized requesting this exception?**

Tom Duncan