



FIRST AMENDMENT TO AGREEMENT FOR SHIP/HOME/CDBG ROOF REPLACEMENT

THIS FIRST AMENDMENT TO AGREEMENT FOR SHIP/HOME/CDBG ROOF REPLACEMENT, ("First Amendment") is entered into by and between the **CITY OF OCALA**, a Florida municipal corporation ("City"), **LEE BRITT** ("Owner"), and **FLORIDA HOME CONTRACTORS, INC.**, a for-profit corporation duly organized and authorized to do business in the state of Florida (EIN: 30-0463963) ("Contractor").

WHEREAS, on April 4, 2024, City, Owner, and Contractor entered into an Agreement for SHIP/HOME/CDBG roof replacement (the "Original Agreement"), City of Ocala Contract No.: CDS/240235; and

WHEREAS, City, Owner, and Contractor now desire to amend the Original Agreement to reflect an increase in the Contract Price necessitated by the Work Change Directive issued May 8, 2024 and attached hereto as **Exhibit A – Work Change Directive**.

NOW THEREFORE, in consideration of each of the foregoing recitals and the following mutual covenants, conditions and other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, City, Owner and Contractor agree as follows:

1. **RECITALS.** City and Contractor hereby represent and warrant that the Recitals set forth above are true and correct.
2. **INCORPORATION OF ORIGINAL AGREEMENT.** The Original Agreement between City, Owner, and Contractor is hereby incorporated by reference as if set forth herein in its entirety and remains in full force and effect, except for those terms and conditions expressly amended by this First Amendment.
3. **AMENDMENT TO PARAGRAPH 5 – COMPENSATION.** The language contained in Paragraph 5 – Compensation of the Original Agreement is hereby deleted and replaced with the following (all remaining sections of Paragraph 5 – Compensation remain in effect):

COMPENSATION. City shall pay Contractor, on behalf of the Owner, for the performance of the work, and in accordance with the contract documents, a total price in the amount of **TWENTY-SEVEN THOUSAND, FOUR HUNDRED EIGHTY-SIX AND NO/100 DOLLARS (\$27,486)**. It is understood the amounts to be paid will be for satisfactory work completed rather than the estimated prices. Payments shall be made, at the unit price and/or lump sums specified for the various items in the Contractor's proposal as provided in the specifications.

- A. The modified Contract Price represents the sum of the original bid price of **\$19,890** and the total cost of **Change Order #1** as set forth in **Exhibit A – Work Change Directive**.
4. **NOTICES.** All notices, certifications or communications required by this First Amendment shall be given in writing and shall be deemed delivered when personally served, or when received if by facsimile transmission with a confirming copy mailed by registered or certified mail, postage prepaid, return receipt requested. Notices can be concurrently delivered by email. All notices shall be addressed to the respective parties as follows:



If to Contractor: Florida Home Contractors, Inc.
Attention: Brian Suciu
9400 NE 307th Avenue
Salt Springs, Florida 32134
PH: 352-304-6656
E-Mail: flhomescontractors@gmail.com

If to City: Daphne Robinson, Esq., Contracting Officer
City of Ocala
110 SE Watula Avenue, Third Floor
Ocala, FL 34471
E-Mail: notices@ocalafl.gov
PH: 352-629-8343

with copy to: William E. Sexton, Esq., City Attorney
City of Ocala
110 SE Watula Avenue, Third Floor
Ocala, FL 34471
E-Mail: cityattorney@ocalafl.gov

5. **COUNTERPARTS.** This First Amendment may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.
6. **ELECTRONIC SIGNATURE(S).** Contractor, if and by offering an electronic signature in any form whatsoever, will accept and agree to be bound by said electronic signature to all terms and conditions of this First Amendment. Further, a duplicate or copy of the First Amendment that contains a duplicated or non-original signature will be treated the same as an original, signed copy of this original First Amendment for all purposes.
7. **LEGAL AUTHORITY.** Each person signing this First Amendment on behalf of either party individually warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this First Amendment.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW.]



IN WITNESS WHEREOF, the parties have executed this First Amendment on the dates set forth below.

ATTEST:**CITY OF OCALA**

DocuSigned by:
Angel B. Jacobs
8DB3574C28E54A5...

Angel B. Jacobs
City Clerk

DocuSigned by:
Christopher Watt
8C8089F07388433...

Christopher Watt
Chief of Staff

Date: 5/29/2024

**Reviewed and Approved by Community
Development Services Department:****FLORIDA HOME CONTRACTORS, INC.**

DocuSigned by:
James Haynes
422EB2388100410...

James Haynes, Director
Community Development Services

DocuSigned by:
Brian Suci
F07C88877DE0453...

(Authorized Signatory)

By: Brian Suci

(Printed Name of Signatory)

Approved as to form and legality:

Title: Owner

(Title of Authorized Signatory)

DocuSigned by:
William E. Sexton
807DCFC4E8BE429...

William E. Sexton, Esq.
City Attorney

Date: 5/17/2024



CONTRACT# CDS/240235

**Witnesses for Property/Homeowner
Signature:**

Kasey Nelson
(Signature of First Witness)

Kasey Nelson
(Printed Name of First Witness)

[Signature]
(Signature of Second Witness)

Ailin Abboud
(Printed Name of Second Witness)

PROPERTY/HOMEOWNER

[Signature]
(Signature of Property/Homeowner)

EDWARD L BRITT
(Printed Name of Homeowner)

Date: 6/14/24

Work Change Directive

PO#: _____

DATE: 4/29/2024PROJECT NAME: Lee Britt Roof ReplacementPROJECT ADDRESS: 46 NE 28th Ave Ocala, FLCONTRACTOR SIGNATURE: Brian J. Lewis

The following change(s) have been requested: 1

Demo Chimney
Additional Wood Work
Support bracing for interior walls
Additional Dumpster

☒ Contractor's Estimate Attached

APPROVALS:

DATE:

James Haynes5/8/2024Christopher Lewis4/29/2024

Christopher Lewis

Estimated increase/decrease in Contract Price

Estimated increase/decrease in Contract Times

Current Contract Price: \$ 19,890.00Completion: 0 days.Request No.: () \$ 7,596.86New Proposed Price: \$ 27,486.86

If the change involves an increase, the
estimated amount is not to be exceeded
without further authorization

If the change involves an increase, the estimated
times are not to be exceeded without further
authorization

COMMENTS: _____

**NOTE: PLEASE E-MAIL COMPLETED FORM TO CLEWIS@OCALAFL.ORG
IF YOU HAVE ANY QUESTIONS PLEASE CALL CHRIS LEWIS (352) 629-8333**

S:\COO_ACM_DS_Development_and_Planning\Grant Programs\CDBG\Master Documents\Contract for Housing Rehab\Contractor packet

ESTIMATE

Florida Home Contractors, Inc.
19261 N US Hwy 301
Citra, FL 32113

flhomecontractors@gmail.com
407-952-7998



City of Ocala

Bill to
City of Ocala
201 SE 3rd Street
Ocala, FL 34471

Ship to
City of Ocala
Lee Britt - Residential Re Roof
46 NE 28th Ave
Ocala, FL 34470

Estimate details
Estimate no.: 522-1186
Estimate date: 04/28/2024

#	Product or service	Description	Qty	Rate	Amount
1.	Change Order	Additional wood work - labor & Materials	1	\$7,600.00	\$7,600.00
Total					\$7,600.00

Exhibit A - Work Change Directive**CONTRACT# CDS/ 240235****Additional wood work for Lee Britt Roof Replacement****Materials**

1x2x8 Treated	36	3.18	\$	114.48
1/2" galvanized carriage bolts	15	2.88	\$	43.20
1/2" 13 Galvanized Heads	15	0.48	\$	7.20
Galvanized washers	15	0.42	\$	6.30
2x6x16	9	15.57	\$	140.13
2x6x8	16	7.78	\$	124.48
2x8x16	8	15.16	\$	121.28
Plywood	35	36.74	\$	1,285.90
2x6x10	25	9.28	\$	232.00
Additional required materials	1	250	\$	250.00
Additional Dumpster	1	600	\$	600.00
	Subtotal		\$	2,924.97
	Tax		\$	204.75
	Total		\$	3,129.72

Labor

1x2x8 Treated \$2.00 per foot	36	16	\$	576.00
1/2" galvanized carriage bolts	15	10	\$	150.00
1/2" 13 Galvanized Heads	15	0	\$	-
Galvanized washers	15	0	\$	-
2x6x16 \$2.00 per foot	9	32	\$	288.00
2x6x8 \$2.00 per foot	16	16	\$	256.00
2x8x16 \$2.00 per foot	8	32	\$	256.00
Plywood	35	25	\$	875.00
2x6x10 \$2.00 per foot	25	20	\$	500.00
Chimney Demo	1	300	\$	300.00
			\$	3,201.00
	Sub Total		\$	6,330.72
	O&P		\$	1,266.14
	Total:		\$	7,596.86

**FINAL INSPECTION****OWNER(S):** Lee Britt**ADDRESS:** 46 NE 28th Ave Ocala FL

All work has been completed according to the Scope of Work and change order(s) as applicable.

Acceptance of Final Inspection:

OWNER Lee Britt **DATE** 4/30/24
LEE BRITT

Print name

CONTRACTOR Chris Mack **DATE** 4/30/2024
Christina Mack - Director

Print name

CITY STAFF Christopher Lewis **DATE** 5/6/2024

Christopher Lewis
Print name



CONTRACTOR'S FINAL PAYMENT AFFIDAVIT

State of Florida
County of Marion

City of Ocala Contract Number: CDS/240235

Before me, the undersigned authority, personally appeared Brian Suciu
(name of person executing affidavit)
and deposes their personal knowledge of the following:

1. Affiant is the owner/principal of Florida Home Contractors, Inc.
(name of business), which does business in the State of Florida, hereinafter referred to as the "Contractor." Affiant is a fully authorized representative of Contractor, empowered to execute a full and final release of lien for Contractor and to otherwise bind Contractor as stated herein.

2. Contractor, pursuant to the contract with Lee Britt
(name of Owner contract is with), hereinafter referred to as the "Owner," has furnished or caused to be furnished labor, materials, and services for the construction of certain improvements to real property as set forth in said contract.

3. This affidavit is executed by the Contractor in accordance with section 713.06 of the Florida Statutes for the purposes of obtaining final payment from the Owner in the amount of \$ 19,890.00
(amount of money owed to you).

4. All work to be performed under the contract has been fully completed, and all subcontractors and suppliers under this contract have been paid in full, except the following listed lienors:

NAME OF LIENOR (SUBCONTRACTOR & SUPPLIER OWED MONEY)	AMOUNT DUE
<u>N/A</u>	\$
	\$
	\$

[LIST NAMES OF ALL LIENORS (SUBCONTRACTORS & SUPPLIERS) STILL OWED MONEY BY YOU UNDER THIS CONTRACT]

Brian Suciu
Affiant/Prime Contractor Signature

4/30/2024
Date

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, on 4.30.2024
(notary date), by Brian Suciu
(name of person executing affidavit), an authorized representative of Contractor.

Notary: Check one of the following:



☒ Personally known OR

☐ Produced Identification (if this box is checked, complete below).

Type of Identification Produced:



ALEXIS MACK
Notary Public
State of Florida
Comm# HH204759
Expires 12/6/2025

Alexis Mack
Notary Public, State of Florida

Name: Alexis Mack
(Please print or type)

Commission Number: 14H204759

Commission Expires: 12.6.2025

Certificate Of Completion

Envelope Id: 0A6049CDE04E4377BAC8C0B82CDAB13C

Status: Completed

Subject: FOR SIGNATURE -CDS/XXXXX-First Amendment-Home CDBG Roof Replacement- Lee Britt

Source Envelope:

Document Pages: 9

Signatures: 5

Envelope Originator:

Certificate Pages: 5

Initials: 0

Porsha Ullrich

AutoNav: Enabled

110 SE Watula Avenue

Envelopeld Stamping: Enabled

City Hall, Third Floor

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Ocala, FL 34471

pullrich@ocalafl.gov

IP Address: 216.255.240.104

Record Tracking

Status: Original

Holder: Porsha Ullrich

Location: DocuSign

5/17/2024 9:01:51 AM

pullrich@ocalafl.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: City of Ocala - Procurement & Contracting

Location: DocuSign

Signer Events

Brian Suci

flhomecontractors@gmail.com

Owner

Security Level: Email, Account Authentication
(None)**Signature**

DocuSigned by:


F07C88877DE0453...**Timestamp**

Sent: 5/17/2024 9:55:45 AM

Viewed: 5/17/2024 9:56:24 AM

Signed: 5/17/2024 9:56:38 AM

Signature Adoption: Pre-selected Style

Using IP Address: 107.122.105.95

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 6/7/2023 3:29:10 PM

ID: de991c24-d58b-4881-a960-5e4a73968334

William E. Sexton

wsexton@ocalafl.org

City Attorney

City of Ocala

Security Level: Email, Account Authentication
(None)

DocuSigned by:


B07DCFC4E86E429...

Sent: 5/17/2024 9:56:39 AM

Viewed: 5/29/2024 11:44:25 AM

Signed: 5/29/2024 11:46:30 AM

Signature Adoption: Pre-selected Style

Using IP Address: 216.255.240.104

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Christopher Watt

cwatt@ocalafl.org

Chief of Staff

Security Level: Email, Account Authentication
(None)

DocuSigned by:


8C80B9F07388433...

Sent: 5/29/2024 11:46:31 AM

Viewed: 5/29/2024 4:54:14 PM

Signed: 5/29/2024 4:54:24 PM

Signature Adoption: Pre-selected Style

Using IP Address: 216.54.161.66

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 5/29/2024 4:54:14 PM

ID: 3a811485-b4f8-4330-910f-faba5ccec7a7

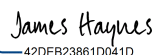
James Haynes

jhaynes@ocalafl.org

Director, Community Development Services

Security Level: Email, Account Authentication
(None)

DocuSigned by:


42DEB23861D041D...

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Viewed: 5/29/2024 6:26:48 PM

Signed: 5/29/2024 6:26:58 PM

Signature Adoption: Pre-selected Style

Using IP Address: 216.255.240.104

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
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Angel B. Jacobs ajacobs@ocalafl.org City Clerk Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 216.255.240.104	

Electronic Record and Signature Disclosure:
Accepted: 5/30/2024 9:28:51 AM
ID: db5b3489-335a-4002-9dc4-3395a998a1cd

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/17/2024 9:55:45 AM
Certified Delivered	Security Checked	5/30/2024 9:28:51 AM
Signing Complete	Security Checked	5/30/2024 9:29:09 AM
Completed	Security Checked	5/30/2024 9:29:09 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Ocala - Procurement & Contracting (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Ocala - Procurement & Contracting:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: contracts@ocalafl.org

To advise City of Ocala - Procurement & Contracting of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at contracts@ocalafl.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Ocala - Procurement & Contracting

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to contracts@ocalafl.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Ocala - Procurement & Contracting

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to contracts@ocalafl.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Ocala - Procurement & Contracting as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Ocala - Procurement & Contracting during the course of your relationship with City of Ocala - Procurement & Contracting.