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M E M O R A N D U M

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DATE: July 1, 2025

TO: City Council, City of Ocala, Florida

FROM: William E. Sexton, City Attorney

RE: Appointment of Dana Dammar as Assistant City Attorney

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As the City Council will recall, on or about November 1, 2022, I was appointed City Attorney pursuant to Section 2-251, *Code of Ordinances, City of Ocala, Florida*, and I was tasked with developing an in-house City Attorney's Office for the City of Ocala, Florida. It is abundantly evident, as was further articulated by the City Council in Section 2-252, *Code of Ordinances, City of Ocala, Florida*, that the duties of the City Attorney are such that it is advisable and necessary to appoint an Assistant City Attorney.

Section 2-252(c), *Code of Ordinances, City of Ocala, Florida*, provides that the City Attorney may request that an individual be appointed as the Assistant City Attorney and that, upon approval of such request by the City Council, such person shall serve in that capacity. Additionally, Section 2-252(d), *Code of Ordinances, City of Ocala, Florida*, provides that the compensation to be paid to the Assistant City Attorney shall be established by the City Council.

Therefore, please accept this memorandum as my request that Dana Dammar, be designated and appointed as Assistant City Attorney for the City of Ocala, Florida and that Ms. Dammar be compensated with a salary of \$80,600.00 per year; together with all other benefits typically provided to similar employees of the City of Ocala, Florida.

I have reviewed Ms. Dammar's qualifications including her educational background, work experience and professional references. Further, I have met with her in person to discuss the same as well as her interest in the City of Ocala and his desire to join our office. I am confident that Ms. Dammar possesses the requisite talent and skill as well as the interest and commitment necessary to become an effective part of our City Attorney's Office and the City of Ocala family.

In the event that you have any additional questions or concerns regarding this matter, I trust that you will not hesitate to give me a call.