



Wrike, Inc.
 550 West B Street, Floor 4, PMB 2305
 San Diego, CA 92101 US
 E-mail: jack.martin@team.wrike.com

ORDER FORM DETAILS

Order Number: Q-898866

Ship To (For Sales Tax Purposes):

Customer Name: City of Ocala
Contact Name: Christopher Ramos
E-mail: cramos@ocalafl.gov
Address: 110 SE Watula Ave
 Ocala, FL 34471
 United States

Bill To (For Invoicing):

Customer Name: City of Ocala
Contact Name: Christopher Ramos
E-mail: cramos@ocalafl.gov
Address: 110 SE Watula Ave
 Ocala, FL 34471
 United States

ORDER FORM INFORMATION

Account ID: 65911
Offer Expiry Date: February 27, 2026
Effective Date: February 28, 2026
Billing Frequency: Annually
Payment Terms: Net 30
Currency: USD

SUBSCRIPTION FEES

PRODUCTS	QTY	ANNUAL EFFECTIVE RATE	TOTAL TERM
Subscription Term: FEB 28 2026 - SEP 29 2028			
Wrike Solution Package		\$7,440.00	\$19,260.77
Enterprise Pinnacle Subscription License	20 Users		
Subscription Fees Total:			\$19,260.77

Order Total, USD: \$19,260.77

ACCOUNT INFORMATION

This Order Form is an add-on order to an existing subscription associated with the Account ID referenced above. Associated Fees are pro-rated for the existing subscription period of the underlying Order Form(s) and payable in advance according to the Payment Terms and Billing Frequency outlined above. For purposes of clarity, this Order Form does not terminate or nullify prior existing Order Form(s) associated with this Account ID referenced above.

TERMS AND CONDITIONS

A. Governing Terms:

This Order Form is for the products and services outlined herein, Customer's use of which are governed by the terms of this Order Form and the September 20, 2021 separate Master Subscription & Services Agreement/SaaS Subscription Agreement signed between the Parties (together with all amendments and addenda thereto, if any, the "MSA") (this Order Form and the MSA, together, the "Agreement"). In the event of a conflict between this Order Form and the MSA, this Order Form will take precedence and prevail as to the conflict.

B. Additional Terms:

- Service Subscription(s):**
 The purchased Service Subscription(s) of cloud-based project management and collaboration software outlined above are further defined at <https://www.wrike.com/legal/enterprise-products/>.
- Taxes:**
 Unless expressly itemized above, the fees do not include any direct or indirect local, state, federal or foreign taxes, levies, duties or similar governmental assessments of any nature, including value-added, use or withholding taxes (collectively, "Taxes"). Customer is responsible for paying all Taxes associated with its purchases hereunder, excluding taxes based on our net income or property. If we have the legal

obligation to pay or collect Taxes for which Customer is responsible under this section, the appropriate amount shall be invoiced to and paid by Customer, unless Customer provides a valid tax exemption certificate authorized by the appropriate taxing authority.

3. Modifications:

Other than applying a signature and filling in the related blank fields with information that matches Customer's identity, any alteration or addition that Customer makes to this Order Form is void. No modification, amendment, or waiver of any provision of this Order Form shall be effective unless in writing and signed by the Party against whom the modification, amendment or waiver is to be asserted. No terms or conditions set forth on any Customer purchase order or preprinted form or document shall add to or vary the terms and conditions of this Order Form, and all such terms or conditions shall be null and void.

4. Representation on Authority of Parties/Signatories:

Each person signing this Order Form represents and warrants that he or she is duly authorized and has the legal capacity to perform under this Order Form. Each Party represents and warrants to the other that the execution and delivery of the Order Form and performance of such Party's obligations hereunder have been duly authorized and the Agreement is a valid and legal agreement binding on such Party and enforceable in accordance with its terms. This Order form may be executed electronically or by facsimile and in counterparts, which taken together shall form one legal instrument.

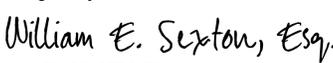
ACKNOWLEDGED AND AGREED

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions of this Order Form through their undersigned authorized representatives

Customer	Wrike, Inc.
Authorized Signature*:  <small>DocuSigned by: Christopher Watt 8C80B9F07388433...</small>	Authorized Signature: 
Name: Christopher Watt	Name: Jacquelyn Tonelli
Job Title: Chief of Staff	Job Title: Chief Financial Officer
Date: 2/25/2026	Date: 02/18/2026
Legal Notice Email: notices@ocalafl.gov	Legal Notice Email: legal@team.wrike.com

*By signing above, I represent and warrant I have the authority to sign on behalf of Customer..

Approved as to form and legality:

Signed by:

4A55AB8A8ED04F3...

BILLING SCHEDULES

Below is the expected payment schedule for this Order Form. Please refer to the applicable issued invoices for exact dates and details.

INVOICE DATE	SUBSCRIPTION FEES	INVOICE TOTAL
February 28, 2026	\$4,380.77	\$4,380.77
September 30, 2026	\$7,440.00	\$7,440.00
September 30, 2027	\$7,440.00	\$7,440.00

Certificate Of Completion

Envelope Id: 59B4082E-EBF2-4DD0-9F1D-137F4E166B3A	Status: Completed
Subject: SIGNATURE - Additional Licenses - Wrike (ITS/250860)	
Source Envelope:	
Document Pages: 3	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Patricia Lewis
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	110 SE Watula Avenue
	City Hall, Third Floor
	Ocala, FL 34471
	plewis@ocalafl.org
	IP Address: 216.255.240.104

Record Tracking

Status: Original	Holder: Patricia Lewis	Location: DocuSign
2/23/2026 2:53:51 PM	plewis@ocalafl.org	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Ocala - Procurement & Contracting	Location: Docusign

Signer Events

William E. Sexton, Esq.
 wsexton@ocalafl.gov
 City Attorney
 Security Level: Email, Account Authentication (None)

Signature

Signed by:

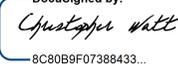
 4A55AB8A8ED04F3...
 Signature Adoption: Pre-selected Style
 Using IP Address: 216.255.240.104

Timestamp

Sent: 2/23/2026 2:57:15 PM
 Viewed: 2/25/2026 10:35:03 AM
 Signed: 2/25/2026 10:35:13 AM

Electronic Record and Signature Disclosure:
 Accepted: 9/15/2023 9:02:35 AM
 ID: 313dc6f2-e1d0-44c3-8305-6c087d6cdf0b

Christopher Watt
 cwatt@ocalafl.org
 Chief of Staff
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 8C80B9F07388433...
 Signature Adoption: Pre-selected Style
 Using IP Address: 216.255.240.104

Sent: 2/25/2026 10:35:14 AM
 Viewed: 2/25/2026 10:40:33 AM
 Signed: 2/25/2026 10:40:51 AM

Electronic Record and Signature Disclosure:
 Accepted: 2/25/2026 10:40:33 AM
 ID: 98461cc4-dce9-4933-95f7-5b72bb83213c

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/23/2026 2:57:15 PM
Certified Delivered	Security Checked	2/25/2026 10:40:33 AM
Signing Complete	Security Checked	2/25/2026 10:40:51 AM
Completed	Security Checked	2/25/2026 10:40:51 AM

Payment Events	Status	Timestamps
-----------------------	---------------	-------------------

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Ocala - Procurement & Contracting (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Ocala - Procurement & Contracting:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: contracts@ocalafl.org

To advise City of Ocala - Procurement & Contracting of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at contracts@ocalafl.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Ocala - Procurement & Contracting

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to contracts@ocalafl.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Ocala - Procurement & Contracting

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to contracts@ocalafl.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Ocala - Procurement & Contracting as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Ocala - Procurement & Contracting during the course of your relationship with City of Ocala - Procurement & Contracting.