



**Firehouse Subs Public Safety Foundation, Inc.**

12735 Gran Bay Pkwy., Suite 150, Jacksonville, Florida 32258

**MEMO OF UNDERSTANDING- FUNDING AGREEMENT  
July 22, 2024**

Failure to adhere to the requirements of this Funding Agreement will jeopardize your grant award.  
*All purchases must match the quantities and equipment approved in the original grant request and approved quote.*

**Firehouse Subs Public Safety Foundation Responsibilities**

- Firehouse Subs Public Safety Foundation will award funding to **City of Ocala, on behalf of Ocala Fire Rescue, Ocala, FL** for **\$13,132.80** to be used toward the direct purchase of **Ten Ballistic Vests, 20 Steel Plates, Ten Helmets, 20 Medical Kit Pouches & Ten Rifle Mag Pouches for Bulletproof Vests.**

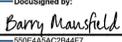
**City of Ocala, on behalf of Ocala Fire Rescue Responsibilities**

1. An ACH transfer will be remitted to the organization name as stated in this memo of understanding and **must** match the EIN number submitted on the grant request and bank account information listed on the ACH Authorization. If there is a change in either information, you must submit a W-9.
2. **Purchase** the equipment on Approved Quote from Federal Eastern International, dated 7/19/24.
  - a. **NOTE: DO NOT PREPAY** for the equipment order at the time of purchase
3. **Confirm Receipt of ACH Transfer** by emailing [procurementfoundation@firehousesubs.com](mailto:procurementfoundation@firehousesubs.com)
4. **Verify Purchase and Delivery** by providing Firehouse Subs Public Safety Foundation with the following:
  - a. All signed and dated packing slips
  - b. Copies of paid invoices, verifying your organization’s name as the customer and matching the vendor quote(s)
  - c. A copy of the cleared check(s), verifying the payee and payment amount matches the vendor quote(s)
5. In the event that the purchased equipment costs less than the dollar amount awarded, all excess funds must be returned to Firehouse Subs Public Safety Foundation.
  - a. Email [procurementfoundation@firehousesubs.com](mailto:procurementfoundation@firehousesubs.com) with notification of excess funds within 30 days of purchase
  - b. Return Excess Funds within 30 days of receipt of excess funds invoice to Firehouse Subs Public Safety Foundation, Attention: Gina Brown, 12735 Gran Bay Parkway, Suite 150, Jacksonville, FL 32258
6. If purchases exceed funding, **City of Ocala, on behalf of Ocala Fire Rescue** is responsible for the additional amount.

**VERY IMPORTANT: Deadline for submitted documentation is December 31, 2024.**

  
\_\_\_\_\_  
Firehouse Subs Public Safety Foundation

\_\_\_\_\_  
Date

DocuSigned by:  
  
\_\_\_\_\_  
City of Ocala, OBO Ocala Fire Rescue Representative (Signature)

8/9/2024

\_\_\_\_\_  
Date

Barry Mansfield  
\_\_\_\_\_  
City of Ocala, OBO Ocala Fire Rescue Representative Name (Print)

**Certificate Of Completion**

Envelope Id: B29624C3CB6A46539EC542654F25CE91	Status: Completed
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Source Envelope:	
Document Pages: 1	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Porsha Ullrich
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	110 SE Watula Avenue
	City Hall, Third Floor
	Ocala, FL 34471
	pullrich@ocalafl.gov
	IP Address: 216.255.240.104

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**Signer Events**

Barry Mansfield  
 bmansfield@ocalafl.org  
 Council President  
 City of Ocala  
 Security Level: Email, Account Authentication (None)

**Signature**

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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/7/2024 5:09:26 PM
Envelope Updated	Security Checked	8/8/2024 10:40:54 AM
Envelope Updated	Security Checked	8/8/2024 10:40:54 AM
Envelope Updated	Security Checked	8/8/2024 10:40:54 AM
Envelope Updated	Security Checked	8/12/2024 10:26:38 AM
Certified Delivered	Security Checked	8/9/2024 4:32:02 PM
Signing Complete	Security Checked	8/9/2024 4:32:15 PM
Completed	Security Checked	8/12/2024 10:26:38 AM
Payment Events	Status	Timestamps