



NEW GRANT SET-UP FORM

Departments that have received a grant award must complete this form and submit it to the Grants Coordinator, along with a copy of the fully executed grant agreement, PRIOR to incurring any grant related expenses. Funds will become available for spending after revenue and expenditure codes are established by Office of Budget and Finance and a budget resolution has been adopted by the City Council.

1. DEPARTMENT (Grant Applicant/Contact Person) Name: <u>LaFayette Hodges</u> Title: <u>Grants & Sustainability Coordinator</u> Phone: <u>352-369-7085</u> Fax No.: <u>352-369-7223</u>	2. GRANT DATA Grant Title: <u>Motorcycle Safety</u> Funding Agency: <u>Florida Department of Transportation (FDOT)</u> Grant Award Date: <u>9/20/24</u> Period of Performance: <u>10/01/2024-06/30/24</u>
3. FINANCIAL DATA Amount of Grant Award: <u>\$25,000</u> Amount of Matching Funds: <u>\$0</u> Amount of in-kind (specify source): <u>N/A</u> Total project amount: <u>\$25,000.00</u> Amount of Future Financial Obligations/Commitments: <u>\$1700 (benefits)</u>	5. STAFFING REQUIREMENTS Anticipated Salary Costs: <u>N/A</u> Anticipated Overtime Costs: <u>N/A</u> Anticipated Benefit Costs: <u>N/A</u> Will fund existing or new employees? <u>No</u>
6. BRIEF DESCRIPTION OF PURPOSE OF THE GRANT: The Motorcycle Safety Enforcement Grant is designed to support the Ocala Police Department's patrol efforts and reduce the number of fatalities and injuries related to motorcycle accidents. Grant funds will be used for personnel costs related to overtime incurred during grant activity.	
7. COUNCIL APPROVAL Has the budget resolution and contract been approved by City Council? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please provide the meeting date(s) of approval. _____ If no, please provide the anticipated meeting date items will be presented to City Council. <u>11/5/2024</u>	

REQUIRED SIGNATURES

Lafayette Hodges	10/02/24
Grant Project Manager	Date
<u>Chief Balken</u> <small>Chief Balken (Oct 7, 2024 13:52 EDT)</small>	Oct 7, 2024
Department Director	Date
Grants Coordinator	Date

OFFICE OF BUDGET & FINANCE USE ONLY

Assigned Expenditure Code: _____
Assigned Revenue Code: _____
Date Department Notified of Appropriate Account Code: _____



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

September 20, 2024

Michael Balken
City of Ocala
402 South Pine Avenue
Ocala, Florida 34471

RE: FY2025 Highway Traffic Safety Concept Paper Selection - CPG-2025-Ocala-PD-00032

Dear Michael Balken:

The Florida Department of Transportation (FDOT) State Safety Office is pleased to inform you that the following concept paper has been selected to receive subgrant funding in FY2025 for your traffic safety initiative.

PLEASE NOTE: THIS IS NOT A NOTICE TO PROCEED WITH ANY ACTIVITIES OR PURCHASES ASSOCIATED WITH THE SELECTED CONCEPT PAPER. A separate subgrant agreement must be signed and executed by both your agency and the FDOT State Safety Office before any activity or purchases are authorized for reimbursement. Step-by-step instructions for subgrant development are provided later in this letter.

Funding amounts allocated in FY2025 are based upon funding levels awarded to the State of Florida for the federal fiscal year by the National Highway Traffic Safety Administration (NHTSA) and may not be the same as the amount requested in your concept paper and does not mean that everything listed in the concept paper, including any equipment requests, were approved and/or funded.

For FY2025 your agency applied for funding with the following Concept Paper Information:

Concept Paper Number
CPG-2025-Ocala-PD-00032

Implementing Agency
Ocala Police Department

Project Title:
Motorcycle Safety

Amount Requested
\$25,000

After a comprehensive review, CPG-2025-Ocala-PD-00032 was funded for FY2025 with the following project number, title, and funding levels below:

FY2025 Project Number

MC-2025-00032

Implementing Agency

Ocala Police Department

Project Title:

Motorcycle Safety

Amount to be Awarded

\$25,000

Subgrant agreement forms are now accessible in the FDOT Traffic Safety Subgrant Management System and include guidance and program manager notes regarding anything that was unallowable or restricted.

The following video link provides step-by-step instructions for accessing the forms and completing subgrant development and execution within the Subgrant Management System: [“Congratulations, your concept has been selected! Here are the next steps required for subgrant development!”](#)

We look forward to working with you on this project. If you have any questions after reviewing the provided video instructions, please feel free to reach out the FDOT State Safety Office at 850-414-4017 and ask to speak with a Subgrant Program Manager. Additional information can also be found on our website at: <https://www.fdot.gov/Safety/grants/grants-home.shtm>.

Sincerely,



Chris Craig, CPM, FCCM
Traffic Safety Administrator
Florida Department of Transportation