

# Procurement/Contracting/P-Card Policy Exception Request Form

**Approval Status**

Approved

**Select exception type:**

Contract

**Reason for procurement exception:**

**Reason for contract exception:**

Immediate Need

**Reason for P-Card exception  
(temporary change)**

**Enter a brief description of your exception request:**

Good Afternoon ,

Currently Water Resources is using two AMI meter reading systems we are currently using Beacons Orion Cellular and the 2<sup>nd</sup> system is Amco Elster RF system. With the current frailer rate of the old RF system Central lines is manually reading 7,000 of the 10,643 RF water meters. We would like to piggyback this installation contract from UMS? This company was used to do the initial Badger water meter installation project. Currently Water Resources is under staffed by 50% and cannot keep up with its current workload.

Thank you,

Stacey Ferrante

Manager, Water Resources Infrastructure Maint.

Engineering and Water Resources

Office 352-351-6652

Fax 352-351-6718

[Sferrante@ocalafl.org](mailto:Sferrante@ocalafl.org)

**Attach all documents related to the exception that can assist the Contracting Officer's decision.**



Greely CO Executed.pdf



OCALA SOW\_(Greeley PB).docx



Ocala Contract Phase 2[34].docx



UMS Response to Greeley,CO.pdf

**Department**

(WRS) WATER RESOURCES

**Requestor Name**

Stacey Ferrante

**Requestor Email**

sferrante@Ocalaf1.org

**Phone number**

(352) 351-6652

**Courtesy Copy Email 1**

**Courtesy Copy Email 2**

**Who authorized requesting this exception?**

Rusella Bowes-Johnson

## Approval Activity History

Actor	Actions	Date
 <p>Tiffany Kimball tkimball@ocalafl.org</p>	<p><span style="background-color: #e0f2f1; padding: 2px 5px; border-radius: 3px;">Approve</span></p> <p>After completing a cost analysis that considered all of the various cost factors, it is determined using your 10 in-house staff to install the remaining new meters would take 4 months. During this time, you would need to pay 9 temp staff to continue reading the defunct meters, and also hire 10 workers to continue doing the day-to-day operations that your current employees normally would be doing instead of installing new meters. The cost of your current staff to install the new meters would be \$197,156, and the replacement staff for that time period would also be \$197,156 (you didn't include overheads with that rate), plus cost of temps. It's difficult to predict if you will even be able to hire the extra staff to accomplish this in-house, so it's make sense to outsource this project. Please ensure you have sent a request to Contracting to draft the contract per procedure.</p>	<p>Friday, February 4, 2022</p>
 <p>Notification</p>	<p>Email sent. (Your policy exception has been approved.) sferrante@Ocalafl.org,tkimball@ocalafl.org,cmfitsemons@ocalafl.org</p>	<p>Friday, February 4, 2022</p>