



# Ocala Historic Preservation Advisory Board Agenda

## Thursday, August 7, 2025

### Meeting Information

#### *Location*

Ocala City Hall  
Council Chambers - Second Floor  
110 SE Watula Avenue  
Ocala, FL 34471

<https://ocalafl.gov/meetings>

#### *Time*

4:00 PM

#### Board Members

Carol Barber  
Jane Cosand  
Joshua DeMonte  
Holland Drake  
Rick Hugli  
Tom McCullough, Chair  
Noelle Smith  
Melissa Townsend, Vice Chair

#### Staff

Breah Miller, Staff Liaison  
Planner II  
Growth Management Department

Jeff Shrum, AICP  
Director  
Growth Management Department

Gabriela Solano  
Committee Secretary

In memory of  
Ira Holmes  
Chairman Emeritus

### WELCOME!

Citizens are encouraged to participate in City of Ocala meetings. The City of Ocala encourages civility in public discourse and requests that speakers limit their comments to specific motions and direct their comments to the Council. Cell phones should be turned off or set to vibrate.

### APPEALS

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

### ADA COMPLIANCE

If reasonable accommodations are needed for you to participate in this meeting, please call 352-629-8404 at least 48 hours in advance so arrangements can be made.

As a courtesy to all, PLEASE be on time.

The meeting should start promptly at 4:00 pm

1. Call To Order
  - a. Roll Call
2. Public Meeting Notice Acknowledgement  
The public notice for the Ocala Historic Preservation Board was posted on July 24, 2025

3. Approval of Minutes
  - a. [July 8, 2025 Meeting Minutes](#)  
**Attachments:** [July 8, 2025 Meeting Minutes](#)

4. Certificates of Appropriateness
  - a. [Case File # 256; COA25-0022; 1244 SE 7th Street - Garage.](#)

Petitioner: Robert & Nadia Briggs  
Agent: N/A  
Planner: Breah Miller, Planner II  
bmiller@ocalafl.gov

A request to add a 1,344 square foot garage addition to the home with an associated recommendation for a variance request to reduce the rear setback from 25- feet to 3- feet.

*Recommended Action: Appropriate with Condition*

1. *A recommendation to apply for a Variance is required by separate action from the Ocala Historic Preservation Advisory Board*

**Attachments:** [COA25- 0022 Staff Report](#)  
[COA25-0022 Application](#)  
[COA25-0022 Master Site File](#)

4. Certificates of Appropriateness
  - b. [Case File # 159; COA25-0024; 814 SE 4th Street - Outdoor Kitchen.](#)

Petitioner: Matthew & Crittina Villella  
Agent: N/A  
Planner: Breah Miller, Planner II  
bmiller@ocalafl.gov

A request to add a pre- engineered outdoor kitchen in the rear yard with an associated Administrative Variance.

*Recommended Action: Appropriate*

**Attachments:** [COA25-0024 Staff Report](#)  
[COA25-0024 Application](#)  
[COA25-0024 Master Site File](#)

5. Affirmative Maintenance
6. Old Business
7. New Business
8. Public Comments
9. Staff Comments
10. Board Comments
11. Next Meeting Date: September 4, 2025
12. Adjournment