



CONTRACT# WRS/210141

**SECOND AMENDMENT TO AGREEMENT FOR ENVIRONMENTAL  
WATER TESTING SERVICES FOR LEEWARD AIR RANCH AND PERRY SPRAY FIELD**

THIS SECOND AMENDMENT TO AGREEMENT FOR ENVIRONMENTAL WATER TESTING SERVICES FOR LEEWARD AIR RANCH AND PERRY SPRAY FIELD ("Second Amendment") is entered into by and between **CITY OF OCALA**, a Florida municipal corporation ("City"), and **PACE ANALYTICAL SERVICES, LLC**, a limited liability company duly organized in the state of Minnesota and authorized to do business in the state of Florida (EIN# 41-1821617) ("Vendor").

**WHEREAS**, on May 18, 2021, City and Vendor entered into an Agreement for Environmental Water Testing Services for Leeward Air Ranch and Perry Spray Field (the "Original Agreement"), City of Ocala Contract Number: WRS/210141 for a term of three (3) years, from October 1, 2021, to September 30, 2024; and

**WHEREAS**, on August 12, 2024, City and Vendor entered into a First Amendment to Agreement for Environmental Water Testing Services for Leeward Air Ranch and Perry Spray Field (the "First Amendment"), for the first of two (2) one-year renewal terms provided under the Original Agreement; and

**WHEREAS**, City and Vendor now desire to extend the Original Agreement, as amended, for the second and final one-year renewal term available under the Original Agreement and increase the pricing schedule by 3% for the Renewal Term.

**NOW THEREFORE**, in consideration of each of the foregoing recitals and the following mutual covenants, conditions and other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, City and Vendor agree as follows:

1. **RECITALS.** City and Vendor hereby represent and warrant that the Recitals set forth above are true and correct.
2. **INCORPORATION OF ORIGINAL AGREEMENT.** The Original Agreement between City and Vendor, as amended, is hereby incorporated by reference as if set forth herein in its entirety and remains in full force and effect, except for those terms and conditions expressly amended by this Second Amendment.
3. **RENEWAL TERM.** The Original Agreement is hereby renewed for an additional (1) one-year term beginning on **OCTOBER 1, 2025**, and terminating **SEPTEMBER 30, 2026**.
4. **RENEWAL TERM COMPENSATION.** The highest total compensation payable to Vendor by City under this Second Amendment for the satisfactory performance of services in compliance with **Exhibit A – Scope of Work** and the Contract Documents shall be **TWENTY-TWO THOUSAND AND NO/100 DOLLARS (\$22,000)** over the Renewal Term. Compensation paid to Vendor shall be paid in accordance with the unit pricing schedule set forth below:

**A. Amended Pricing Schedule.**

Item #	Description	Cost Per Test
<b>1</b>	Leeward Air Ranch	\$40.43
<b>2</b>	Perry Spray Field	\$60.65
<b>3</b>	WRF #2 Effluent	\$14.90
<b>4</b>	Field Service Charge	\$404.32



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5. **NOTICES.** All notices, certifications or communications required by this Second Amendment shall be given in writing and shall be deemed delivered when personally served, or when received if by facsimile transmission with a confirming copy mailed by registered or certified mail, postage prepaid, return receipt requested. Notices can be concurrently delivered by e-mail. All notices shall be addressed to the respective parties as follows:

If to Vendor:

Pace Analytical Services, LLC  
Attn: David Chaffman, Director of Sales  
8 East Tower Circle  
Ormond Beach, Florida 32174  
PH: 772-349-7965  
E-mail: [david.chaffman@pacelabs.com](mailto:david.chaffman@pacelabs.com)

If to City of Ocala:

Daphne M. Robinson, Contracting Officer  
City of Ocala  
110 SE Watula Avenue, 3<sup>rd</sup> Floor  
Ocala, Florida 34471  
PH: 352-629-8343  
E-mail: [notices@ocalafl.gov](mailto:notices@ocalafl.gov)

Copy to:

William E. Sexton, Esq., City Attorney  
City of Ocala  
110 SE Watula Avenue, 3<sup>rd</sup> Floor  
Ocala, Florida 34471  
Phone: 352-401-3972  
E-mail: [cityattorney@ocalafl.gov](mailto:cityattorney@ocalafl.gov)

6. **COUNTERPARTS.** This Second Amendment may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.
7. **ELECTRONIC SIGNATURE(S).** Vendor, if and by offering an electronic signature in any form whatsoever, will accept and agree to be bound by said electronic signature to all terms and conditions of this Second Amendment. Further, a duplicate or copy of the Second Amendment that contains a duplicated or non-original signature will be treated the same as an original, signed copy of this original Second Amendment for all purposes.
8. **LEGAL AUTHORITY.** Each person signing this Second Amendment on behalf of either party individually warrants that he or she has full legal power to execute this Second Amendment on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Second Amendment.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW.]**



**CONTRACT# WRS/210141**

**IN WITNESS WHEREOF**, the parties have executed this Second Amendment on  
6/5/2025.

**ATTEST:**

Signed by:  
Angel B. Jacobs  
808374C2B54A5...  
Angel B. Jacobs  
City Clerk

**CITY OF OCALA**

DocuSigned by:  
Ken Whitehead  
5C8089F0738A433...  
on behalf of Ken Whitehead  
Ken Whitehead  
Assistant City Manager

**Approved as to form and legality:**

Signed by:  
William E. Sexton, Esq.  
807D310E738A433...  
William E. Sexton, Esq.  
City Attorney

**PACE ANALYTICAL SERVICES, LLC**

DocuSigned by:  
David Chaffman  
F067D310E738A433...

By: David Chaffman  
(Printed Name)

Title: Director Of Sales  
(Title of Authorized Signatory)

## Certificate Of Completion

Envelope Id: C7752B91-BCAE-4396-94A7-72C4FF0D6E5C

Subject: Second Amendment to Agreement for Environmental Water Testing Services (WRS/210141)

Source Envelope:

Document Pages: 3

Certificate Pages: 5

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:

Porsha Ullrich

110 SE Watula Avenue

City Hall, Third Floor

Ocala, FL 34471

pullrich@ocalafl.gov

IP Address: 216.255.240.104

## Record Tracking

Status: Original

5/21/2025 2:12:53 PM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Porsha Ullrich

pullrich@ocalafl.gov

Pool: StateLocal

Pool: City of Ocala - Procurement & Contracting

Location: DocuSign

Location: Docusign

## Signer Events

David Chaffman

david.chaffman@pacelabs.com

Director Of Sales

Pace Analytical Services, LLC

Security Level: Email, Account Authentication  
(None)

## Signature

DocuSigned by:

*David Chaffman*

F067D310E738475...

Signature Adoption: Pre-selected Style

Using IP Address: 163.116.250.41

## Timestamp

Sent: 5/21/2025 2:16:27 PM

Resent: 5/22/2025 10:41:21 AM

Resent: 5/28/2025 11:29:30 AM

Viewed: 5/28/2025 12:18:26 PM

Signed: 5/28/2025 12:19:20 PM

## Electronic Record and Signature Disclosure:

Accepted: 5/28/2025 12:18:26 PM

ID: f674ca59-be56-46e7-809c-8d6007514d15

William E. Sexton, Esq.

wsexton@ocalafl.org

City Attorney

City of Ocala

Security Level: Email, Account Authentication  
(None)

Signed by:

*William E. Sexton, Esq.*

B07DCFC4E86E429...

Signature Adoption: Pre-selected Style

Using IP Address: 216.255.240.104

Sent: 5/28/2025 12:19:21 PM

Viewed: 6/3/2025 10:23:49 AM

Signed: 6/3/2025 10:25:49 AM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Christopher Watt

cwatt@ocalafl.org

Chief of Staff

Security Level: Email, Account Authentication  
(None)

DocuSigned by:

*Christopher Watt*

8C80B9F07388433...

Signature Adoption: Pre-selected Style

Using IP Address: 216.255.240.104

Sent: 6/3/2025 10:25:52 AM

Resent: 6/5/2025 11:57:08 AM

Viewed: 6/5/2025 12:27:29 PM

Signed: 6/5/2025 12:28:18 PM

## Electronic Record and Signature Disclosure:

Accepted: 6/5/2025 12:27:28 PM

ID: 535b6a7c-1d10-476e-b163-f459a23ad0ed

Angel B. Jacobs

ajacobs@ocalafl.org

City Clerk

Security Level: Email, Account Authentication  
(None)

Signed by:

*Angel B. Jacobs*

8DB3574C28E54A5...

Signature Adoption: Pre-selected Style

Using IP Address: 216.255.240.104

Sent: 6/5/2025 12:28:19 PM

Viewed: 6/5/2025 12:29:44 PM

Signed: 6/5/2025 12:29:57 PM

## Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
Accepted: 6/5/2025 12:29:44 PM ID: 03bf37b1-cc36-45c3-94f6-f0e57d3ed21f		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/21/2025 2:16:27 PM
Envelope Updated	Security Checked	5/22/2025 10:41:20 AM
Envelope Updated	Security Checked	5/22/2025 10:41:20 AM
Envelope Updated	Security Checked	5/22/2025 10:41:20 AM
Envelope Updated	Security Checked	5/22/2025 10:41:20 AM
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Envelope Updated	Security Checked	6/5/2025 11:57:07 AM
Certified Delivered	Security Checked	6/5/2025 12:29:44 PM
Signing Complete	Security Checked	6/5/2025 12:29:57 PM
Completed	Security Checked	6/5/2025 12:29:57 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, City of Ocala - Procurement & Contracting (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact City of Ocala - Procurement & Contracting:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [contracts@ocalafl.org](mailto:contracts@ocalafl.org)

### **To advise City of Ocala - Procurement & Contracting of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [contracts@ocalafl.org](mailto:contracts@ocalafl.org) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from City of Ocala - Procurement & Contracting**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [contracts@ocalafl.org](mailto:contracts@ocalafl.org) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with City of Ocala - Procurement & Contracting**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [contracts@ocalafl.org](mailto:contracts@ocalafl.org) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Ocala - Procurement & Contracting as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Ocala - Procurement & Contracting during the course of your relationship with City of Ocala - Procurement & Contracting.