



Ocala

110 SE Watula Avenue
Ocala, FL 34471

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Item Details

File Number: 2023-0146

ID #: 2023-0146

Type: Agenda Item

Status: Passed

Version: 1

Placement: 9

In Control: City Council

File Created: 10/31/2022

Presented By: :

Final Action: 11/15/2022

Item Title: Approve additional expenditures under three-year contracts with UniFirst Corporation and Cintas Corporation for citywide uniform services for an increased total contract expenditure amount of \$250,515

Internal Notes:

Target Meeting: 11/15/2022

Agenda Number: 8l.

Sponsors:

Enactment Date:

Attachments: Council Report - Citywide Uniform Contract 200511 (Cintas & UniFirst), Fully Executed - Cintas Agreement - COO 200511, Fully Executed - Unifirst Agreement - COO 200511

Enactment Number:

Recommendation:

Hearing Date:

Entered by: cmfitsemons@ocalafl.org

Effective Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	11/4/2022	Corrin Fitsemons	Approve	11/2/2022
Notes: Procurement review complete. CF					
1	2	11/8/2022	Daphne Robinson	Approve	11/8/2022
Notes: Updated Council Report. Attached Contracts as separate documents. Approved.					
1	3	11/8/2022	Tammi Haslam	Approve	11/10/2022
1	4	11/8/2022	Jeannine Robbins	Approve	11/10/2022
1	5	11/8/2022	Peter Lee	Approve	11/10/2022

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	11/15/2022	Approved				Pass
Action Text:							
Notes: There being no discussion the motion carried by roll call vote.							

Aye: 5 Pro Tem Hilty Sr, Council Member Dreyer, Council Member Mansfield,
Council Member Musleh, and Council President Bethea Sr

Text of Legislative File 2023-0146

Approve additional expenditures under three-year contracts with UniFirst Corporation and Cintas Corporation for citywide uniform services for an increased total contract expenditure amount of \$250,515

BACKGROUND:

On October 20, 2020, City Council approved three-year contracts with UniFirst Corporation (“UniFirst”) and Cintas Corporation (“Cintas”) (collectively, Contract No.: COO/200511) for the provision of uniform services for thirteen (13) City departments/divisions with an estimated aggregate expenditure of \$153,514.92. Contract No. COO/200511 will expire on October 31, 2023.

UniFirst is located in Ocala and Cintas is located in Gainesville, Florida. Both vendors provide dedicated drivers, identical pick-up and delivery service frequencies, and the same garment selection options for the employees of the utilizing departments. The utilization of a multi-vendor citywide contracting arrangement will allow for more competitive bidding in future solicitations.

FINDINGS AND CONCLUSIONS:

Since contract inception, uniform services under Contract No.: COO/200511 have totaled \$134,262.76. Due to increased staffing numbers in the thirteen (13) departments/divisions utilizing Contract No.: COO/200511, Procurement staff anticipates the City will expend an additional \$97,000 to cover current and anticipated uniform services through the end of the contract term; thereby necessitating an increase in the expenditure threshold.

FISCAL IMPACT:

User departments have budgeted for uniforms and accessories in their individual fiscal year budgets.

PROCUREMENT REVIEW:

The procurement of goods and services under these Agreements have been made in compliance with the City’s Procurement Policy.

LEGAL REVIEW:

The Agreements were reviewed and approved for form and legality by former City Attorney, Robert W. Batsel, Jr.

ALTERNATIVE:

- Approve
- Approve with Changes
- Table
- Deny

Presentation By: Daphne Robinson