

Daphne Robinson

From: Daphne Robinson
Sent: Wednesday, October 18, 2023 9:59 AM
To: Karen Czechowicz; Michelle Brooker
Cc: Janice Mitchell; Mel Poole; Lourdes Ramos; Patricia Lewis; Shayatta J. Roberts; Christopher Watt
Subject: Change Orders for TEL/13-002 and TEL/16-253
Attachments: Printout-12764-1162-M56015.doc; Printout-11465-1162-M49581.doc; Printout-12859-1162-M57074.doc

Good morning all,

I spoke with Janice about OFN's need to process change orders to the contracts referenced above prior to the FY23 cut-off this week in order to keep critical internet bandwidth availability for the City. In accordance with Procurement Policy No. PRO-060, Section VII – Emergency or Critical Purchases, Janice has authorized us to approve the change orders so that the outstanding invoices can be paid and there will not be a disruption of essential operations.

Procurement staff will conduct research over the next week to piece together the history of the underlying contracts. I understand that Tiffany and Corrin may have instructed the department to set up these limitless contracts and would allow payments to be perpetually processed against them as "master service agreements." As you all are aware, we have been working hard to clean up contracts of this type over the last several months. Once we have an accurate understanding of the contract history, we will likely close these contracts and start new contracts that more clearly depict expenditures and authorizations for same. These new contracts will be taken to Council to obtain the requisite authority to make future purchases.

Thanks for your help.

Daphne



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CITY OF OCALA
CITY COUNCIL REPORT**Council Meeting Date: 12/18/18**

Subject: Internet Bandwidth Purchase

Submitted By: Mel Poole

Department: Ocala Fiber Network

STAFF RECOMMENDATION (Motion Ready): Approve Agenda Item (ID # 12859) two-year agreement with City of Gainesville to purchase internet bandwidth for the north leg of the network with an annual expenditure of \$96,720

OCALA'S RELEVANT STRATEGIC GOALS: Economic Hub

PROOF OF PUBLICATION: N/A

BACKGROUND:

Ocala Fiber Network is currently purchasing internet bandwidth from the City of Gainesville, the second redundant route to support our customers' internet traffic. The contract with the City of Gainesville is set to expire on January 31, 2019. The City of Gainesville has agreed to match current bid pricing to continue providing these services to Ocala Fiber Network.

FINDINGS AND CONCLUSIONS:

On October 2, 2018, the Procurement Department received bids for ITB# OFN/18-193. OFN sought pricing for 5GB burstable up to 10Gb, or 10Gb dedicated service. After reviewing the bid submittals, CenturyLink Communications, LLC was awarded the bid for the west leg of the network. OFN found the low bidder's pricing to be fair and market competitive. Gainesville Regional Utilities has agreed to match the same pricing for the north leg of the network. Implementation of this contract will cost OFN \$4,030 per month.

Bidder	Location	Total Bid Amount
CenturyLink Communications, LLC* *Gainesville Regional Utility matched price	Ocala, FL	\$96,720.00*
Iron-Shield Network Solutions, LLC	Orlando, FL	\$180,924.72
Granite Telecommunications, LLC	Quincy, MA	\$240,000.00

FISCAL IMPACT:

Funding for this contract is available in FY19 in the OFN account 490-031-290-539-53-34050 Other Services - Fiber for Resale

PROCUREMENT REVIEW:

This agreement has been reviewed and approved for compliance with the City's procurement policy.

LEGAL REVIEW:

The contract has been reviewed and approved for form and legality by the Assistant City Attorney, Robert W. Batsel, Jr.

ALTERNATIVE:

Approve, Table or Deny

SUPPORT MATERIALS:

CONTRACT - City of Gainesville d/b/a GRUCom (PDF)

CITY OF OCALA
CITY COUNCIL REPORT

Council Meeting Date: 11/07/17

Subject: Telecom Networking Contract with CenturyLink

Submitted By: Mel Poole

Department: Ocala Fiber Network

STAFF RECOMMENDATION (Motion Ready): Approve Agenda Item (ID # 11465) a 60-month contract with CenturyLink for telecom supporting services in the amount of \$79,200

OCALA'S RELEVANT STRATEGIC GOALS: Economic Hub, Fiscally Sustainable

PROOF OF PUBLICATION: N/A

BACKGROUND:

Ocala Fiber Network (OFN), will lease circuits from CenturyLink to support the City's recently signed service contract with the Office of the Marion County Tax Collector. The subject contract will support all the connections and locations required by this intergovernmental contract. OFN will manage and maintain all the connections throughout the five-year term for the Tax Collector.

FINDINGS AND CONCLUSIONS:

The CenturyLink contract is the most cost-effective and efficient solution for OFN to meet its contract requirements for the Office of the Marion County Tax Collector. Costs are fully off-set by the revenue realized from the contract with the Marion County Tax Collector.

FISCAL IMPACT:

The \$79,200 expenditure associated with the CenturyLink contract will be paid from 490-31-290-539-34050 Telecom for Resale account.

PROCUREMENT REVIEW: The contract is in compliance with the City's procurement policies.

LEGAL REVIEW: The contract has been reviewed and approved by the City Attorney, Patrick G. Gilligan.

ALTERNATIVE:

Approve, Deny, or Table.

SUPPORT MATERIALS:

Century Link Contract for Tax Collector Site September 19 2017 (PDF)

Century Link Quote (PDF)

WAN Additions September 20 2017 (PDF)

Long Distance BOT April 24 2017 (DOCX)

MARION COUNTY TAX COLLECTOR SIGNED CONTRACT 10.12.17 (PDF)

CITY OF OCALA
CITY COUNCIL REPORT**Council Meeting Date: 11/06/18**

Subject: ITB# OFN/18-193 - Internet Bandwidth Purchase

Submitted By: Mel Poole

Department: Ocala Fiber Network

STAFF RECOMMENDATION (Motion Ready): Approve Agenda Item (ID # 12764) two-year agreement with CenturyLink Communications, LLC. to purchase dedicated 10 gigabit internet bandwidth in the amount of \$96,720

OCALA'S RELEVANT STRATEGIC GOALS: Economic Hub

PROOF OF PUBLICATION: Bid released to the public: 9/4/18

BACKGROUND:

Ocala Fiber Network (OFN) previously purchased internet bandwidth from the GTT Americas, LLC. formerly GIGLINX GLOBAL, Inc. to support our customers' internet traffic. The contract with the GTT Americas, LLC. will expire on December 19, 2018. OFN sought pricing for 5GB burstable up to 10Gb, or 10Gb dedicated service. After reviewing the bid submittals, OFN decided the best value was with the 10Gb dedicated service.

FINDINGS AND CONCLUSIONS:

ITB# OFN/18-193 Dedicated Internet Service Provider Tier 1 was posted on September 4, 2018 with a submittal deadline of October 2, 2018. Three vendors submitted bids: CenturyLink Communications, LLC was the lowest responsive and responsible bidder. OFN finds the low bidder's pricing to be fair and market competitive.

Vendor	Location	Total Bid Amount
Century Link Communications, LLC	Ocala, FL	\$96,720.00
Iron-Shield NetworkSolutions, LLC	Orlando, FL	\$180,924.72
Granite Telecommunications, LLC	Quincy, MA	\$240,000.00

FISCAL IMPACT:

Funding for this contract is available in FY19 in the OFN account 490-031-290-539-53-34050 Other Services - Fiber for Resale.

PROCUREMENT REVIEW:

This contract has been reviewed and approved for compliance with the City's procurement policies.

LEGAL REVIEW:

The contract has been reviewed and approved for form and legality by the Assistant City Attorney, Robert W. Batsel, Jr.

ALTERNATIVE:

Approve, Table or Deny

SUPPORT MATERIALS:

BID TABULATION (PDF)

Contract OFN 18-193 Centurylink (PDF)