

**INTERAGENCY AGREEMENT BETWEEN THE OCALA POLICE DEPARTMENT AND  
THE MARION COUNTY CLERK OF COURTS FOR THE EXCHANGE OF CRIMINAL  
JUSTICE INFORMATION AND USE OF COMPUTER SYSTEMS**

**WITNESSETH**

**WHEREAS,** The Ocala Police Department (hereafter referred to as "OPD") is a Criminal Justice agency recognized by the Federal Bureau of Investigations (FBI) and the Florida Department of Law Enforcement (FDLE); and

**WHEREAS,** The OPD currently maintains certain data systems for the management and storage of records (hereafter referred to as "RECORDS") containing Criminal Justice Information (CJI); and

**WHEREAS,** The Marion County Clerk of Courts (hereafter referred to as "MCCC") wishes to regularly and routinely receive the RECORDS for the administration of criminal justice;

**NOW, THEREFORE,** the OPD and the MCCC (hereafter referred to as "THE PARTIES") agree as follows:

1. The MCCC will receive the RECORDS from the OPD via encrypted means, consistent with requirements set forth in the FBI's Criminal Justice Information Services (CJIS) Security Policy, a copy of which is attached to this agreement as Exhibit A. If electronic communications security requirements cannot be met, the RECORDS will be delivered via courier, in printed form.
2. The OPD will provide the RECORDS for criminal justice purposes at no cost to the MCCC.
3. THE MCCC agrees to abide by the terms and conditions of the Criminal Justice User Agreement executed between the FDLE and the OPD, dated 17DEC2020, a copy of which is attached to this agreement as Exhibit B.
4. The MCCC agrees to abide by all applicable local, state, and federal laws, rules, and regulations, as well as the FBI CJIS Security Policy. The MCCC further agrees to immediately notify the OPD upon the discovery of an MCCC employee misusing or accessing the RECORDS in violation of any of the aforementioned laws, rules, and regulations.

5. The MCCC agrees to hold harmless the OPD, its Officers, and its employees from any and all liability relating to or arising from the use of the RECORDS by the Clerk, his Deputies, or his employees.
6. Either party may terminate this agreement with thirty (30) days written notice to the other, except the OPD may terminate this agreement immediately and without notice upon finding the MCCC has violated the terms stated herein.
7. This agreement constitutes the entire agreement between the parties and may not be modified or amended without written agreement executed by THE PARTIES.

**IN WITNESS HEREOF**, THE PARTIES hereto have caused this agreement to be executed by the proper officers and officials and entered on the date of the last signature below.

**OCALA POLICE DEPARTMENT**

*Michael Balken*

Michael Balken, Chief of Police

12 / 13 / 2021

Date

**WITNESS**

*Susan Dobson*

Susan Dobson, Assistant to the Chief

12 / 14 / 2021

Date

**APPROVED AS TO FORM**

*Robert W. Batsel, Jr.*

City Attorney

12 / 11 / 2021

Date

**MARION COUNTY CLERK OF COURTS**

*Gregory C. Harrell*

Gregory Harrell, Marion County Clerk of Courts

12 / 21 / 2021

Date

**WITNESS**

*Staci Winston*

Staci Winston, Chief Deputy of Courts

12 / 21 / 2021

Date

**APPROVED AS TO FORM**

*Rob Davis*

Clerk of Courts Attorney

12 / 21 / 2021

Date

<b>TITLE</b>	FOR SIGNATURE - Interagency Agreement - Marion County Clerk...
<b>FILE NAME</b>	Interagency Agree... (OPD-XXXXXXX.pdf
<b>DOCUMENT ID</b>	31431394b965c4f00c7562b98cc735becbefa56a
<b>AUDIT TRAIL DATE FORMAT</b>	MM / DD / YYYY
<b>STATUS</b>	● Completed

## Document History



**12 / 10 / 2021**  
15:55:40 UTC-5

Sent for signature to Robert W. Batsel, Jr.  
(rbatsel@ocalalaw.com), Mike Balken (mbalken@ocalapd.org)  
and Susan Dobson (sdobson@ocalapd.org) from  
drobinson@ocalafl.org  
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**12 / 11 / 2021**  
13:35:58 UTC-5

Viewed by Robert W. Batsel, Jr. (rbatsel@ocalalaw.com)  
IP: 216.255.247.51



**12 / 11 / 2021**  
13:37:09 UTC-5

Signed by Robert W. Batsel, Jr. (rbatsel@ocalalaw.com)  
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**12 / 13 / 2021**  
06:32:33 UTC-5

Viewed by Mike Balken (mbalken@ocalapd.org)  
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**12 / 13 / 2021**  
07:01:18 UTC-5

Signed by Mike Balken (mbalken@ocalapd.org)  
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## Document History



**12 / 14 / 2021**  
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**12 / 14 / 2021**  
08:04:38 UTC-5

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**12 / 17 / 2021**  
08:01:04 UTC-5

A new document has been created based off of an existing document with ID b557f46d1ea1208b365a80f608e7b3ad2d3ded36  
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**12 / 17 / 2021**  
08:03:11 UTC-5

Sent for signature to Rob Davis (robertd@marioncountyclerk.org), Greg Harrell (gharrell@marioncountyclerk.org) and Staci Winston (staci@marioncountyclerk.org) from drobinson@ocalafl.org  
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**12 / 21 / 2021**  
08:14:26 UTC-5

Viewed by Rob Davis (robertd@marioncountyclerk.org)  
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## Document History



**12 / 21 / 2021**  
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Signed by Rob Davis (robertd@marioncountyclerk.org)  
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**12 / 21 / 2021**  
08:48:53 UTC-5

Viewed by Greg Harrell (gharrell@marioncountyclerk.org)  
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**12 / 21 / 2021**  
15:45:24 UTC-5

Signed by Greg Harrell (gharrell@marioncountyclerk.org)  
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**12 / 21 / 2021**  
16:22:45 UTC-5

Viewed by Staci Winston (staci@marioncountyclerk.org)  
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**12 / 21 / 2021**  
16:24:35 UTC-5

Signed by Staci Winston (staci@marioncountyclerk.org)  
IP: 216.255.240.34



**12 / 21 / 2021**  
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The document has been completed.