



City of Ocala

Request for Sole Source Procurement

This form **MUST** be used for commodities or services that are available from only one source and there are no alternates. Forward to bids@ocalafl.org sixty (60) days prior to actual need.

Date Submitted: 11/29/23 Requesting Division/Department: Electric Utility

Contact Person: Lisa Crouthamel Telephone Number: 352-351-6646

Commodity/Service: R-Mag Circuit Breakers

Describe the commodity or service and its function: R-Mag circuit breaker with magnetic actuation

Cost of Commodity or Service: \$603,302.50

Vendor Name: ABB Inc. Contact Name: Clay Cook

Address: _____ City/State/Zip: _____

Contact Phone Number: 407-741-3061 Contact E-Mail Address: clay.cook@sppreps.com

This purchase is clearly and legitimately limited to a Sole Source because the commodity or service is: _____
WESCO is the only authorized distributor for ABB products

Item(s) are available from only one source and there are no alternates (*initials required*): lc
Initials

Attach vendor documentation* certifying that the vendor is the only source for the commodities or services in question or holds the production, copyrights, trademark, and/or patent to the item.

Check the following statement(s) that apply:

- ☐ The vendor holds the exclusive distribution rights for the item in question.
- ☒ The commodity to be purchased is the only item compatible with existing equipment owned by the City.
- ☐ The vendor is the sole provider of the commodities or services which have unique characteristics essential to the needs of the City to perform the intended function and no other goods or service will be suitable for use by the City.

**Note: Certifying documentation must be attached to this form or it will be rejected.*

What steps were taken to verify that these features are not available elsewhere?

- ☐ Other brands/manufacturers were examined (please list names, phone numbers, and explain why they are not suitable for use by the City. Attach additional pages as necessary): _____
- ☐ Other vendors were contacted (please list names, phone numbers and explain why those contacted would not meet the needs of the City. Attach additional pages as necessary): _____
- ☒ State why this is the only source for the required commodity or service (attach additional pages as necessary): ABB R-mag circuit breakers are standardized for OEU. WESCO Distributors are the only authorized distributor for ABB products

I hereby certify that to the best of my knowledge, this request is a sole source and the information provided herein is accurate and truthful.

[Signature]
Requester's Signature

11/29/23
Date

[Signature]
Requesting Director's Signature

11/29/23
Date

For Procurement Use Only

Sole Source Number (if applicable): SSP-225

Date Listing Posted: 11/29/2023

This request appears to be sole source.

☒ Yes

☐ No

If, no. Is this a standardization?

☐ Yes

☐ No

Is Council approval required?

☐ Yes

☐ No

Was this Procurement posted on the Internet?*

☐ Yes

☐ No

*this requirement is for sole sources

Comments/Justification:

If Protested successfully, Vendor who provides similar goods/services: _____

Date Sole Source Terminated: _____

[Signature]
Procurement Staff Reviewer Signature

12/28/2023
Date

Approved ☒

Denied ☐

[Signature]
Chief Procurement & Contracting Officer

1-3-2024
Date

NOTE: Section 838.22 Florida Statutes, it is unlawful (second degree felony) for a public servant with corrupt intent to obtain a benefit for any person (company) or to cause unlawful harm to another, to circumvent a competitive bidding process required by law or rule by using a sole-source contract for commodities (goods) or services.



Attention: Ocala Electric Utility
Subject: ABB R-Mag Circuit Breakers – Distributor Sole Source

November 29, 2023

Dear Ocala Electric,

This letter is to confirm that WESCO is the sole authorized distributor for ABB products, including the Type R-Mag circuit breaker, for Ocala Electric Utility, as well as to all public power utilities in peninsular Florida.

Please contact me if questions.

Sincerely,

Clay Cook

Superior Power Products (Authorized ABB Manufacturers Representative)

clay.cook@sppreps.com

(407) 741-3061

