

CITY OF OCALA CONTINUING PROFESSIONAL SERVICES CONTRACT WORK ORDER

WORK ORDER NUMBER # 16

EFFECTIVE DATE: 14 Feb 2019



Contract Manager
Approval / Initials

Project Title: NE 8th Avenue Concept Development

To: Kimley-Horn
PO Box 33068
Raleigh, NC 27636-3068

Vendor ID: 1530
Contract# ENG/15-016

Attn:

FUNDING SOURCE: Professional Services

EXPENDITURE
ACCOUNT NUMBER: 001-020-201-541-54-31010

In accordance with ENG/15-016 and the executed City Council Agreement you are hereby authorized to commence the work outlined in the attached scope of work. The approved work order amount shall not to exceed \$ 29,227.86 .

Requested By: 
Originating Department Director

Date: 2/12/19

Approved By: 
Deputy City Manager

Date: 2/14/19



INDIVIDUAL PROJECT ORDER NUMBER 2019-2

Describing a specific agreement between Kimley-Horn and Associates, Inc. (Kimley-Horn), and The City of Ocala (the CITY) in accordance with the terms of the Master Agreement for Continuing Professional Services dated March 15, 2016 which is incorporated herein by reference.

Identification of Project:

Project: NE 8th Avenue Concept Development

Client: City of Ocala

General Category of Services:

The CITY desires to refine and select final design concepts for traffic calming and incorporation of complete street elements for NE 8th Avenue, from SR 40 north to NE 14th Street, a distance of approximately 0.9 miles.

The CITY has recently implemented a new striping pattern on NE 8th Avenue to reduce the travel lanes to one in each direction and include wider bicycle lanes. Subsequent to the restriping, the CITY has prepared initial concepts for traffic circles at four existing intersections along NE 8th Avenue.

The CITY has also prepared planning-level conceptual drawings for the road depicting on-street parking, grassed medians, etc.

The purpose of this IPO is for Kimley-Horn to help the CITY develop more detailed concepts for the street modifications and traffic circles, and to select final alternatives that can be moved into design and permitting.

It is assumed that only CITY approval is required, no other regulatory agency reviews, approval, or permits are included as part of this task order. Specifically, no coordination with FDOT is included or expected.

Scope of Services:

Task 1 – Data Collection and Kickoff Meeting

- A. Kimley-Horn will compile all available data from the CITY regarding NE 8th Avenue. Kimley-Horn will visit the site and document existing conditions via photographs and videos. Kimley-Horn will compile a GIS base file to depict approximate right of way lines and adjacent property owners.
- B. Kimley-Horn will create up to three initial typical section drawings to review with CITY engineering staff to show ideas for how to utilize the existing right-of-way, pavement widths and sidewalks.
- C. Kimley-Horn will schedule and conduct a kick-off meeting with the CITY to discuss the collective vision for the project area. In this initial meeting, we will verify the scope of the improvements as well as CITY preferences for materials and construction budgets. We anticipate that representatives from engineering, planning, and administration would be present at this meeting, as well as any other stakeholder parties that the CITY would designate. Kimley-Horn will present and review the typical section alternatives prepared in the previous subtask.

Task 2 – Design Concepts

- A. Based on the results of the kickoff meeting in the previous task, Kimley-Horn will refine up to three typical section designs. It is possible that different segments of the road may be best served by different typical sections, based on the context of the area. Kimley-Horn will prepare a plan view graphic of the road length depicting proposed medians, curbs, bike lanes, widened paths, etc. based on the selected typical sections. Kimley-Horn will evaluate opportunities to connect this Project to other planned shared use paths in the Tuscowilla area.
- B. Kimley-Horn will prepare refined traffic circle concepts for the four intersections already identified by the CITY. If additional right of way is expected to be needed, Kimley-Horn will identify those areas.
- C. Kimley-Horn will submit the typical sections, the plan view graphics, and the traffic circle concepts to the CITY for review and comment. Kimley-Horn will meet with the CITY to discuss the above items and revise those items one time based on CITY comments.

Task 3 – Final Concepts and Public Meeting Support

- A. Kimley-Horn will prepare printed conceptual layouts depicting the typical sections and final recommended roadway and traffic circle concepts. The graphics will be printed for use at a public meeting to be scheduled and conducted by the CITY. Kimley-Horn will also prepare reduced copies of the final work product, and provide electronic PDF files for the CITY's use.
- B. Kimley-Horn will provide up to three professionals to conduct a public meeting with interested stakeholders. The CITY will determine the location, provide all mailers, etc. to notice the meeting attendees. Kimley-Horn will prepare a presentation and review the proposed project with meeting attendees. The CITY will send attendees from Engineering and Growth Management to support the meeting.
- C. Following the public meeting, Kimley-Horn will meet with CITY staff to review all work prepared under this IPO, and formally close out the project so that it may move to the design and permitting stage.

Additional Services:

Services requested that are not specifically included will be provided under a new and separate IPO agreement or can be performed on an hourly basis upon written authorization.

Schedule:

Kimley-Horn will begin services upon receipt of an executed IPO. The above services will be provided as expeditiously as practicable to meet a mutually agreed upon schedule.

Fee and Expense:

Kimley-Horn will complete the above scope of services for a lump sum fee of \$29,227.86, inclusive of office overhead expenses. A cost estimate for services is provided in Table A.

Other Special Terms of Individual Project Order:

Services provided under this IPO will be invoiced on a monthly basis. All invoices will include a description of services provided. Approval from the CITY shall be required for all invoiced travel expenses and meetings.

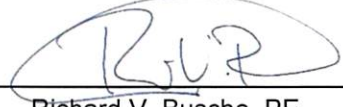
Attachment: TABLE A

ACCEPTED:

THE CITY OF OCALA, FLORIDA

KIMLEY-HORN AND ASSOCIATES, INC.

BY: 

By: 
Richard V. Busche, PE

TITLE: Deputy City Manager

TITLE: Sr. Vice President

DATE: 2/14/19

Date: February 11, 2019

G:\New Business\Public Sector\City of Ocala\2019\RVB\8th Ave\IPO 2019-02_NE 8th Ave.docx

TABLE A
COST ESTIMATE FOR SERVICES

PROJECT: NE 8TH AVENUE CONCEPT DEVELOPMENT
 CLIENT: CITY OF OCALA
 KHA PM: RICHARD BUSCHE, P.E.
 BASIS FOR ESTIMATE: COUNCIL-APPROVED HOURLY RATES, CONTRACT #ENG/15-016

SHEET: 1 of 1
 DATE: 02/11/2019

		DIRECT LABOR									
TASK NO.		Chief Engineer	Senior Engineer	Engineer	Engineering Intern	Senior Planner	Landscape Architect	Secretary/Clerical	LABOR HOURS	SUB (\$)	LABOR TOTAL
1	Data Collection and Kickoff Meeting	\$235.54	\$197.01	\$112.57	\$99.37	\$226.70	\$153.21	\$77.68			
A	DATA COLLECTION AND SITE VISITS	1	1		4	1		2	9.0		\$ 1,212.09
B	TYPICAL SECTION CONCEPTS	2	2	4	8	2	2		20.0		\$ 2,870.16
C	CITY DEPARTMENT KICKOFF MEETING	2	2			2		2	8.0		\$ 1,473.86
									TASK 1 SUB TOTAL:		\$ 5,556.11
2	DESIGN CONCEPTS										
A	PREPARE REFINED TYPICAL SECTIONS AND ROADWAY CONCEPT GRAPHICS	2	4	8	24	2	4	2	46.0		\$ 5,766.16
B	PREPARE REFINED TRAFFIC CIRCLE CONCEPTS	2	4	16	24			2	48.0		\$ 5,600.48
C	CITY REVIEW COORDINATION	1	2	4	4			8	19.0		\$ 2,098.76
									TASK 2 SUB TOTAL:		\$ 13,465.40
3	FINAL CONCEPTS AND PUBLIC MEETING SUPPORT										
A	PREPARE FINAL HARD COPY AND ELECTRONIC DELIVERABLE	1	1	2	4			4	12.0		\$ 1,365.89
B	PUBLIC MEETING	8	12		16	6		8	50.0		\$ 7,820.00
C	TASK CLOSEOUT WITH CITY STAFF	2	2					2	6.0		\$ 1,020.46
									TASK 3 SUBTOTAL:		\$ 10,206.35
									GRAND TOTAL:	\$	29,227.86