



**Professional Services Agreement  
Task Order 23**

In accordance with the terms and conditions of the Agreement (Contract No. TMM-437) between City of Ocala (“Client”) and Schneider Electric Smart Grid Solutions, LLC, formerly Telvent USA, LLC (“Telvent” or "Schneider Electric"), this Task Order authorizes delivery of the Services and Deliverables described and in accordance with the terms, schedule, and start/end date(s) specified below.

1. Scope of Work: Schneider Electric shall provide Extended Support & Maintenance (“ESM”) Services as detailed in Exhibit A for the Customizations set forth in Exhibit B.
2. Contract Type (FFP or T&M): Fixed Price.
3. Total Task Order Value: \$12,578. Payment shall be due thirty days from the start date of support.
4. Delivery Schedule or Start/End Date(s) for Each Deliverable: Support shall be provided for the period beginning June 1<sup>st</sup>, 2026 and expiring August 31<sup>st</sup>, 2026.
5. Special Considerations:

The following provisions shall not apply to the services performed under this Task Order

- Article 4, Acceptance.
- Article 11g, Suspension of Work. Client shall not have the right to suspend the services.

ACCEPTED AND AGREED:

**City of Ocala**

Signed by:  
Signature: Janice Mitchell  
55198B43858A4E1...

Printed Name: Janice Mitchell

Title: CEO

Date: 5/18/2026

**Schneider Electric Smart Grid Solutions, LLC**

Signed by:  
Signature: Drew Ditter  
0B6AF4B148AE4A7...

Printed Name: Drew Ditter

Title: Global Operations Director

Date: 5/18/2026

Signed by:  
William E. Sexton, Esq.  
4A55AB8A8ED04F3...

## Exhibit A

### ESM Terms and Conditions

#### Definitions

“Case” shall mean a service request made by Client in accordance with the terms of the Agreement.

“Customizations” shall mean the source code developed and supported by Schneider Electric listed in Exhibit B to this Agreement.

“Defect” shall mean the failure of a Customization developed by Schneider Electric to perform in accordance with its design specification documentation.

“QFE” stands for Quick Fix Engineering. A term for the delivery of individual service updates.

“Maintenance Term” shall mean a period of one year during which Schneider Electric will provide ESM support to Client.

“Trip” shall mean a combined total of up to forty (40) hours of on-site and/or remote assistance provided by Schneider Electric related to the ESM support. The time spent traveling to Client’s offices shall be included in the total allotment of hours provided for a Trip. Travel expenses are included in price of the Agreement.

**Services to Be Provided**

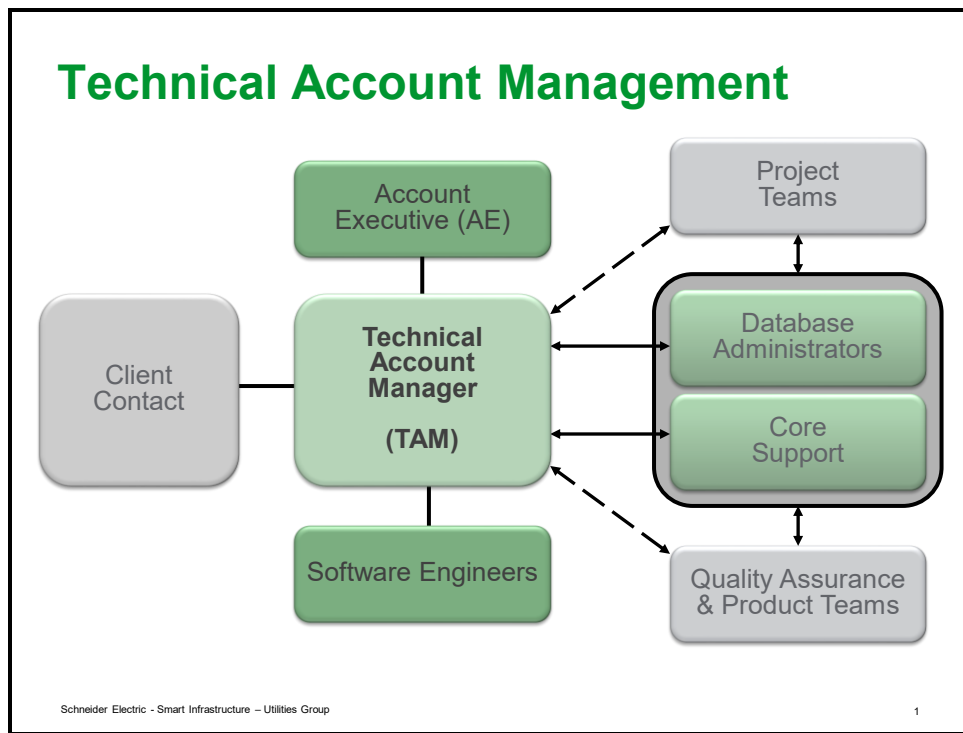
Schneider Electric shall provide the following ESM services under this Agreement.

**A. Technical Account Manager (“TAM”)**

Schneider Electric shall provide a TAM to serve as a primary point-of-contact for Client. The TAM will become familiar with the ArcFM Solution products licensed to Client, release levels, applications, computing platforms, and any other ArcFM Solution related issues. Schneider Electric cannot guarantee the TAM will always be available or that the TAM will be the only support team member to work with Client, however, Schneider Electric will engage in commercially reasonable efforts to ensure the TAM is available.

The role of the TAM is to:

- Provide overall coordination and management of resolution of support cases (core ArcFM and Extended)
- Provide regular case status updates via phone, email, WebEx, reports
- Provide pro-active information sharing (e.g. software news, critical issues, & updates)



**B. Telephone Support & Defect Logging**

Schneider Electric shall provide support via telephone and email during its regular business hours, Monday through Friday from 8am-5pm Mountain Time, and at other times by the prior mutual agreement of the parties. Client shall log new Cases or review its Case history via the internet using Schneider Electric’s portal. New support calls may be logged via internet, voicemail or email.

- Phone: 970-266-4485, 866-828-3296
- Web Site: <https://myarcfm.schneider-electric.com/myarcfm/s>

All requests received by Schneider Electric will be recorded and categorized by priority. Each Case shall be assigned a unique ID number and assigned a priority level (Urgent, High, Medium, and Low as defined below). Schneider Electric shall use its best efforts to provide responses to the requests within Service Levels described below.

<b>Incident Tracking (M – F, 8:00am to 5:00pm, Mountain Time Zone)</b>	
Schneider Electric Service Center contacted via Phone, Email, or Portal	
<b>Service</b>	<b>Service Level</b>
<b>URGENT:</b> Priority 1 Defect – more than one user is affected, and there is no work-around or the problem is mission critical to the business.	2 business hours or less.
<b>HIGH:</b> Priority 2 Defect – more than one user is affected, but there is a work-around or only one customer is affected and a critical task cannot be performed.	8 business hours or less.
<b>MEDIUM:</b> Priority 3 Defect – only one user is affected and there is a work-around, or the problem is not critical.	24 business hours or less.
<b>LOW:</b> Priority 4 Defect– requests for information.	40 business hours or less.

**C. Environment Hosting**

▪ **Remote Desktop Access**

Schneider Electric may establish remote desktop access to the Client’s environment through an external connection such as Citrix, VNC (Virtual Network Connection), or VPN (Virtual Private Network) in order to facilitate troubleshooting and support. Production support is limited to verification of correct configurations and settings. At no point will Schneider Electric directly make changes to the Client’s production environment. However, Schneider Electric will provide documentation on configuration changes for remediation of software issues. If requested, a WebEx will be accommodated to support Client staff during normal

business hours. If Client's Security Policy does not permit remote access, Schneider Electric may need to setup a web meeting in order to enable an analyst to view the Client's environment.

▪ **Client's SDE Database Instance and ArcFM Solution Environment (VM) at Schneider Electric Site**

Client shall provide an updated copy of its SDE Geodatabase(s) to Schneider Electric so that Schneider Electric may access this in order to recreate a Defect or perform additional testing. Normally, quarterly updates are performed or as needed if necessary for existing incident work required. So long as Client continues to provide Schneider Electric with an updated copy of its SDE Geodatabase(s), the database will be maintained at Schneider Electric's offices at the same release level as Client's production environment. If Client is unable to provide a copy of its database, both parties will work together to establish the best possible environment to investigate issues. Schneider Electric will maintain a virtual environment with the Client's ArcFM Solution software with the underlying ESRI software components for testing and support. Schneider Electric shall work with the Client in an effort to make sure this virtual environment will match Client's ArcFM Solution production software (Third Party software, excluding ESRI, will not be in the environment). The virtual environment will be setup as close to the client environment as possible. Instances that involve 3<sup>rd</sup> party software integrations (e.g. SAP), the integration will be simulated in the virtual environment. For quality assurance purposes, a separate development environment is maintained for Schneider Electric to use to resolve Defects in the Client's Customizations.

**D. TAM / Analyst Resource On-site**

At the request of Client, a support team member (TAM or Analyst) will provide one on-site Trip in order to provide the following services which include, but are not limited to:

- Case updates / review
- Assisting Client in transitions from project deployment to ESM
- Supporting Schneider Electric staff exposure to Client workflow
- Transferring technical knowledge from project analysts on the Schneider Electric Delivery Team to ESM support analysts
- Making recommendations with administration / configuration tasks
- Defect resolution of Customizations (if Maintenance of Client Customizations is included)
- Option to utilize forty (40) hours of remote Custom Tool Development instead of one on-site trip
- Onsite hours are for the duration of the maintenance term and do not rollover.

Any Trip not scheduled during the Maintenance Term is non-refundable and non-transferable.

### **E. Link Passes – Annual User’s Conference**

Client shall receive two (2) passes to the annual Schneider Electric Utility User’s Conference (“Link”) for Client employees. Passes are non-refundable, non-transferable and may only be used for the Link Conference during the Maintenance Term.

#### Additional Services - Optional

For an additional cost, the following services may be purchased by Client in addition to the standard services provided above at any time during the Maintenance Term.

### **F. Maintenance of Client Customizations**

A technical analyst will become knowledgeable with Client’s production environment and Customizations in order to enable the analyst to react quickly and efficiently to real-time issues.

#### **▪ Defect Resolution**

Once a Defect has been reported to Schneider Electric, Client will be able to work directly with the technical analyst while the Defect is being resolved. The technical analyst will be responsible for updating existing documentation pertaining to the Defect being resolved and providing Client status updates as necessary. The technical analyst and TAM will coordinate communication between the Client and Schneider Electric. Schneider Electric shall only resolve Defects to the Customizations listed in Exhibit B – Software Components. Defects to Customizations that are introduced as a result of a ArcFM Solution product patch or QFE (applied by Client) will be addressed within this service. Schneider Electric will not be obligated to fix Defects to Customizations that may be caused due to Client applying a new software release to its system. Defect resolution for custom components that fall within the current support matrix for Microsoft or other OS will be supported. This includes support for OS patches within the existing supported versions.

#### **▪ Formal Build Process (Continuous Integration)**

Upon agreement between Client and Schneider Electric, Schneider Electric will maintain Client customizations in a Continuous Integration (CI) process. Schneider Electric’s CI environment utilizes various technologies to manage and control source files, references, and build dependencies. The result is quickly deployable software builds, and precise awareness of the status of builds and deliveries to the Client.

### **G. Core Product Patch Testing (QFEs & Hot Fixes)**

On release of a Schneider Electric core product patch, Schneider Electric shall pro-actively notify the Client of the new patch. If Client decides to apply the patch, Schneider Electric will test the patch in the Client’s virtual environment on Schneider Electric systems and provide test results as it relates to Client’s Customizations in the online Case management system.

Client shall notify Schneider Electric prior to applying any such update to its production environment, allowing Schneider Electric to pro-actively review the impact and identify any required fixes prior to production updates. Schneider Electric shall provide or make available to

Client corrections to address Defects in the Customizations required to ensure the Customizations are fully compatible, integrated and functional with any patch or QFE in any underlying Schneider Electric software that is licensed by Client.

## **H. Troubleshooting Support for Non-ArcFM Solution Software**

In the event it is established that the source of a problem in a Customization is rooted in technology other than that provided by Schneider Electric's ArcFM Solution Software, Schneider Electric shall provide commercially reasonable assistance in isolating the source of the issue. Schneider Electric will also (at Schneider Electric's discretion) assist the Client and the software vendor support team in order to attempt to facilitate a resolution to the problem affecting the Customization. Schneider Electric's obligation with respect to troubleshooting support for non-ArcFM software is limited to assistance with facilitating the conversation with the vendor. Schneider Electric is not responsible for solving vendor issues as it relates to the Customizations covered under this Agreement.

## **I. Additional On-Site Support**

Client may purchase one or more additional Trips to Client's offices. This allows Client the ability to have a resource (TAM, Analyst, or DBA) on-site on a regular basis. Prior to the on-site meeting, the resource will work with Client to develop an agenda for the items and issues that will be addressed. Two specific examples include Database and ArcSDE Performance Tuning Analysis and Database Support & Health Checkups Analysis.

- **Database and ArcSDE Performance Tuning Analysis**

A Schneider Electric employee will travel to Client's offices for a Trip intended to provide an on-site tuning analysis of Client's database, provide recommendations of changes, and jointly implement acceptable changes. This Service is done as a collaborative effort with Client's onsite ArcSDE/Database Administrator and may include spatial tuning. During this service, Schneider Electric will require DBA privileges to the customer's database or 'side-by-side collaboration' with the Client's DBA in order to analyze the database. At the conclusion of this service, Schneider Electric will provide a summary report to the Client of findings and recommendations. The Client is responsible for implementing changes in their production environment.

- **Database Support & Health Checkups Analysis**

A Schneider Electric employee will travel to Client's offices for a Trip to provide services related to the overall health of Client's ArcFM implementation. Services include, but are not limited to, assisting Client with versioning structure, spatial data, database tuning, configuration / administration tasks, and analysis of the overall health of the Client's database.

In addition, Schneider Electric will participate in up to three (3) "wellness check calls". Wellness check calls are remote conference calls between the Schneider Electric DBA and Client's DBA/GIS administrator inquiring into the status of the database and addressing any issues. Wellness check calls are limited to a maximum of two (2) hours per call.

Database related activities require a collaborative effort with Client's onsite ArcSDE/Database Administrator and may include spatial tuning. During this service Schneider Electric will require accessibility to Client's DBA personnel in order to perform certain functions to the customer's database.

#### **J. Custom Tool Development**

Client may purchase support services (increments of 40 hours) in order to enhance and/or extend the functionality of its Customizations. Scheduling of effort will be mutually agreed upon between Client and Schneider Electric. At the end of the Maintenance Term, all unused hours will expire.

#### **K. Developers Support**

Client may purchase support services (increments of 40 hours) in order to consult with a Developer on coding strategies, methodologies, best practices, ideas, issues, errors, and other related topics to Developer support. These hours can be consumed anytime during the Maintenance Term based on resource availability. At the end of the Maintenance Term, all unused hours will expire.

#### **L. Utility Network Data Verification and Readiness Program (UN Data Analysis)**

Schneider Electric's **Utility Network Data Verification and Readiness Program** is a program that helps you achieve optimal data quality for immediate and future success as it relates to your everyday work functions as well as the future migration to the utility network. It will provide a set of detailed reports that help understand data conditions that could impact the migration and an overview of potential ways to correct the data. Also, as a part of the program, an on-site review of the reports will be conducted to ensure a complete understanding of the information contained in the reports.

## **Excluded Services**

ESM Support does not include support for the following:

- Defects in ESRI software, although the TAM will remain involved to coordinate resolution by ESRI.
- Defects in other components of Client's operating environment for example, third-party hardware, data or software.
- Defects in Schneider Electric Software that has been modified by Client or a third-party.
- Defects in Customizations or interfaces that have been developed or modified by Client or a third-party.
- Errors or loss of functionality due to or arising from improper installation of Customizations by Client in Client's production environment.
- Upward compatibility of Customizations and interfaces with ArcFM software releases or future releases of third party software, including but not limited to, ESRI, Database, or Operating System software.
- Maintenance and support of core Schneider Electric products. Maintenance and support for these products is covered under the Maintenance and Support Agreement, Contract No. 2005-150M. However, the TAM will provide overall coordination of support related activities.
- Data errors or application problems resulting from these data errors, which are identified by Schneider Electric as a result of an investigation of an issue.
- Direct administration of Client's environment such as administration through direct connection through VPN or remote desktop.
- Database administration tasks such as backup, restoration, database tracing, maintenance plans.
- Installation of software / patches within Client's environment.
- Development support of and/or development of new custom functionality or enhancements to existing functionality, unless Client has purchased time under item "Custom Tool Development".
- Issues that need to be addressed after hours, including support of system issues and/or production administration tasks. Support for after-hours critical Responder production issues shall be addressed by Client's 24x7 support agreement with Schneider Electric.
- Schneider Electric will not replicate or offer support for non-supported OS versions. This includes Windows 7 and Windows Server 2008 Operating Systems (Microsoft is no longer providing security updates for these environments).

If a question or issue falls outside the scope of the services provided under this task order, such as a networking issue or core operating system issue, the TAM or a support analyst will notify Client that potential charges may be incurred if they were to continue working on the problem. No additional services will be performed or charges applied unless agreed to in writing by the parties.

There are no deliverables included within this Agreement. The services will be considered done upon completion of the tasks by Schneider Electric or when Schneider Electric's obligations have ceased due to the expiration of the Maintenance Term.

**Quote**

The services are quoted exclusive of all state, local, and other taxes or other charges (other than income taxes payable by Schneider Electric or taxes based upon Schneider Electric’s employees). In the event such taxes and/or charges become applicable, Client shall pay any such applicable tax upon receipt of written notice that it is due.

If Client decides to receive support for additional Customizations that are not listed in Exhibit B, the Parties shall amend the Agreement to include the additional Customizations into the Agreement. Additional charges will apply.

The quote for the services detailed in this task order is as follows:

Reference	ESM Program - Included	
A	Technical Account Manager (TAM) – Single-Point-Of-Contact - Overall coordination and management of support cases - Regular case status updates - Pro-active information sharing (software news & updates)	\$12,578
B	Telephone Support & Incident logging	
C	Environment Hosting options (one) - Secure Remote Desktop Access - Client’s SDE Database Instance and ArcFM Solution Environment at Schneider Electric Site	
D	TAM / Analyst Resource On-Site (TAM or Analyst – 1 Trip)	
E	Link Passes (2) – Annual User’s Conference	
F	Maintenance of Client Customizations - Client’s SDE Database Instance at Schneider Electric Site - Client ArcFM Solution Environment (virtual machine) - Defect Resolution Formal Build Process (Continuous Integration)	
Reference	Additional Services – Optional	
G	Core Product Patch Testing (QFEs & Hot Fixes)	\$17,971
H	Troubleshoot Support for Non-ArcFM Solution Software	\$7,860
I	Additional On-Site Support (1 Trip)	\$14,994
J	Custom Tool Development (40 hours)	\$10,475
K	Developers Support (40 hours)	TBD
L	UN Data Analysis	\$19,950

**Exhibit B  
Software Components**

This section shall be identified if Client elects to purchase the additional service Maintenance of Client Customizations.

Workflow Manager Extensions
Custom Work Request, Work Request Location, Work Request Customer, Design, Cost Factor tabs
Archiving of design to PDF
Business logic to set dates for approval and completion
Business logic to calculate the work order and project number

Customizations
Stock Item Lookup
Custom Reports
CU Textbox Tool
Autotext Generation for Title Block
Auto Pole Number Generator
Work Order ID Field Populator AU
Automated Reconciling Process
Auto Work Request Creation
Structure Split Subtask
Pole Number Save tool in Workflow Manager
Design Reference Tool
CIAC Checkbox on Work Request Tab

## Certificate Of Completion

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 Ocala, FL 34471  
 plewis@ocalafl.org  
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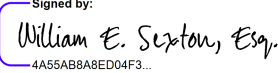
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 plewis@ocalafl.org  
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## Signer Events

William E. Sexton, Esq.  
 wsexton@ocalafl.gov  
 City Attorney  
 Security Level: Email, Account Authentication  
 (None)

## Signature

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Janice Mitchell  
 jmittell@ocalafl.org  
 CFO  
 City of Ocala  
 Security Level: Email, Account Authentication  
 (None)

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Drew Ditter  
 drew.ditter@se.com  
 Global Operations Director  
 Security Level: Email, Account Authentication  
 (None)

Signed by:  
  
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**Electronic Record and Signature Disclosure:**  
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Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

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Signing Complete	Security Checked	5/18/2026 12:15:24 PM
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<b>Electronic Record and Signature Disclosure</b>
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## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, City of Ocala - Procurement & Contracting (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact City of Ocala - Procurement & Contracting:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [contracts@ocalafl.org](mailto:contracts@ocalafl.org)

### **To advise City of Ocala - Procurement & Contracting of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [contracts@ocalafl.org](mailto:contracts@ocalafl.org) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from City of Ocala - Procurement & Contracting**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [contracts@ocalafl.org](mailto:contracts@ocalafl.org) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with City of Ocala - Procurement & Contracting**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [contracts@ocalafl.org](mailto:contracts@ocalafl.org) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Ocala - Procurement & Contracting as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Ocala - Procurement & Contracting during the course of your relationship with City of Ocala - Procurement & Contracting.