

FIRST AMENDMENT TO AGREEMENT FOR JANITORIAL SERVICES FOR CITY HALL AND CITIZENS SERVICE CENTER – DSBE

THIS FIRST AMENDMENT TO AGREEMENT FOR JANITORIAL SERVICES FOR CITY HALL AND CITIZENS SERVICE CENTER- DSBE ("Agreement") is entered into by and between the **CITY OF OCALA**, a Florida municipal corporation ("City") and **PURPOSE DRIVEN CLEANING SOLUTIONS, LLC**, a limited liability company duly organized and authorized to do business in the state of Florida (EIN: 86-3266582) ("Vendor").

WHEREAS, on September 9, 2022, the City and Vendor entered an Agreement for Janitorial Services for City Hall and Citizens Service Center - DSBE (the "Original Agreement") for a term of three years from August 2, 2022 through April 30, 2025; and

WHEREAS, City, and Vendor now desire to amend the Original Agreement to adjust the cleaning frequency and cost for the janitorial services performed on the second floor of the Citizens Service Center.

NOW THEREFORE, in consideration of the foregoing recitals, the following mutual covenants and conditions, and other good and valuable consideration, City and Vendor agree as follows:

1. **RECITALS.** City and Vendor hereby represent, warrant, and agree that the Recitals set forth above are true and correct and are incorporated herein by reference.
2. **INCORPORATION OF ORIGINAL AGREEMENT.** The Original Agreement between City and Vendor is hereby incorporated by reference as if set forth herein in its entirety and remains in full force and effect, except for those terms and conditions expressly amended by this First Amendment.
3. **AMENDMENT TO EXHIBIT B – PRICE PROPOSAL.** The document attached to the Original Agreement as **Exhibit B** is hereby deleted in its entirety and replaced with **Amended Exhibit B-Price Proposal**.
4. **NOTICES.** All notices, certifications or communications required by this Agreement shall be given in writing and shall be deemed delivered when personally served, or when received if by facsimile transmission with a confirming copy mailed by registered or certified mail, postage prepaid, return receipt requested. Notices can be concurrently delivered by e-mail. All notices shall be addressed to the respective parties as follows:

If to Vendor:	Purpose Driven Cleaning Solutions, LLC Attention: Algernon Burgess 2414 NW 2 nd Avenue Ocala, Florida 34475 Phone: 352-346-1070 E-mail: algernon@purposedrivencleaningsolutions.com
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If to City of Ocala:	Daphne M. Robinson, Esq., Contracting Officer City of Ocala 110 SE Watula Avenue, 3rd Floor Ocala, Florida 34471 Phone: 352-629-8343 E-mail: notices@ocalafl.gov
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Copy to: William E. Sexton, Esq., City Attorney
City of Ocala
110 SE Watula Avenue, 3rd Floor
Ocala, Florida 34471
Phone: 352-401-3972
E-mail: cityattorney@ocalafl.gov

5. **COUNTERPARTS.** This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.

ELECTRONIC SIGNATURE(S). Vendor, if and by offering an electronic signature in any form whatsoever, will accept and agree to be bound by said electronic signature to all terms and conditions of this Agreement. Further, a duplicate or copy of the Agreement that contains a duplicated or non-original signature will be treated the same as an original, signed copy of this original Agreement for all purposes.

6. **LEGAL AUTHORITY.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on 4/23/2024.

ATTEST:

DocuSigned by:
Angel B. Jacobs
80B3574C28E24A5

Angel B. Jacobs
City Clerk

Approved as to form and legality:

DocuSigned by:
William E. Sexton
29170CF4896428

William E. Sexton, Esq.
City Attorney

CITY OF OCALA

DocuSigned by:
Ken Whitehead
5677F71E33874F4

Ken Whitehead
Assistant City Manager

PURPOSE DRIVEN CLEANING SOLUTIONS, LLC

DocuSigned by:
[Signature]
CBB2CB37CDE24CA...

By: Algernon Burgess
(Printed Name)

Title: Owner
(Title of Authorized Signatory)

Amended Exhibit - B Price Proposal CONTRACT# FAC/220689

Bidder Name			Bidder Location			
Purpose Driven Cleaning Solutions			2414 NW 2nd Ave, Ocala, FL 34475			
	Building Name/Number of Floors	Cleaning Frequency	Building Address	SF	Monthly Cost	Annual Cost
1	City Hall 3 Floors	5 Days/Week	110 SE Watula Avenue	27498	\$1,750.00	\$21,000.00
2	Ocala Electric Utility Customer Service Office Citizens Service Center	5 Days/Week	201 SE 3rd Street	14705	\$750.00	\$9,000.00
3	Building Department Development Services 2nd Floor	5 Days/Week	201 SE 3rd Street	12,491	\$1,100.00	\$13,200.00
Total Bid Amount (33 Month Term) 3,600.00						\$ 118,800.00
Floor Maintenance / Emergency Service / Hourly Rates						
24	Emergency Services. Not considered in award determination)	Any Time	Any Location	Any	Per Hr Rate	25.00
25	Floor Maintenance. VCT Stripping, Waxing and Buffing	As called for	Any Location	Any	Price per Sq. Ft.	0.15
26	Floor Maintenance. Ceramic Tile Deep Cleaning	As called for	Any Location	Any	Price per Sq. Ft.	0.15

Certificate Of Completion

Envelope Id: 856F2F5727A34B99B7E7EB056E79700D	Status: Completed
Subject: First Amendment-For Janitorial Services for City Hall and Citizens Service Center (FAC/220689)	
Source Envelope:	
Document Pages: 3	Signatures: 4
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Porsha Ullrich
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	110 SE Watula Avenue
	City Hall, Third Floor
	Ocala, FL 34471
	pullrich@ocalafl.gov
	IP Address: 216.255.240.104

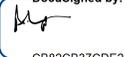
Record Tracking

Status: Original	Holder: Porsha Ullrich	Location: DocuSign
4/19/2024 10:51:42 AM	pullrich@ocalafl.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Ocala - Procurement & Contracting	Location: DocuSign

Signer Events

Algernon Burgess
 algernon@purposedrivencleaningsolutions.com
 Owner
 Security Level: Email, Account Authentication (None)

Signature

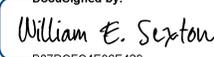
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 Using IP Address: 107.115.159.95
 Signed using mobile

Timestamp

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 Viewed: 4/19/2024 1:54:57 PM
 Signed: 4/19/2024 3:48:58 PM

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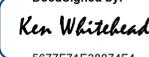
William E. Sexton
 wsexton@ocalafl.org
 City Attorney
 City of Ocala
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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 Signature Adoption: Pre-selected Style
 Using IP Address: 216.255.240.104

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 Not Offered via DocuSign

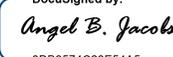
Ken Whitehead
 kwhitehead@ocalafl.org
 Assistant City Manager
 City of Ocala
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Angel B. Jacobs
 ajacobs@ocalafl.org
 City Clerk
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 8DB3574C28E54A5...
 Signature Adoption: Pre-selected Style
 Using IP Address: 216.255.240.104

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 Signed: 4/23/2024 8:54:00 AM

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
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In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	4/23/2024 8:53:43 AM
Signing Complete	Security Checked	4/23/2024 8:54:00 AM
Completed	Security Checked	4/23/2024 8:54:00 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Ocala - Procurement & Contracting (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Ocala - Procurement & Contracting:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: contracts@ocalafl.org

To advise City of Ocala - Procurement & Contracting of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at contracts@ocalafl.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Ocala - Procurement & Contracting

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to contracts@ocalafl.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Ocala - Procurement & Contracting

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to contracts@ocalafl.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Ocala - Procurement & Contracting as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Ocala - Procurement & Contracting during the course of your relationship with City of Ocala - Procurement & Contracting.