

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE CITY
OF OCALA GENERAL EMPLOYEES' RETIREMENT SYSTEM,
DESIGNATING A RECORDS MANAGEMENT LIAISON
OFFICER AND ADOPTING A RECORDS RETENTION
SCHEDULE.**

WHEREAS, Florida Statutes §257.36 creates the Records and Information Management Program within the State Division of Library Services, which is responsible for records management;

WHEREAS, the Board of Trustees is a local governmental agency subject to the requirement of Florida Statutes §257.36;

WHEREAS, Florida Statutes §257.36 requires the Board to designate a Records Management Liaison Officer; and

WHEREAS, Florida Statutes §257.36 requires the Board to establish and maintain an active and continuing program for the economical and efficient management of records;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE FUND:

SECTION 1. The Board designates Resource Centers, LLC as the Records Management Liaison Officer for purposes of Florida Statutes §257.36.

SECTION 2. The Board adopts the State of Florida General Records Schedule GS1-SL, as amended from time to time, as its records retention schedule, to establish and maintain an active and continuing program for the economical and efficient management of records.

Adopted by the Board this _____ day of _____, 2026.

CHAIRMAN

ATTEST:

SECRETARY

Copy to:

Division of Library and Information Services
Florida Department of State
Mail Station 9E
Tallahassee, Florida 32399-0250