

Work Order.

WO# HSI-16801-06-15-2023
 DATE 6/15/2023

Databank Information

458 PIKE ROAD
 HUNTINGDON VALLEY, PA 19006
 (800) 873-9426
WWW.DATABANKIMX.COM

Customer Information

COMPANY: City of Ocala
 ATTN: Kelly Vann
 ADDRESS: 110 Watula Ave
 CITY, ST, ZIP: Ocala, FL 34471

Initiated By

Requester: Francheska Torruellas
 Email: FTorruellas@databankimx.com

Requested By

Requester: Mike Parker
 Email: mparker@ocalafl.org

Work Description

Ten (10) hours Professional Services to configure Kofax Capture to create a DIP file and configure DIP to import the file.

Service Item	Estimated Hours	Rate(\$/H)	Estimated Total
Professional Service	10	\$250.00	\$ 2,500.00

Agreement Terms

- Refer to the W.O. # in all correspondence and in your payment.
- Any applicable tax will be added to the Invoice.
- The terms in this agreement are bound to any previously approved MASTER SERVICES AGREEMENT (MSA) between Client and DataBank.
- DataBank will perform project management activities as it relates to this Work Order including resourcing, planning and budget management.
- By signing and approving this Work Order, I am confirming that I have the authority to approve the use of my company's funds for DataBank Professional Services.
- Invoices shall be paid within 30 days from the invoice date.
- The Work Order is no longer valid if not signed within 30 days from the Work Order Date.
- The Work Order will terminate and become no longer valid 30 days after the Client Approval Date.

DocuSigned by:

Christopher Watt

920225D022774F0...

Client Approval

DocuSigned by:

Kendra Deutsch

DD688B31E2FC4AA...

Date

7/13/2023

Date

7/18/2023

Date

Approved as to form and legality:

DocuSigned by:

William E. Sexton

William E. Sexton, City Attorney

Certificate Of Completion

Envelope Id: FBBBBF0B32CB48519712C4883CE53576

Status: Completed

Subject: Kofax Capture Configuration, DataBank (ITS/210100)

Source Envelope:

Document Pages: 1

Signatures: 2

Certificate Pages: 2

Initials: 0

AutoNav: Enabled

Envelope Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Envelope Originator:

Brittany Craven

110 SE Watula Avenue

City Hall, Third Floor

Ocala, FL 34471

biverson@ocalafl.org

IP Address: 216.255.240.104

Record Tracking

Status: Original

7/6/2023 10:17:16 AM

Holder: Brittany Craven

biverson@ocalafl.org

Location: DocuSign

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: City of Ocala - Procurement & Contracting

Location: DocuSign

Signer Events

William E. Sexton

wsexton@ocalafl.org

City Attorney

City of Ocala

Security Level: Email, Account Authentication
(None)**Signature**

DocuSigned by:



B07DCFC4E86E429...

Signature Adoption: Pre-selected Style

Using IP Address: 216.255.240.104

Timestamp

Sent: 7/6/2023 10:20:46 AM

Viewed: 7/13/2023 8:46:06 AM

Signed: 7/13/2023 8:46:12 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Christopher Watt

cwatt@ocalafl.org

Chief of Staff

City of Ocala

Security Level: Email, Account Authentication
(None)

DocuSigned by:



920225D022774F0...

Signature Adoption: Pre-selected Style

Using IP Address: 216.255.240.104

Sent: 7/13/2023 8:46:13 AM

Viewed: 7/13/2023 8:46:45 AM

Signed: 7/13/2023 8:47:07 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/6/2023 10:20:46 AM
Certified Delivered	Security Checked	7/13/2023 8:46:45 AM
Signing Complete	Security Checked	7/13/2023 8:47:07 AM
Completed	Security Checked	7/13/2023 8:47:07 AM
Payment Events	Status	Timestamps