



Find your place

**Date:** December 21, 2021

**To:** Sandra Wilson, City Manager  
**Cc:** James Haynes, Director, Community Development Services

**From:** Cindy Giffen, Grants Specialist

**Subject:** Change Order – CDS/200946  
**Name** **Betty Gwaltney Stevens**  
**Work Change Directive – Additional work**

This change order is for work beyond the scope of the original agreement. During the Rehabilitation of replacing the HVAC system a gas leak was found, the contractor discovered a defective lead pipe, which is required to be removed/replaced with galvanized piping for owner's safety.

The original cost and change order #1 for this contractor was \$63,639.00, this change order #2 of \$1,546.74 will make the new contract total \$65,185.74. When added to the \$3,200.50 cost of the removal and pruning of trees, the total revised project cost is \$68,386.24 The project is being funded from the following sources and will require a mortgage modification.

<b>Funding Source/Program</b>	<b>Grant or Deferred Mortgage</b>	<b>Amount</b>
Energy Weatherization Program	Grant	\$5,000.00
CDBG	Deferred Mortgage	\$63386.24
<b>Project Total</b>		<b>\$68,386.24</b>

**AMENDMENT TO CONTRACT FOR HOUSING REHABILITATION**

Upon execution of this document, the following amendment will become part of the original contract executed on June 16, 2021, between the parties, the **CITY OF OCALA**, a Florida municipal corporation ("City"), acting as agent for: **BETTY GWALTNEY STEVENS**, hereinafter referred to as "Owner(s)" and **R & R BUILDERS LLC.**, a Florida registered corporation proprietor (EIN: 20-1321261), with offices/located at 1 Pecan Run Harbor, Ocala, Florida 34472, ("Contractor").

The Agreement is hereby amended as follows:

Section 2 – Contract Price is deleted in its entirety and replaced with the following:

City shall pay Contractor, on behalf of Owner, for the performance of the work, and in accordance with the contract documents, a Total Price in the amount of **\$65,185.74 (SIXTY FIVE THOUSAND, ONE HUNDRED EIGHTY FIVE DOLLARS AND 74/100 CENTS).**, which represents the original bid and change order #1 of \$63,639.00, with Change Order # 2 in the amount of \$1,546.74.  
**(Exhibit A)**

**NOTICES.** All notices, requests, consents and other communications required or permitted under this agreement shall be in writing (including faxed communication) and shall be (as elected by the person giving such notice): (a) hand delivered by messenger or courier service; (b) faxed, or (c) mailed by Registered or Certified Mail (postage pre-paid), Return Receipt Requested; addressed as follows or to such other addresses as any party may designate by notice complying with the terms of this paragraph:

- |    |                 |  |
|----|-----------------|--|
| a. | If to City:     | Tiffany L. Kimball, Director of Contracts<br>City of Ocala, City Hall<br>110 SE Watula Avenue<br>Ocala, FL 34471<br>E-Mail: <a href="mailto:tkimball@ocalafl.org">tkimball@ocalafl.org</a><br>PH: 352-629-8366    FAX: 352-690-2025            |
| b. | With a copy to: | Patrick G. Gilligan, Esquire<br>Gilligan, Gooding & Franjola P.A.<br>1531 SE 36 <sup>th</sup> Avenue<br>Ocala, FL 34471<br>E-Mail: <a href="mailto:pgilligan@ocalalaw.com">pgilligan@ocalalaw.com</a><br>PH: 352-867-7707    FAX: 352-867-0237 |



CONTRACT# 200946

c. If to Vendor: Rita Ravenscraft  
R & R Builders, LLC  
1 Pecan Run Harbor  
Ocala, Florida 34472  
rita@rrbuilders.org  
PH: 352-380-0231

**AGREEMENT.** Except what pertains to this Amendment, all terms and conditions of the Original Agreement will remain in full force and effect and likewise apply to this Amendment.

IN WITNESS WHEREOF, the parties hereto have set their hands by their duly authorized agents this \_\_\_\_ day of \_\_\_\_\_, 2021.

**ATTEST:**

Angel B. Jacobs 03 / 16 / 2022  
Angel B. Jacobs Date  
City Clerk

**CITY OF OCALA**

Sandra Wilson 03 / 08 / 2022  
Sandra Wilson Date  
City Manager

**APPROVED AS TO FORM AND LEGALITY:**

Robert W. Batsel, Jr. 03 / 08 / 2022  
Robert W. Batsel, Jr. Date  
City Attorney

**Reviewed by Department:**

James Haynes  
James Haynes, Director Date  
Community Development Services

**Reviewed by Assistant City Manager:**

Burnadine Rich 1/3/2021  
Burnadine Rich, Manager Date

**OWNER**

By: Betty Gwaltney Stevens 12-28-21  
Name: Betty Gwaltney Stevens Date

**R & R Builders, LLC**

By: Rita Ravenscraft 12/21/2021  
Name: Rita Ravenscraft Date

Work Change Directive

PO#: CDS/200946B DATE: 12-17-21  
PROJECT NAME: Betty Stevens  
PROJECT ADDRESS: 409 S.E. 40th Terrace, Ocala FL  
CONTRACTOR SIGNATURE: Rita Pomeroy

The following change(s) have been requested:

Repairs + find Gas leak
Found gas leak in existing Pipe -
pin hole in pipe.

☒ Contractor's Estimate Attached

APPROVALS:

James Haynes  
James Haynes

Burnadine Rich  
Burnadine Rich

Cindy Giffen  
Cindy Giffen

DATE:

12/21/21

12/20/2021

12/20/2021

Estimated increase/decrease in Contract Price

Current Contract Price: \$ 63639.00

Request No.: 2 \$ 1546.74

New Proposed Price: \$ 65185.74

If the change involves an increase, the estimated amount is not to be exceeded without further authorization

Estimated increase/decrease in Contract Times

Completion: None days.

If the change involves an increase, the estimated times are not to be exceeded without further authorization

COMMENTS: \_\_\_\_\_

NOTE: PLEASE E-MAIL COMPLETED FORM TO [CLEWIS@OCALAFL.ORG](mailto:CLEWIS@OCALAFL.ORG)  
IF YOU HAVE ANY QUESTIONS PLEASE CALL CHRIS LEWIS (352) 629-8333

S:\COO\_ACM\_DS\_Development\_and\_Planning\Grant Programs\CDBG\Master Documents\Contract for Housing Rehab\Contractor packet

R & R Builders, LLC

CGC1507984

1 Pecan Run Harbor

Ocala, FL 34472

# Invoice

Date	Invoice #
12/17/2021	Stevens-05

Bill To
CITY OF OCALA 201 SE 3RD Street 2nd Floor Ocala, FL 34471

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
cds/200946B			12/17/2021			
Quantity	Item Code	Description			Price Each	Amount
1	02 Site Work	This Invoice is for Betty Stevens  Labor and Material for the following  Repair gas leak found in existing pipe ( pin holes in pipe) Deltered old black iron pipe and repiped with galvanized pipe  Repair gas leak    R&R Builders is not putting any mark up on this, we are just passing our charge from the plumber.			1,546.74	1,546.74
OK to pay 12/20/2021 <i>Christopher A. Lewis</i>		<i>JLAH 12/21/21</i>				
Thank you for your business.					Total	\$1,546.74



<b>TITLE</b>	FOR SIGNATURES - Amendment to Contract for Housing...
<b>FILE NAME</b>	16710.original
<b>DOCUMENT ID</b>	0c2915e8219ac448418339a8c297a847ab5bd43f
<b>AUDIT TRAIL DATE FORMAT</b>	MM / DD / YYYY
<b>STATUS</b>	● Signed

## Document History



SENT

**02 / 16 / 2022**

13:18:22 UTC-5

Sent for signature to Robert W. Batsel, Jr. (rbatsel@lawyersocala.com), Sandra Wilson (swilson@ocalafl.org) and Angel Jacobs (ajacobs@ocalafl.org) from biverson@ocalafl.org  
IP: 216.255.240.104



VIEWED

**03 / 08 / 2022**

11:07:45 UTC-5

Viewed by Robert W. Batsel, Jr. (rbatsel@lawyersocala.com)  
IP: 216.255.247.55



SIGNED

**03 / 08 / 2022**

11:08:33 UTC-5

Signed by Robert W. Batsel, Jr. (rbatsel@lawyersocala.com)  
IP: 216.255.247.55



VIEWED

**03 / 08 / 2022**

16:58:40 UTC-5

Viewed by Sandra Wilson (swilson@ocalafl.org)  
IP: 216.255.240.104



SIGNED

**03 / 08 / 2022**

16:58:52 UTC-5

Signed by Sandra Wilson (swilson@ocalafl.org)  
IP: 216.255.240.104

<b>TITLE</b>	FOR SIGNATURES - Amendment to Contract for Housing...
<b>FILE NAME</b>	16710.original
<b>DOCUMENT ID</b>	0c2915e8219ac448418339a8c297a847ab5bd43f
<b>AUDIT TRAIL DATE FORMAT</b>	MM / DD / YYYY
<b>STATUS</b>	● Signed

## Document History



**03 / 16 / 2022**  
13:20:11 UTC-4

Viewed by Angel Jacobs (ajacobs@ocalafl.org)  
IP: 216.255.240.104



**03 / 16 / 2022**  
13:20:19 UTC-4

Signed by Angel Jacobs (ajacobs@ocalafl.org)  
IP: 216.255.240.104



**03 / 16 / 2022**  
13:20:19 UTC-4

The document has been completed.