

Patricia Lewis

From: City of Ocala - Contracting Officer <noreply@jotform.com>
Sent: Tuesday, September 3, 2024 2:32 PM
To: Matthew Frieauf; Michelle Brooker; Patricia Lewis; Shayatta J. Roberts; Daphne Robinson; Ashley Presley
Subject: Your policy exception has been approved.

Your policy exception has been **approved**.

Approval Comments: drobinson@ocalafl.org

The department is approved to piggyback the contract awarded to R&M Service Solutions by the City of Tarpon Springs, Contract No. 240055-B-AS, for the provision of small to mid-sized underground utility projects using a work order process through May 6, 2027. These services were competitively solicited by City of Tarpon Springs under RFP No. 240055-B-AS. Four vendors responded to the solicitation and awards were issued to all four vendors, to include R&M Service Solutions. The award was for a three year contract from May 7, 2024 through May 6, 2027 and offers one two-year renewal term. R&M Service Solutions has agreed to extend pricing and services to the City of Ocala under the same terms and conditions as Contract No. 240055-B-AS. This pricing has been found to be fair and reasonable by staff and Procurement. PLEASE ESTABLISH A MUNIS CONTRACT NUMBER AND ISSUE A REQUEST TO CONTRACTING SO THAT A FORMAL PIGGYBACK AGREEMENT CAN BE PREPARED. IF THE DEPARTMENT ANTICIPATES SPENDING MORE THAN \$50,000 WITH THE VENDOR BEFORE THE EXPIRATION OF THE CONTRACT TERM (MARCH 3, 2025), THEN THE CONTRACT NEEDS TO BE PLACED ON A COUNCIL AGENDA. PLEASE ENSURE THAT THIS EXCEPTION APPROVAL IS ATTACHED TO THE MUNIS CONTRACT, CONTRACT REQUEST, AND AGENDA ITEM (IF ANY).



Procurement/Contract/P-Card Exception

Select exception type:

Procurement

Reason for procurement exception:

Piggyback Request in Lieu of Bid

Enter a brief description of your exception request:

WRS is requesting to Piggyback off of a contract from Tarpon Springs with R&M Service Solutions. WRS wishes to utilize R&M to raise the elevation of the City's sewer ARVs to be above ground. Doing this prevent our employees from having to go into vaults containing hazardous H2S gas to clean and maintain the ARVs.

Attach all documents related to the exception that can assist the Contracting Officer's decision.

[City of Ocala Letter to Honor Pricing 08292024.pdf](#)
[240055-B-AS Fully Executed Service Agreement - R&M Service Solutions, LLC.pdf](#)
[BOC Award.pdf](#)
[Bid Doc 240055-B-AS Utility Rehabilitation & Construction Services-jl-rev1.pdf](#)
[Exhibit B - Bidding Document R&M Service Solutions, LLC.PDF](#)
[Tarpon Springs AGREEMENT - 24055-B-AS Signed 05092024.pdf](#)
[Tarpon Springs Contract Pricing 24055-B-AS.xlsx](#)

Department

(WRS) WATER RESOURCES

Requestor Name

Matthew Frieauf

Requestor Email

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Phone number

(352) 351-6778

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sferrante@ocalafl.gov

Courtesy Copy Email 2

kmilller@ocalafl.gov

Who authorized requesting this exception?

Stacey Ferrante