



Ocala

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Ocala, FL 34471

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Item Details

File Number: 2024-1889

ID #: 2024-1889

Type: Agenda Item

Status: Passed

Version: 1

Placement: 10

In Control: City Council

File Created: 07/26/2024

Presented By: :

Final Action: 08/20/2024

Item Title: Approve one-year renewal of contract with Tyler Technologies for the City's financial and human resource enterprise software, Munis, and ongoing maintenance costs with an estimated expenditure amount of \$310,896

Internal Notes:

Target Meeting: 08/20/2024

Sponsors:

Enactment Date:

Attachments: FOR COUNCIL REVIEW - Ocala 045-476575
Invoice.pdf, Fully Executed - Contract with Tyler
Technologies

Enactment Number:

Recommendation:

Hearing Date:

Entered by: cramos@ocalafl.gov

Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	08/20/2024	Approved				Pass
	Action Text:						
	Notes:	There being no discussion the motion carried by roll call vote.					
		Aye: 4	Pro Tem Dreyer, Council Member Bethea Sr, Council Member Musleh, and Council President Mansfield				
		Absent: 1	Council Member Hilty Sr				

Text of Legislative File 2024-1889

Submitted By: Christopher Ramos

Presentation By: Christopher Ramos

Department: Information Technology

STAFF RECOMMENDATION (Motion Ready):

Approve one-year renewal of contract with Tyler Technologies for the City's financial and human resource enterprise software, Munis, and ongoing maintenance costs with an estimated expenditure amount of \$310,896

OCALA'S RELEVANT STRATEGIC GOALS:

Operational Excellence

PROOF OF PUBLICATION:

N/A

BACKGROUND:

In August 2023, Council approved contract ITS/230675 for the maintenance renewal of the Tyler Munis financial and human resources enterprise software, additional training, modifications, and professional services to support the software. The Tyler Munis financial solution is a completely integrated enterprise resource planning (ERP) system that manages all core functions, including financials, human resources, citizen services, and revenues.

Benefits of using Tyler Technologies Munis:

- Centralized employee database for efficient HR administration
- Automated payroll processing and benefits management
- Comprehensive general ledger for clear financial visibility
- Streamlined accounts payable, purchasing, and grant management processes
- Budgeting and planning tools for effective financial control and monitoring

In May 2022, utilization of the Munis software was expanded into warehouse management and barcoding to address the need for automation and modernization of its fixed asset inventory and reconciliation processes.

The City is required to pay yearly software maintenance for the continued use of the software.

In addition to the attached invoice of \$246,651.20 staff estimates an additional \$64,245 is required to cover future expenditures such as new modifications, training, and assistance during the year as well as the creation of the year-end Annual Comprehensive Financial Report, W2s and 1099s and other year-end processing.

FINDINGS AND CONCLUSIONS:

The Munis ERP software was implemented in 2018 and provides streamlined financial and

human resources processes and reporting. The City has received excellent support services from Tyler Technologies and staff requests renewal for continued use of the system by all City departments.

FISCAL IMPACT:

Funds for the annual renewal of \$246,651.20 are budgeted/encumbered in account #001-035-530-516-51-52050 as listed below and will be paid under Contract No. 240931.

- FY24 \$3,378.78
- FY25 \$243,272.42

Funds for additional training, modification, and professional services of \$64,245 are budgeted in account #001-035-530-516-68-68010 and will be paid under Contract No. 240931

PROCUREMENT REVIEW:

These services were procured in compliance with the City's Procurement Policy.

LEGAL REVIEW:

The underlying Agreement was reviewed and approved as to form and legality by former City Attorney, Patrick G. Gilligan.

ALTERNATIVE:

- Approve with Changes
- Table
- Deny

