

Gilligan, Anderson, Phelan, Williams & Green, P.A.
1531 SE 36th Ave.
Ocala, FL 34471
Risk Management
2701 North Rocky Pointe Drive
Suite 250
Tampa, FL 33607

Date: 07/11/2024

Invoice	Matter	Fees	Expenses	Other	Total
67492	Williams and Greene (L003434864)	\$3,243.75	\$2.00	\$0.00	\$3,245.75
67493	Melkonian & Secki	\$413.75	\$0.00	\$0.00	\$413.75
<i>Total</i>		\$3,657.50	\$2.00	\$0.00	\$3,659.50

INVOICE

Gilligan, Anderson, Phelan,
Williams & Green, P.A.
1531 SE 36th Ave.
Ocala, FL 34471

theinrich@ocalalaw.com
+352 8677707
www.ocalalaw.com

Bill to

PMA Management Corp/Risk Mgmt.
Attn: Senior Account Claims Representative
2701 North Rocky Pointe Drive
Suite 250
Tampa, FL 33607

Invoice details

MATTER: Melkonian & Secki

Invoice no.: 67493
Terms: Net 30
Invoice date: 06/30/2024
Due date: 07/30/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.			===== Services			
2.	06/06/2024	Legal Services	Gwen Pasteur Williams: Office conference with Paralegal Shannon Crandall re pending tasks	0.1	\$325.00	\$32.50
3.	06/06/2024	Legal Services	SC- GPW: Office conference with Attorney Gwen Williams re pending tasks	0.1	\$100.00	\$10.00
4.	06/13/2024	Legal Services	Gwen Pasteur Williams: Read email from Jarrod King re settlement acceptance; Office conference with Attorney Patrick Gilligan re same; Email City Attorney re same	0.2	\$325.00	\$65.00
5.	06/13/2024	Legal Services	SC: Review email from opposing counsel regarding settlement; Office conference with Attorney Patrick Gilligan regarding release preparations and additional instructions; Draft Release of Claim for Melkonian, Release of Claim for Secki, Voluntary Dismissal with Prejudice and letter to opposing counsel enclosing release and check; Prepare and send email to Attorney Patrick Gilligan attaching same for review and approval	1.2	\$100.00	\$120.00
6.	06/17/2024	Legal Services	Patrick Gilligan: Proof releases, Notice of Voluntary Dismissal and settlement	0.2	\$325.00	\$65.00

7.	06/21/2024	Legal Services	Gwen Pasteur Williams: Office conference with Paralegal Shannon Crandall re status of payment, drafts of dismissal and release documents, and following up with Risk	0.1	\$325.00	\$32.50
8.	06/21/2024	Legal Services	SC- GPW: Office conference with Attorney Gwen Williams re status of payment, drafts of dismissal and release documents, and following up with Risk	0.1	\$100.00	\$10.00
9.	06/27/2024	Legal Services	SC: Review email from Attorney Patrick Gilligan; Revise Notice of Voluntary Dismissal for Tiffany Melkonian; Draft Notice of Voluntary Dismissal for Michael Secki; Prepare and send email to Attorney Patrick Gilligan attaching same for final review and approval	0.3	\$100.00	\$30.00
10.	06/27/2024	Legal Services	Patrick Gilligan: Read email from Paralegal about status of settlement; Draft Notice of Voluntary Dismissal for Plaintiffs	0.15	\$325.00	\$48.75
11.		Subtotal	Subtotal			\$413.75

Total **\$413.75**

Ways to pay

BANK

Note to customer

Hours Summary:

- SC- PGG (SC): 1.50h @\$100.00 = \$150.00
- Gwen Pasteur Williams (Gwen Pasteur Williams): 0.40h @\$325.00 = \$130.00
- Patrick Gilligan (Patrick Gilligan): 0.35h @\$325.00 = \$113.75
- SC- GPW (SC- GPW): 0.20h @\$100.00 = \$20.00

Pay online

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Bill to

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Attn: Senior Account Claims Representative
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Suite 250
Tampa, FL 33607

Invoice details

MATTER: Williams and Greene (L003434...

Invoice no.: 67492
Terms: Net 30
Invoice date: 06/30/2024
Due date: 07/30/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.			===== Services			
2.	06/03/2024	Legal Services	SC: Review email instruction from Attorney Patrick Gilligan; Attempt to locate current physical address for Plaintiffs; Update trial subpoenas (2)	0.4	\$100.00	\$40.00
3.	06/03/2024	Legal Services	SC: Review file and discovery documents; Draft good faith letter for outstanding production and interrogatory answers; Prepare and send email to Attorney Patrick Gilligan attaching same for review and approval	0.3	\$100.00	\$30.00
4.	06/04/2024	Legal Services	Gwen Pasteur Williams: Office conference with Attorney Patrick Gilligan re opposing counsel's email re continuance or deposition of doctor Saatman	0.1	\$325.00	\$32.50
5.	06/04/2024	Legal Services	SC: Review email from opposing counsel and Attorney Patrick Gilligan regarding potential continuance; Office conference with Attorney Patrick Gilligan regarding same and response from Advent to our records subpoena	0.2	\$100.00	\$20.00
6.	06/04/2024	Legal Services	SC: Review file and records for Florida Surgery Consultants; Prepare and send	0.4	\$100.00	\$40.00

email to Attorney Patrick Gilligan with treatment summary for Dr. Saatman; Review court docket for case ahead of ours on trial memo

7.	06/04/2024	Legal Services	Edwin A. Green, III: Draft modified jury instructions; review and revise	1.5	\$325.00	\$487.50
8.	06/05/2024	Legal Services	Patrick Gilligan: Read email from Attorney Udell about Motion to Continue due to witness unavailability; Review Motion to Continue; Instructions to Paralegal about case before this one on docket	0.4	\$325.00	\$130.00
9.	06/05/2024	Legal Services	Edwin A. Green, III: Review and revise jury instructions, special jury instructions and verdict form	1	\$325.00	\$325.00
10.	06/05/2024	Legal Services	Patrick Gilligan: Draft Good Faith Discovery Letter to Plaintiff's counsel about Fourth Request to Produce; Instructions to Paralegal	0.1	\$325.00	\$32.50
11.	06/05/2024	Legal Services	Patrick Gilligan: Review and Calendar Notice of Hearing for Motion to Continue	0.1	\$325.00	\$32.50
12.	06/05/2024	Legal Services	SC: Email exchange with Attorney Patrick Gilligan and Udell's office regarding hearing on Emergency Motion to Continue; Prepare and send email to client attaching same	0.1	\$100.00	\$10.00
13.	06/05/2024	Legal Services	SC: Review Notice of Hearing and update calendar; Prepare and send email to client attaching same	0.1	\$100.00	\$10.00
14.	06/05/2024	Legal Services	SC: Review email from Attorney Patrick Gilligan; Revise and finalize good faith letter; Prepare and send email to opposing counsel attaching same; Update case diary	0.2	\$100.00	\$20.00
15.	06/05/2024	Legal Services	SC: Email exchange with opposing counsel regarding outstanding discovery	0.1	\$100.00	\$10.00
16.	06/05/2024	Legal Services	Gwen Pasteur Williams: Review Emergency Motion for Continuance from opposing counsel; Office conference with Attorney Patrick Gilligan re same	0.3	\$325.00	\$97.50
17.	06/05/2024	Legal Services	Patrick Gilligan: Read email from City Attorney Will Sexton about objecting to Motion to Continue	0.1	\$325.00	\$32.50
18.	06/05/2024	Legal Services	SC: Office conference with Attorney Patrick Gilligan regarding request for Advent records	0.1	\$100.00	\$10.00
19.	06/05/2024	Legal Services	Patrick Gilligan: Research Advent's Subpoena denial for records; Office	0.65	\$325.00	\$211.25

conference with Paralegal about writing letter

20.	06/06/2024	Legal Services	Patrick Gilligan: Prepare and attend Motion to Continue hearing; Draft email to Attorney Udell about mediation offer; Draft email to City Attorney Will Sexton to get confirmation that City's prior offer of \$125,000 still on the table; Read email from City Attorney Will Sexton about offer and Draft email to Plaintiff's counsel confirming offer	0.8	\$325.00	\$260.00
21.	06/06/2024	Legal Services	Gwen Pasteur Williams: Office conference with Attorney Patrick Gilligan and Paralegal Shannon Crandall re hearing on motion for continuance and last settlement offers; Office conference with Paralegal Shannon Crandall re trial subpoenas and pending tasks	0.2	\$325.00	\$65.00
22.	06/06/2024	Legal Services	SC- GPW: Office conference with Attorney Patrick Gilligan and Attorney Gwen Williams re hearing on motion for continuance and last settlement offers; Office conference with Attorney Gwen Williams re trial subpoenas and pending tasks	0.2	\$100.00	\$20.00
23.	06/07/2024	Legal Services	Gwen Pasteur Williams: Read email from opposing counsel re offer of \$150,000 in November 2023; Telephone conference with Attorney Patrick Gilligan re same; Email correspondence and telephone conferences with City Attorney re same; Email and telephone conference with opposing counsel re offer	1	\$325.00	\$325.00
24.	06/10/2024	Legal Services	Patrick Gilligan: Read email from Plaintiff's counsel with reduced demand; forward to City Attorney Will Sexton for response	0.2	\$325.00	\$65.00
25.	06/10/2024	Legal Services	Gwen Pasteur Williams: Office conferences with Attorney Patrick Gilligan re status of settlement discussions with opposing counsel; Read email from opposing counsel re latest offer	0.3	\$325.00	\$97.50
26.	06/11/2024	Legal Services	Patrick Gilligan: Read email from City Attorney Will Sexton about City offer; Draft email to Attorney Udell about same	0.15	\$325.00	\$48.75
27.	06/12/2024	Legal Services	Edwin A. Green, III: Complete draft of jury instructions, verdict form, statement of case and special instructions	1	\$325.00	\$325.00
28.	06/13/2024	Legal Services	Patrick Gilligan: Instructions to Paralegal about proposed verdict and jury instructions; Instructions to Paralegal	0.1	\$325.00	\$32.50

about contacting court Judicial Assistant
making sure case is off docket

29.	06/13/2024	Legal Services	Patrick Gilligan: Read email from Attorney Udell about settlement for \$150,000; Read email from Judicial Assistant about removal of case from docket; Draft email to City Attorney Will Sexton about settlement; Instructions to Paralegal about preparing settlement documents	0.35	\$325.00	\$113.75
30.	06/13/2024	Legal Services	SC: Review email from opposing counsel regarding settlement; Review email instruction from Attorney Patrick Gilligan; Draft General Release, Notice of Voluntary Dismissal with Prejudice and letter to opposing counsel; Prepare and send email to Attorney Patrick Gilligan attaching same for review and approval	0.8	\$100.00	\$80.00
31.	06/17/2024	Legal Services	Patrick Gilligan: Read email from Judicial Assistant about filing Notice of Settlement with court; Instructions to Paralegal	0.1	\$325.00	\$32.50
32.	06/17/2024	Legal Services	Patrick Gilligan: Proof and revise settlement documents; Instructions to Paralegal	0.2	\$325.00	\$65.00
33.	06/18/2024	Legal Services	SC: Review email instruction from Attorney Patrick Gilligan; Draft Notice of Settlement; Prepare and send email to Attorney Patrick Gilligan attaching same for review and approval	0.4	\$100.00	\$40.00
34.	06/19/2024	Legal Services	SC: Review email instruction from Attorney Patrick Gilligan; Revise and finalize Notice of Settlement; File and serve same; Prepare and send email to JA attaching same; Prepare and send email to client attaching same; Update case diary	0.45	\$100.00	\$45.00
35.	06/21/2024	Legal Services	Gwen Pasteur Williams: Office conference with Paralegal Shannon Crandall re status of payment, drafts of dismissal and release documents, and following up with Risk	0.1	\$325.00	\$32.50
36.	06/21/2024	Legal Services	SC- GPW: Office conference with Attorney Gwen Williams re status of payment, drafts of dismissal and release documents, and following up with Risk	0.1	\$100.00	\$10.00
37.	06/27/2024	Legal Services	SC: Review email instruction from Attorney Patrick Gilligan; Revise Notice of Voluntary Dismissal	0.15	\$100.00	\$15.00
38.		Subtotal	Subtotal			\$3,243.75
39.			===== Expenses			

40. 06/27/2024 **Advanced Client Cost** CIOX HEALTH: Medical records, Advent 1 \$2.00 \$2.00

41. **Subtotal** Subtotal **\$2.00**

Total **\$3,245.75**

Ways to pay

BANK

Note to customer

Retainer information:

- + Previous account balance: \$875.00
- + New charges: \$3,245.75
- Previous retainer balance: \$875.00
- Payment made from retainer: \$875.00
- = New account balance: \$3,245.75
- = New retainer balance: \$0.00

Hours Summary:

- Edwin A. Green, III (Edwin A. Green, III): 3.50h @\$325.00 = \$1,137.50
- Patrick Gilligan (Patrick Gilligan): 3.25h @\$325.00 = \$1,056.25
- Gwen Pasteur Williams (Gwen Pasteur Williams): 2.00h @\$325.00 = \$650.00
- SC- PGG (SC): 3.70h @\$100.00 = \$370.00
- SC- GPW (SC- GPW): 0.30h @\$100.00 = \$30.00

Pay now