

JORGE E. SEVILLA

FLORIDA-LICENSED ATTORNEY

FL BAR MEMBER ID: 0103575

CONTACT

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PROFILE

Florida-licensed business and immigration attorney seeking to extend my knowledge and experiences to businesses remotely.

SKILLS

- MICROSOFT 365
- MERCHANT SERVICES (PNC, LAWPAY, STRIPE)
- CASE MANAGEMENT SOFTWARE (CAMPLEGAL)(CONNECT)
- BOOKEEPING (QUICKBOOKS)
- PAYROLL (GUSTO)

EDUCATION

Florida International
University, College of Law

2009 - 2012

Juris Doctor

Class Rank: Top 10

Honors: Book Award for Family Law Clinic,
Book Award for Immigration Law

EXPERIENCE

Sevilla Law, *Founding Attorney*

2016 - Present

- Represent high-investment clients seeking to relocate or expand their business operation to the United States.
- Counsel high-investment clients regarding the appropriate steps to successfully apply for, or extend non-immigrant visas, including but not limited to B-1, B-2, L-1, E-2, H-1B, H-2B, O-1A, and U .
- Counsel high-investment clients regarding the appropriate steps to successfully apply for, or extend immigrant visas, including but not limited to PERMS, EB-1, EB-2, EB-3, and EB-5.
- Conduct complex legal research on various immigration issues, including not limited to, admissibility and removability under the Immigration and Nationality Act.
- Establish law firm operational strategies by evaluating trends; defining critical measurements; establishing production, productivity, quality, and client-service strategies; evaluating service results; defining systems objectives; accumulating resources; establishing change strategies.
- Create understanding and positive image of the law firm by building relationships; maintaining credibility; providing information to the legal community, media, government, and the public; providing the firm's fair share of pro bono representations; following other Florida Bar & Orange County Bar Association suggestions and guidelines.
- Update job knowledge by creating state-of-the-art practices within the firm; providing leadership in educational and professional organizations; being sought as a subject-matter expert; contributing to professional publications; maintaining personal networks.
- Extensive preparation for merits hearings in removal proceedings before the Executive Office for Immigration Review related to cases, including but

Florida International University, College of Arts & Sciences

2005 - 2009

Bachelor of Science in Criminal Justice

Magna Cum Laude

Honors: Outstanding Academic Achievement Award

MEMBERSHIPS & VOLUNTEER

Ocala Metro Chamber & Economic Partnership

2023 – Present

Spanish Connection – Group Leader
Young Leaders – Member

Towns of Westyn Bay Community Association, Inc.

2018 – 2020

President

Orange County Bar Association

2013 – 2022

Executive Committee

Florida Bar

2013 – Present

Member in Good Standing

not limited to, defensive asylum, withholding of removal, cancellation of removal, and adjustment of status.

- Provide high-touch service to VIP/Executive Level clients.
- Communicate with client and colleagues on complex Consular case matters, including refusal risks, processing trends, and criminal matters.
- Liaise with US Embassies and Consulates.
- Negotiate plea agreements and exercises of prosecutorial discretion with officers of the court at the local, state, and federal levels.
- Compose legal opinions, briefs, and memoranda to advise clients in criminal proceedings of the possible immigration consequences of a charge or plea.
- Exercise sound judgment and discretion.

Soni Resources Group, *Business Immigration Contract Attorney*

(Placed with Fragomen, Del Rey, Bernsen & Loewy LLP – NY –

06/2021 to 10/2022)

2021 – 2022

- Conduct in depth research to support client requests and projects
- Draft and prepare letters and legal documents, typically based on established precedents.
- Develop expert level understanding of your client base and industries that you support.
- Partner with colleagues to resolve client issues, share information and support client projects.
- Communicate regularly with clients and foreign nationals regarding procedural, case processing issues and case strategy.
- Develop an understanding of the firm's practice areas and services provided
- Assess eligibility of corporate foreign national employees for non-immigrant and immigrant visa status in the United States.
- Work with client global mobility personnel and the office of general counsel to prepare petitions and applications for submission to United States Citizenship and Immigration Services (USCIS) and the Department of Labor (DOL) for non-immigrant and immigrant status for foreign national employees.
- Provide high-touch service to VIP/Executive Level clients.
- Communicate with client and colleagues on complex Consular case matters, including refusal risks, processing trends, and criminal matters.
- Liaise with US Embassies and Consulates.
- Support clients in immigration program management and compliance.
- Supervise the work of paralegal staff in record keeping and document preparation.

Lim Law, *Associate Attorney*

2013 - 2016

- Analyzed cases and provide personalized resolution and counseling to immigrants.
- Advised clients of U.S. immigration rules, regulations, and policies.
- Represented clients in divorce proceedings.
- Researched and analyzed information to determine best approach and application of laws, regulations, and policy.
- Work with client global mobility personnel and the office of general counsel to prepare petitions and applications for submission to United States Citizenship and Immigration Services (USCIS) and the Department of Labor (DOL) for non-immigrant and immigrant status for foreign national employees.
- Extensive experience with inadmissibility waivers.
- Presented an informational session on the E-Verify program and I-9s to a group of 15 employers.
- Elicited testimony in a non-adversarial manner from people of diverse backgrounds regarding sensitive matters.

- Represented clients, either individuals or businesses, in court or representation beyond the courtroom by offering legal counsel.
- Composed and filed various motions, briefs, and appeals with the Board of Immigration Appeals, Immigration Court, and USCIS.
- Supervised and reviewed work completed by staff.

Orlando Immigration Court, USDOJ/EOIR, *Legal Intern*

2012 - 2012

- Drafted decisions and orders on behalf of immigration judges.
- Performed complex legal research and provided concise legal advice to attorney advisors.
- Produced a memo advising a judge on an alien's eligibility for a waiver of inadmissibility.

Office of Statewide Prosecution, Florida Office of the Attorney General, *Legal Intern*

2011 - 2011

- Worked alongside assistant statewide prosecutors in conducting complex legal research.
- Drafted legal memoranda and motions regarding issues not limited to mortgage fraud and Florida's criminal racketeering statute.
- Attended numerous judicial hearings on motions, attended depositions, and a weeklong criminal trial.
- Assisted prosecutors in discovery of relevant facts, events and dates regarding an embezzlement and fraud case.
- Transcribed audio recordings in both English and Spanish.

Miami-Dade County Attorney's Office, Miami-Dade County, *Legal Intern*

2011 - 2011

- Analyzed the county code of ordinances to determine which sections affect business growth in Miami-Dade County.
- Summarized relevant ordinances for use by the County Attorney's Office and county commissioners in restructuring the code to promote business and economic development.