



## FIRST AMENDMENT TO AGREEMENT FOR TRANSFORMER SUPPLY AND DELIVERY SERVICES

THIS FIRST AMENDMENT TO TRANSFORMER SUPPLY AND DELIVERY SERVICES ("First Amendment") is entered into by and between the **CITY OF OCALA**, a Florida municipal corporation ("City") and **STUART C. IRBY COMPANY, LLC, D/B/A IRBY**, a for-profit corporation duly organized and authorized to do business in the state of Florida (EIN: 64-0179050) ("Irby" or "Vendor").

**WHEREAS**, on March 10, 2026, City and Irby entered into an Agreement for Transformer Supply and Delivery Services (the "Original Agreement"), City of Ocala Contract No.: ELE/260259; and

**WHEREAS**, the parties have determined that the Original Agreement's existing quarterly price adjustment limit of one and one-half percent (1.5%) per quarter does not reflect the parties' mutually intended pricing mechanism; and

**WHEREAS**, City and Irby wish to amend the Original Agreement to establish a maximum quarterly increase or decrease of three percent (3%).

**NOW THEREFORE**, in consideration of the foregoing recitals, the following mutual covenants and conditions, and other good and valuable consideration, City and Irby agree as follows:

1. **RECITALS.** City and Irby hereby represent, warrant, and agree that the Recitals set forth above are true and correct and are incorporated herein by reference.
2. **INCORPORATION OF ORIGINAL AGREEMENT.** The Original Agreement between City and Irby is hereby incorporated by reference as if set forth herein in its entirety and remains in full force and effect, except for those terms and conditions expressly amended by this First Amendment.
3. **AMENDMENT TO COMPENSATION - PARAGRAPH 5.A (2).** The language contained in Paragraph 5 A. (2) is hereby deleted and replaced in its entirety with the following:

Any and all price adjustments shall be subject to a maximum negotiated price increase or decrease of no more than **THREE PERCENT (3%) PER QUARTER** based upon the Producer Price Index by Industry – Electric Power and Specialty Transformer Manufacturing – Power and Distribution Transformers, Except Parts (PPI Index Number PCU3353113353111) and the Price Adjustment Methodology set forth in **Exhibit D – Vendor's Proposal**. All requests for price adjustments must include proper justification and documentation supporting the adjustment.

4. **NOTICES.** All notices, certifications or communications required by this First Amendment shall be given in writing and shall be deemed delivered when personally served, or when received if by facsimile transmission with a confirming copy mailed by registered or certified mail, postage prepaid, return receipt requested. Notices can be concurrently delivered by e-mail. All notices shall be addressed to the respective parties as follows:

If to Irby:

Stuart C. Irby Company, LLC  
 Attention: Matt Smith  
 38 Skyline Drive  
 Lake Mary, Florida 32746  
 Phone: 352-267-7572  
 E-mail: [matthewsmith@irby.com](mailto:matthewsmith@irby.com)



If to City of Ocala:

Daphne M. Robinson, Esq., Contracting Officer  
City of Ocala  
110 SE Watula Avenue, 3rd Floor  
Ocala, Florida 34471  
Phone: 352-629-8343  
E-mail: [notices@ocalafl.gov](mailto:notices@ocalafl.gov)

Copy to:

William E. Sexton, Esq., City Attorney  
City of Ocala  
110 SE Watula Avenue, 3<sup>rd</sup> Floor  
Ocala, Florida 34471  
Phone: 352-401-3972  
E-mail: [cityattorney@ocalafl.gov](mailto:cityattorney@ocalafl.gov)

5. **COUNTERPARTS.** This First Amendment may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.
6. **ELECTRONIC SIGNATURE(S).** Contractor, if and by offering an electronic signature in any form whatsoever, will accept and agree to be bound by said electronic signature to all terms and conditions of this First Amendment. Further, a duplicate or copy of the First Amendment that contains a duplicated or non-original signature will be treated the same as an original, signed copy of this original First Amendment for all purposes.
7. **LEGAL AUTHORITY.** Each person signing this First Amendment on behalf of either party individually warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this First Amendment.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW.]**



**IN WITNESS WHEREOF**, the parties have executed this First Amendment on 6/4/2026.

**ATTEST:**

Signed by:

*Angel B. Jacobs*

Angel B. Jacobs  
City Clerk

**CITY OF OCALA**

Signed by:

*Janice Mitchell*

Janice Mitchell  
Chief Financial Officer

**Approved as to form and legality:**

Signed by:

*William E. Sexton, Esq.*

William E. Sexton, Esq.  
City Attorney

**STUART C. IRBY COMPANY, LLC,  
D/B/A IRBY**

DocuSigned by:

*Korby Keeney*

E13D7762225F4E7...

By: Korby Keeney

(Printed Name)

Title: SVP Utility Sales

(Title)

## Certificate Of Completion

Envelope Id: 979B556B-D032-8AF4-8296-82E7CC565B0B  
Subject: SIGNATURE: First Amendment - Transformer Supply and Delivery (Irby) ELE/250274  
Source Envelope:  
Document Pages: 3  
Certificate Pages: 5  
AutoNav: Enabled  
Envelopeld Stamping: Enabled  
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:  
Patricia Lewis  
110 SE Watula Avenue  
City Hall, Third Floor  
Ocala, FL 34471  
plewis@ocalafl.org  
IP Address: 216.255.240.104

## Record Tracking

Status: Original  
5/29/2026 1:31:51 PM  
Security Appliance Status: Connected

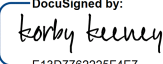
Holder: Patricia Lewis  
plewis@ocalafl.org  
Pool: StateLocal

Location: DocuSign

## Signer Events

Korby Keeney  
keeney@irby.com  
SVP Utility Sales  
Security Level: Email, Account Authentication (None)

## Signature

DocuSigned by:  
  
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Signature Adoption: Pre-selected Style  
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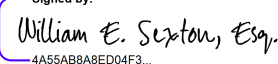
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Viewed: 6/1/2026 7:53:25 AM  
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Accepted: 6/1/2026 7:53:25 AM  
ID: 89ade297-3b75-4451-9220-ced75e2dd484

William E. Sexton, Esq.  
wsexton@ocalafl.gov  
City Attorney  
Security Level: Email, Account Authentication (None)

Signed by:  
  
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Signature Adoption: Pre-selected Style  
Using IP Address: 216.255.240.104

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Viewed: 6/3/2026 5:20:11 PM  
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### Electronic Record and Signature Disclosure:

Accepted: 9/15/2023 9:02:35 AM  
ID: 313dc6f2-e1d0-44c3-8305-6c087d6cdf0b

Janice Mitchell  
jmitchell@ocalafl.org  
CFO  
City of Ocala  
Security Level: Email, Account Authentication (None)

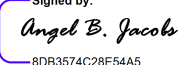
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Signed: 6/4/2026 7:51:57 AM

### Electronic Record and Signature Disclosure:

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ID: 1aecbfa3-39a9-4713-8476-cd2346f097f4

Angel B. Jacobs  
ajacobs@ocalafl.org  
City Clerk  
Security Level: Email, Account Authentication (None)

Signed by:  
  
8DB3574C28E54A5...  
Signature Adoption: Pre-selected Style  
Using IP Address: 216.255.240.104

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Signed: 6/4/2026 10:06:52 AM

### Electronic Record and Signature Disclosure:

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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Shawn West swest@irby.com RVP - Sales and Operations Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 6/4/2026 10:06:54 AM
Matthew Smith matthewsmith@irby.com Utility District Manager Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 6/4/2026 10:06:54 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/29/2026 1:41:11 PM
Certified Delivered	Security Checked	6/4/2026 10:06:40 AM
Signing Complete	Security Checked	6/4/2026 10:06:52 AM
Completed	Security Checked	6/4/2026 10:06:54 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, City of Ocala - Procurement & Contracting (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact City of Ocala - Procurement & Contracting:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [contracts@ocalafl.org](mailto:contracts@ocalafl.org)

### **To advise City of Ocala - Procurement & Contracting of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [contracts@ocalafl.org](mailto:contracts@ocalafl.org) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from City of Ocala - Procurement & Contracting**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [contracts@ocalafl.org](mailto:contracts@ocalafl.org) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with City of Ocala - Procurement & Contracting**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [contracts@ocalafl.org](mailto:contracts@ocalafl.org) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Ocala - Procurement & Contracting as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Ocala - Procurement & Contracting during the course of your relationship with City of Ocala - Procurement & Contracting.