

**From:** [City of Ocala - Contracting Officer](#)  
**To:** [Mary Ann St. Laurent](#); [Corrin M. Fitsemons](#); [Daphne Robinson](#)  
**Subject:** Your policy exception has been approved.  
**Date:** Wednesday, October 26, 2022 4:23:17 PM

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Your policy exception has been **approved**.

**Approval Comments:** The standardization of Grundfos pumps is approved. Per Luis Acosta, Water Resources (WRS) standardizes their pumps so a limited number of tested pumps/brands exist on our system for maintenance and technician familiarity. WRS staff have been trained on the operation and repair of Grundfos pumps and Grundfos pump parts are on hand for repairs. Approximately 75-80% of WRS submersible pumps are Grundfos. IF THE GRUNDFOS PUMPS ARE BEING PURCHASED THROUGH A DISTRIBUTOR, PLEASE SUBMIT A SOLE SOURCE REQUEST INCLUDING A SOLE SOURCE LETTER AND PRODUCT SPECIFICATIONS. AFTER SOLE SOURCE APPROVAL, ENTER A REQUISITION WITH APPROVALS ATTACHED SO A PURCHASE ORDER CAN BE GENERATED WHICH CONTAINS THE CITY'S TERMS AND CONDITIONS. CALENDAR THE \$300,000 EXPENDITURE FOR CITY COUNCIL APPROVAL.



### Procurement/Contract/P-Card Exception

Select exception type:

Procurement

Reason for procurement exception:

Standardization

Enter a brief description of your exception request:

WRS is looking to standardize the use of Grundfos pumps with in our system for lift stations. Approximately 75 - 80% of our submersible pumps are Grundfos. This was discussed with Procurement (Tiffany) back in 2019 and approved for standardization and sole sourcing at that time under SSP-128. I have submitted a new sole source request for FJ Nugent and contract 230008 has been set up for purchases. Initial amount \$50,000.00 with another \$250,000.00 to go to Council for approval.

Attach all documents related to the exception that can assist the Contracting Officer's decision.

[Grundfos Sole Source Letter - City of Ocala.pdf](#)  
[RE\\_Item Approval \(SSP-128\).pdf](#)  
[Sole Source FJ Nugent TK.pdf](#)

Department

(WHS) WAREHOUSE

Requestor Name

Mary Ann St Laurent

|                                                  |                        |
|--------------------------------------------------|------------------------|
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| <b>Who authorized requesting this exception?</b> | Mary Ann St Laurent    |