

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF OCALA AND MARION COUNTY SCHOOL BOARD FOR
THE USE OF JERVEY GANTT AQUATIC FUN CENTER**

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made and entered into by and between the CITY OF OCALA, a Florida municipal corporation (“City”), and THE SCHOOL BOARD OF MARION COUNTY FLORIDA (“School Board”).

WHEREAS, the City of Ocala owns and operates the Jervey Gantt Aquatic Fun Center located at 2390 SW 36th Avenue, Ocala, Florida, and the Hampton Aquatic Fun Center, located at 255 NW Martin Luther King, Jr. Boulevard, Ocala, Florida, for the use and benefit of its citizens (collectively referred to herein as the “Aquatic Centers”); and

WHEREAS, School Board desires to utilize the Aquatic Centers for try-outs, practices, and swim meets for the swim teams of all high schools within the school district (collectively referred to herein as the “Swim Teams”), during the 2024-2025 school year; and

WHEREAS, the City of Ocala desires to enter into this MOU to establish the terms and conditions for the use of the Aquatic Centers by School Board’s Swim Teams during those times which do not conflict with the use of the Aquatic Centers by the City or its contracted partners.

NOW THEREFORE, in consideration of the mutual covenants, conditions, and other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledge, City and School Board agree as follows:

1. City shall grant School Board’s Swim Teams access to the Aquatic Centers for the purposes of conducting try-outs, practices, and swim meets at those times that do not conflict with the conduct of business by City or its contracted partners.
2. In exchange for access to the Aquatic Centers under this MOU, School Board agrees to use the Aquatic Centers facilities for its Swim Teams in accordance with the terms and conditions contained in this MOU.
3. **COMPENSATION.** School Board agrees to pay all costs and fees directly related to the conduct of permissible activities engaged in by its Swim Teams, as follows:
 - A. **Flat Rate for Aquatic Centers Use and Access:** School Board agrees to pay the total of all days and hours of Aquatic Centers usage not to exceed \$9,000.00 at the rates stated in Sections i.
 - i. **Facility rental and Lifeguard fee** rate of **ONE HUNDRED-THIRTY AND NO/100 DOLLARS PER DAY** for every day that the Aquatic Centers is utilized by the Swim Teams for any period of time.

Lifeguard fee of SEVENTY AND NO/100 for flat rate that the Aquatic Centers is utilized by the Swim Team and meeting the lifeguard staffing ratio as stated in Section 7. B
 - B. **Heated Pool Use Availability:** The stated daily rates for the Swim Teams’ use of the Aquatic Centers **does not include** the cost of a heated pool. School Board agrees that they have no interest in using the pool heater and, therefore, will have no pool heating expenses.
 - C. **Invoicing and Payment:** City shall invoice School Board no more than once monthly for Swim Teams’ usage of the Aquatic Centers during the preceding month. School Board shall pay all invoices issued by

City in full within **THIRTY (30)** calendar days of the invoice date. In the event that School Board fails to render payment when due, this MOU shall terminate immediately and without further notice.

4. **EFFECTIVE DATE, TERM, AND TERMINATION.** This MOU shall become effective and commence on **JULY 15, 2024** and continue through and including **NOVEMBER 18, 2024** (“Contract Term”). Either party has the right to terminate this MOU at any time, with or without cause, upon providing **TEN (10) DAYS** written notice to the other party.
5. **SCHEDULING AND PRIORITY OF USE.** School Board acknowledges and understands that the programs and services offered at the Aquatic Centers by City and its contracted partners shall always be afforded priority to the utilization of the Aquatic Centers by Swim Team.
 - A. **Scheduled Usage:** The parties anticipate that School Board’s Swim Teams will hold try-outs, practices, and swim meets approximately **FIVE (5)** days per week between the hours of **3:00 P.M. AND 8:00 P.M.** during the Contract Term. School Board shall provide City with a monthly schedule of requested usage no later than the 15th day of the month prior to the scheduled usage. The proposed monthly schedule shall be emailed to the Recreation Division Head and the Aquatics Recreation Program Supervisor. All scheduling shall be subject to the sole discretion and approval of the Director of City’s Recreation and Parks Program or designee.
 - B. **No Guarantees:** City makes no guarantee to School Board as to the availability of days or times during which the facility will be available for use by its Swim Teams.
6. **AQUATIC CENTERS POLICIES AND BEST PRACTICES.** The parties agree that the Aquatic Centers policies, rules, and regulations shall apply to all School Board’s Swim Team participants, coaches, representatives, and to the participants, coaches, and representatives of invitees competing at or attending any swim meets or other activities conducted at the Aquatic Centers pursuant to this MOU. School Board shall be responsible for ensuring that all participants, coaches, and representatives abide by Aquatic Centers policies, rules, and regulations while on the premises during all related practices, activities, and events.
 - A. **Coronavirus (COVID-19)**
 - i. School Board shall be responsible to ensure participants follow all local, state, and national Coronavirus (COVID-19) social distancing guidelines provided by City of Ocala and the CDC (available at: www.cdc.gov/coronavirus).
7. **SUPERVISION AND SAFETY.**
 - A. School Board agrees to provide **ONE (1)** adult coach that must always be present and on duty during the entire Swim Team’s utilization of any Aquatic Centers.
 - B. The Parties agree that a minimum of **ONE (1)** certified lifeguard on deck for every **TWENTY-FIVE (25)** swimmers (1:25 lifeguard to swimmer ratio). A person cannot safely perform the duties of a lifeguard or coach (or instructor) simultaneously.
 - i. A proper lifeguard person is one who has received training as a first responder in water rescue and has a current certification in both adult and child CPR/First Aide/AED equivalent to that provided through nationally recognized lifeguard training programs such as American Red Cross or Ellis & Associates.
 - C. City shall be responsible for providing the School Board with the required lifeguard pursuant to this Section.
8. **STORAGE OF ITEMS.** School Board’s Swim Teams are not permitted to store any items at the Aquatic Centers unless approved in advance by the Director of the City’s Recreation and Parks Program or designee. Should approval for the storage of items be granted, School Board understands and agrees that said storage shall be at the owner’s own risk. City assumes no responsibility whatsoever for any items stored at the Aquatic Centers whether approved to be stored there or not.

9. **INDEMNITY.** Each party shall be liable for its own acts and negligence arising out of the activities contemplated by this Agreement. School Board shall indemnify, defend, and hold harmless the City and its elected officials, employees and volunteers against any actions, damages, claims, losses, costs, and expenses (including attorneys' fees) which may be asserted against City arising out of School Board's use of the Aquatic Centers to include, without limitation, harm or personal injury to third persons. City shall indemnify, defend, and hold harmless School Board against any actions, damages, claims, losses, costs, and expenses (including attorneys' fees) arising out of the sole negligence of City or of the City's officers, agents, or employees in connection with this Agreement. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in section 768.28, Florida Statutes, nor shall the same be construed to constitute agreement by either party to indemnify the other party for such other party's negligent, willful or intentional acts or omissions. Parties agree to notify the other in writing within **TEN (10)** days of receipt of any notice of any action against each pertaining to this matter. Such notice must be issued by certified mail, return receipt requested or by overnight courier. The notification shall be deemed to have been provided on the date such notice is postmarked regardless of whether the party receives said notification.
10. **NO WAIVER OF SOVEREIGN IMMUNITY.** Nothing in this MOU is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under §768.28, Florida Statutes. This section will survive the termination of all performance or obligations under this Agreement and will be fully binding until any proceeding brought under this Agreement is barred by any applicable statute of limitations.
11. **INSURANCE REQUIREMENTS.** School Board shall be required to procure and maintain during the term of this MOU and any other periods where School Board's Swim Teams are utilizing the premises, at its own expense, a policy or policies of general liability insurance and food liability insurance providing coverage for claims for damages for bodily injury, including accidental death, as well as for claims for property damage, which may arise directly or indirectly from School Board's use of the Aquatic Centers facility. The general liability policy is required to have policy limits of not less than One Million Dollars (\$1,000,000) for injury to one person arising out of a single incident, Two Million Dollars (\$2,000,000) for injuries to more than one person arising out of a single incident, and One Hundred Thousand Dollars (\$100,000) for property damage.
- A. These insurance requirements do not relieve or limit the liability of School Board. City does not represent that the types or amounts of insurance required herein are sufficient or adequate to protect School Board's interests or liabilities but are merely minimums. The insurance required to be obtained and maintained by School Board herein shall be considered primary, and any insurance or self-insurance of City shall be considered excess, as may be applicable, to claims against City which may arise. No insurance is provided by the City under this MOU to cover School Board.
- B. **Deductibles.** School Board shall be responsible for the payment of any deductibles/self-insured retentions required under this MOU and shall disclose the amount of any deductibles/self-insured retentions to City. City reserves the right to disapprove of any said deductible amounts.
- C. **Certificates of Insurance.** School Board shall provide a Certificate of Insurance, issued by an agency authorized to do business in the State of Florida and with an A.M. Best Company rating of at least A, showing the "City of Ocala" as an Additional Insured. The certificate holder on the Certificate of Insurance should be: City of Ocala, Contracting Department, Third Floor, 110 SE Watula Avenue, Ocala, Florida 34471, E-Mail: vendors@ocalafl.org. Renewal certificates must also be forwarded to the Contracting Department prior to the policy expiration. Special Olympics of Florida must provide **TEN (10)** days written notice to the City in the event of cancellation. (*Non-rated insurers must be pre-approved by the City Risk Manager).
- D. **Failure to Maintain Coverage.** In the event School Board fails to disclose applicable deductibles/self-insured retentions or fails to obtain or maintain in full force and effect any insurance coverage required under this MOU, School Board shall be considered to be in default of this MOU.

12. **PUBLIC RECORDS.** School Board and City shall comply with all applicable provisions of the Florida Public Records Act, Chapter 119, Florida Statutes. Specifically, School Board and City shall:
- A. Keep and maintain public records required by the public agency to perform the service.
 - B. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
 - C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the School Board does not transfer the records to the public agency.
 - D. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the School Board and/or City or keep and maintain public records required by the public agency to perform the service. If the School Board and/or City transfer all public records to the public agency upon completion of the contract, the School Board and/or City shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If School Board and/or City keep and maintain public records upon completion of the contract, School Board and/or City shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

IF SCHOOL BOARD HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO SCHOOL BOARD'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: CITY OF OCALA, OFFICE OF THE CITY CLERK; 352-629-8266; E-MAIL: CLERK@OCALAFL.ORG; CITY HALL, 110 SE WATULA AVENUE, OCALA, FL 34471.

IF CITY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CITY'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: KEVIN CHRISTIAN, APR, CPRC, AT (352) 671-7555, PUBLIC.RELATIONS@MARION.K12.FL.US OR IN PERSON AT 1614 E. FORT KING STREET, OCALA, FLORIDA 34471.

13. **ENTIRE AGREEMENT.** This MOU, including exhibits, (if any) constitutes the entire understanding between the parties hereto with respect to the subject matter hereof. There are no other representations, warranties, promises, agreements or understandings, oral, written or implied, among the Parties, except to the extent reference is made thereto in this MOU. No course of prior dealings between the parties and no usage of trade shall be relevant or admissible to supplement, explain, or vary any of the terms of this MOU. No representations, understandings, or agreements have been made or relied upon in the making of this Agreement other than those specifically set forth herein.

14. **AMENDMENT.** No amendment to this MOU shall be effective except those agreed to in writing and signed by both parties to this MOU.

IN WITNESS HEREOF, the parties have executed this Memorandum of Understanding on

_____.

ATTEST:

CITY OF OCALA

Angel B. Jacobs

Barry Mansfield

Approved as to form and legality:

**THE SCHOOL BOARD OF MARION
COUNTY, FLORIDA**

DocuSigned by:
William E. Sexton
DocuSign Envelope ID: [redacted]
William E. Sexton, Esq.
City Attorney

Nancy Thrower
Nancy Thrower, Board Chair 4-9-2024

Theresa B. Ellis, CFO
for Diane V. Gullett, Ed.D.
Superintendent 4-4-2024

Certificate Of Completion

Envelope Id: B14934A9A59941BD92A407E3453B640C
 Subject: SIGNATURE - Pools MOU School Board of Marion County Agreement (REC/240508)
 Source Envelope:
 Document Pages: 5 Signatures: 1
 Certificate Pages: 1 Initials: 0
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed
 Envelope Originator:
 Porsha Ullrich
 110 SE Watula Avenue
 City Hall, Third Floor
 Ocala, FL 34471
 pullrich@ocalafl.gov
 IP Address: 216.255.240.104

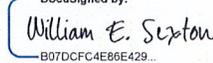
Record Tracking

Status: Original
 3/1/2024 9:42:22 AM
 Security Appliance Status: Connected
 Storage Appliance Status: Connected
 Holder: Porsha Ullrich
 pullrich@ocalafl.gov
 Pool: StateLocal
 Pool: City of Ocala - Procurement & Contracting
 Location: DocuSign
 Location: DocuSign

Signer Events

William E. Sexton
 wsexton@ocalafl.org
 City Attorney
 City of Ocala
 Security Level: Email, Account Authentication
 (None)

Signature

DocuSigned by:

 B07DCFC4E86E429...
 Signature Adoption: Pre-selected Style
 Using IP Address: 216.255.240.104

Timestamp

Sent: 3/1/2024 9:45:22 AM
 Viewed: 3/6/2024 9:04:50 AM
 Signed: 3/6/2024 9:05:51 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/1/2024 9:45:22 AM
Envelope Updated	Security Checked	3/1/2024 10:29:30 AM
Envelope Updated	Security Checked	3/1/2024 10:29:30 AM
Certified Delivered	Security Checked	3/6/2024 9:04:50 AM
Signing Complete	Security Checked	3/6/2024 9:05:51 AM
Completed	Security Checked	3/6/2024 9:05:51 AM
Payment Events	Status	Timestamps



MCPS
MARION COUNTY PUBLIC SCHOOLS
"Helping Every Student Succeed"

www.marionschools.net

1614 E. Fort King Street • Ocala FL 34471-2535
PO Box 670 • Ocala FL 34478-0670
352.671.7700
FRS 800.955.8770 (voice) • 800.955.8771 (TTY)

April 02, 2024

To Whom It May Concern:

Please allow this letter to serve as authorization for Theresa Boston-Ellis, Chief Financial Officer, to sign official business documents on my behalf during my absence April 03 - April 05, 2024.

Please do not hesitate to contact me if additional information is needed.

Sincerely,

Diane V. Gullett, Ed.D.
Superintendent

DVG/cw

cc: Theresa Boston-Ellis, Chief Financial Officer

Dr. Diane Gullett
Superintendent

Dr. Allison Campbell
District 1

Lori Conrad
District 2

Eric Cummings
District 3

Nancy Thrower
District 4

Dr. Sarah James
District 5



An Equal Opportunity School District
Text-A-Tip Hotline 352.877.2838
[FortifyFL – Report Suspicious Activity](#)