



# Ocala

110 SE Watula Avenue  
Ocala, FL 34471

www.ocalafl.gov

## Item Details

**File Number: 2025-1390**

**ID #:** 2025-1390

**Type:** Agenda Item

**Status:** Passed

**Version:** 1

**Placement:** 10

**In Control:** City Council

**File Created:** 05/23/2025

**Presented By:** :

**Final Action:** 06/17/2025

**Formal Title:** Approve award of a two-year contract to Sherman Mechanical Contractors for heating, ventilation, and air conditioning repairs and installations on an as needed basis with an estimated aggregate expenditure of \$150,000

**Internal Notes:**

**Target Meeting:** 06/17/2025

**Sponsors:**

**Enactment Date:**

**Attachments:** FOR COUNCIL - HVAC Repairs and Installations - As Needed Agreement - Sherman Mechanical Contractors LLC (FAC 250553), FAC-250553 - BID TABULATION, BID TABULATION

**Enactment Number:**

**Recommendation:**

**Hearing Date:**

**Entered by:** cguy@ocalafl.gov

**Effective Date:**

## History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	06/17/2025	Approved				Pass
	<b>Action Text:</b>						
	<b>Notes:</b>	There being no discussion the motion carried by roll call vote.					
		Aye:	4	Pro Tem Bethea Sr, Council Member Hilty Sr, Council Member Musleh, and Council President Dreyer			
		Absent:	1	Council Member Mansfield			

**Text of Legislative File 2025-1390**

Submitted By: Christina Guy

Presentation By: Gary Crews

..end

Department: Facilities Management

STAFF RECOMMENDATION (Motion Ready):

Approve award of a two-year contract to Sherman Mechanical Contractors for heating, ventilation, and air conditioning repairs and installations on an as needed basis with an estimated aggregate expenditure of \$150,000

..end

OCALA'S RELEVANT STRATEGIC GOALS:

Quality of Place

PROOF OF PUBLICATION:

Bid Released to the Public: April 3, 2025

BACKGROUND:

The City of Ocala's Facilities Management Department maintains heating, ventilation, and air conditioning (HVAC) systems in City-owned buildings to provide a safe, reliable, and comfortable environment. To supplement these efforts, an HVAC contractor is needed for additional installation, maintenance, and repair services.

FINDINGS AND CONCLUSIONS:

On April 3, 2025, the City released Invitation to Bid (ITB) No.: FAC/250553 for HVAC Repair and Installation Services. Ten (10) competitive bids were submitted, and the bid from Sherman Mechanical Contractors was determined to be the lowest responsive and responsible. The lowest pricing was determined by labor cost per hour.

FISCAL IMPACT:

Funding is allocated in Fiscal Year 2024-25 in account 001-026-321-519-51-46010 - Facilities Repair & Maintenance and will be budgeted likewise for Fiscal Year 2025-26 and Fiscal Year 2026-27.

PROCUREMENT REVIEW:

These services were procured in compliance with the City's Procurement Policy.

LEGAL REVIEW:

This Agreement will be reviewed and approved for form and legality by City Attorney, William E. Sexton.

ALTERNATIVE:

- Approve with Changes
- Table
- Deny

