

From: [City of Ocala - Contracting Officer](#)
To: [Kimberly Foster](#); [Shayatta J. Roberts](#); [Daphne Robinson](#); [Megan Dugan](#); [Contracts](#); [Eileen M. Marquez](#); [Louis Joseph](#); [Ashley Presley](#); [David C. Williams](#); [Patricia Lewis](#)
Subject: Your policy exception has been approved.
Date: Monday, December 22, 2025 7:41:30 AM

Your policy exception has been **approved**.

Approval Comments: drobinson@ocalafl.org

The department is approved to piggyback the contract awarded to Government Finance Officers Association of the United States and Canada (GFOA), by Mono County, California, for the provision of business process review and project management consulting services for a new ERP system. These goods and services were competitively solicited by the Mono County under RFP No. 250746. Two vendors responded and on June 18, 2024, contract award was made to GFOA. The contract was awarded for a term of five years from JULY 1, 2024 THROUGH jUNE 30, 2029. GFOA has agreed to extend pricing and services to the City of Ocala under the same terms and conditions as the City of Ocala. GFOA's pricing proposal also contains line items for items that were not included in Mono County's contract and for which competitive comparison pricing cannot be ascertained. This pricing has been found to be fair and reasonable by Information Technology staff. PLEASE ESTABLISH A MUNIS CONTRACT NUMBER AND ISSUE A REQUEST TO CONTRACTING SO THAT A FORMAL PIGGYBACK AGREEMENT CAN BE PREPARED. BECAUSE EXPENDITURES WILL EXCEED \$50,000, THE CONTRACT NEEDS TO BE PLACED ON A COUNCIL AGENDA. PLEASE ENSURE THAT THIS EXCEPTION APPROVAL IS ATTACHED TO THE MUNIS CONTRACT, CONTRACT REQUEST, AND AGENDA ITEM (IF ANY).



Procurement/Contract/P-Card Exception

Select exception type:

Procurement

Reason for procurement exception:

Piggyback Request in Lieu of Bid

Enter a brief description of your exception request:

We would like to have the attached proposal reviewed for consideration. This is for GFOA services to assist with a needs assessment, ERP readiness, process improvement, and potential system selection for a new ERP system.

Attach all documents related to the exception that can assist the Contracting Officer's decision.

[GFOA, Mono County RFP ERP Consultant.pdf](#)
[GFOA Terms Conditions.pdf](#)
[Ocala - GFOA Proposal - 11-25-25-REVISED-PB.pdf](#)

Department

(ITS) INFORMATION TECHNOLOGY

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Who authorized requesting this exception?

Christopher Ramos