



Ocala

Historic Preservation Advisory Board

Minutes

Thursday, January 2, 2025

4:00 PM

1. **Call To Order**

a. Roll Call

Present	Chairperson Tom McCullough Carol Barber Holland Drake Vice Chair Melissa Townsend Chairman Rick Hugli
Absent	Jane Cosand Noelle Smith

2. **The public notice for the Ocala Historic Preservation Advisory Board was posted on December 17, 2024.**

3. **Review of September 12, 2024 Meeting Minutes.**

There being no further discussion the motion carried by roll call vote.

RESULT: APPROVED

MOVER: Tom McCullough

SECONDER: Melissa Townsend

AYE: Chairperson McCullough, Barber, Drake, Vice Chair Townsend, and Chairman Hugli

ABSENT: Cosand, and Smith

a.

Attachments: [9-12-24 Meeting Minutes.pdf](#)

4. **Certificates of Appropriateness**

a. **Case File # 358; COA24- 45856; 2820-028-009**

A request to substitute approved JELD-WEN and Solarium branded windows and doors with custom-wooded Andersen, Kolbe, and ThermaTru branded windows and doors.

Attachments: [COA24-45856 Staff Report](#)
[COA24-45856 Application](#)

Chief Planning Official Endira Madraveren provided a brief overview of COA24-45856, a request to substitute approved JELD-WEN and Solarium branded windows and doors with custom-wooded Andersen, Kolbe, and ThermaTru branded windows and doors.

Motion to approve COA24-45856, Section 94-82(g) for the property at 200 Block of SE 2nd Street.

RESULT: APPROVED

MOVER: Holland Drake

SECONDER: Tom McCullough

AYE: Chairperson McCullough, Barber, Drake, Vice Chair Townsend, and Chairman Hugli

ABSENT: Cosand, and Smith

b. Case File # 171; COA24- 0003; 705 SE 4th Street

After-the-fact addition of a driveway, consisting of grey granite rock and concrete with a 6x6 PT landscaping beam border.

Attachments: [COA24-0003 Staff Report](#)
[COA24- 0003 Application](#)
[COA24- 0003 Master Site File](#)

Ms. Madraveren said the applicant requested to have COA24-0003 postponed to February.

RESULT: POSTPONED

MOVER: Tom McCullough

SECONDER: Holland Drake

AYE: Chairperson McCullough, Barber, Drake, Vice Chair Townsend, and Chairman Hugli

ABSENT: Cosand, and Smith

c. Case File # 167; COA24- 0004; 316 SE Alvarez Avenue

To replace thirteen (13) windows with 3540 Single-Hung MI windows and remove one (1) window from an accessory structure.

Attachments: [COA24-0004 Staff Report](#)
[COA24- 0004 Application](#)
[COA24- 0004 Master Site File](#)

Ms. Madraveren said COA24-0004 is postponed to February because the applicant was not present.

RESULT: POSTPONED

5. Affirmative Maintenance

None.

6. Public Comments

None.

7. Staff Comments

None.

8. Board Comments

None.

8. Adjournment

The meeting adjourned at 4:09 pm.