



Monday, January 10, 2022

Procurement/Contracting/P-Card Policy Exception Request Form

Approval Status

Approved

Select exception type:

Procurement

Reason for procurement exception:

Standardization

Enter a brief description of your exception request:

The Information Technology department has been working with CIP, Recreation and Parks, and Morse Communications to gather all the necessary physical security requirements for the Mary Sue Rich Facility project. The scope of the items requested includes digital cameras, building access control readers, intrusion detection alarms, and a storage server for camera footage for a total of \$116,362.90.

Access Control (badge readers):
\$37,044.00

IDS (building alarms): \$13,272.00

CCTV (cameras): \$51,281.00

Dell Storage Server: \$14,765.90

Attached you will find the quotes provided by Morse Communication and Dell, as well as the mock-up floor plans where the physical security devices will be installed at the interior and exterior of the building.

IT would like to request an exception to procurement for this project and all physical security projects, to standardize on the same vendor and software that we use throughout the City and the Recreation and Parks department.

If we bid this and other physical project out to another vendor, we will likely be receiving equipment and software that are not compatible with the current processes and systems we have in place now. This will cause more management overhead for IT and a disconnected user experience for these departments.

Attach all documents related to the exception that can assist the Contracting Officer's decision.



395S2410 Revision 2 Mary S... .pdf



Dell_NVR_Server_MSRF_Quote.pdf



E301 Mary Sue Rich Facility 1....pdf



E302 Mary Sue Rich Facility 2....pdf



Mary Sue Rich CCTV Matrixxlsx

Department

(ITS) INFORMATION TECHNOLOGY

Requestor Name

Christopher Ramos

Requestor Email

cramos@ocalafl.org

Phone number

(352) 629-8209

Who authorized requesting this exception?

Winsome Jacobs

Approval Activity History

Actor	Actions	Date
 tkimball639 tkimball@ocalafl.org	Additional Information Required Are you saying that for the equipment specified, no other vendor sells that equipment or only Morse is authorized to sell that equipment?	Monday, January 10, 2022
 Notification	Email sent. (Your policy exception requires additional information for consideration.) cramos@ocalafl.org,tkimball@ocalafl.org,cmfitsemons@ocalafl.org	Monday, January 10, 2022
 Tiffany Kimball tkimball@ocalafl.org	Approve This request was approved after we received a Most Favored Nation pricing letter from Morse.	Friday, February 4, 2022
 Notification	Email sent. (Your policy exception has been approved.) cramos@ocalafl.org,tkimball@ocalafl.org,cmfitsemons@ocalafl.org	Friday, February 4, 2022