



## FIRST AMENDMENT TO AGREEMENT FOR SHIP/HOME/CDBG HOUSING REHABILITATION

THIS FIRST AMENDMENT TO AGREEMENT FOR SHIP/HOME/CDBG HOUSING REHABILITATION, ("First Amendment") is entered into by and between the **CITY OF OCALA**, a Florida municipal corporation ("City"), **ANNETTE MCBRIDE** ("Owner"), and **FLORIDA HOME CONTRACTORS, INC.**, a for-profit corporation duly organized and authorized to do business in the state of Florida (EIN: 30-0463963) ("Contractor").

**WHEREAS**, on June 5, 2024, City, Owner, and Contractor entered into an Agreement for SHIP/HOME/CDBG roof replacement services on a residential property located at 1640 SW 5<sup>th</sup> Street Ocala Florida 34471 (the "Original Agreement"), City of Ocala Contract No.: CDS/240179; and

**WHEREAS**, City, Owner, and Contractor now desire to amend the Original Agreement to reflect an increase in the Contract Price necessitated by the Work Change Directive issued June 27, 2024 and attached hereto as **Exhibit A – Work Change Directive**.

**NOW THEREFORE**, in consideration of each of the foregoing recitals and the following mutual covenants, conditions and other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, City, Owner and Contractor agree as follows:

1. **RECITALS.** City and Contractor hereby represent and warrant that the Recitals set forth above are true and correct.
2. **INCORPORATION OF ORIGINAL AGREEMENT.** The Original Agreement between City, Owner, and Contractor is hereby incorporated by reference as if set forth herein in its entirety and remains in full force and effect, except for those terms and conditions expressly amended by this First Amendment.
3. **AMENDMENT TO PARAGRAPH 5 – COMPENSATION.** The language contained in Paragraph 5 – Compensation of the Original Agreement is hereby deleted and replaced with the following (all remaining sections of Paragraph 5 – Compensation remain in effect):

**COMPENSATION.** City shall pay Contractor, on behalf of the Owner, for the performance of the work, and in accordance with the contract documents, a total price in the amount of **SIXTY-THREE THOUSAND, THREE HUNDRED EIGHT AND 86/100 DOLLARS (\$63,308.86)**. It is understood the amounts to be paid will be for satisfactory work completed rather than the estimated prices. Payments shall be made, at the unit price and/or lump sums specified for the various items in the Contractor's proposal as provided in the specifications.

- A. The modified Contract Price represents the sum of the original bid price of **\$59,550** and the total cost of **Change Order #1** as set forth in **Exhibit A – Work Change Directive**.
4. **NOTICES.** All notices, certifications or communications required by this First Amendment shall be given in writing and shall be deemed delivered when personally served, or when received if by facsimile transmission with a confirming copy mailed by registered or certified mail, postage prepaid, return receipt requested. Notices can be concurrently delivered by email. All notices shall be addressed to the respective parties as follows:



If to Contractor: Florida Home Contractors, Inc.  
Attention: Brian Suci  
9400 NE 307<sup>th</sup> Avenue  
Salt Springs, Florida 32134  
E-Mail: [flhomecontractors@gmail.com](mailto:flhomecontractors@gmail.com)  
PH: 352-304-6656

If to City: Daphne Robinson, Esq., Contracting Officer  
City of Ocala  
110 SE Watula Avenue, Third Floor  
Ocala, FL 34471  
E-Mail: [notices@ocalafl.gov](mailto:notices@ocalafl.gov)  
PH: 352-629-8343

with copy to: William E. Sexton, Esq., City Attorney  
City of Ocala  
110 SE Watula Avenue, Third Floor  
Ocala, FL 34471  
E-Mail: [cityattorney@ocalafl.gov](mailto:cityattorney@ocalafl.gov)

5. **COUNTERPARTS.** This First Amendment may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.
6. **ELECTRONIC SIGNATURE(S).** Contractor, if and by offering an electronic signature in any form whatsoever, will accept and agree to be bound by said electronic signature to all terms and conditions of this First Amendment. Further, a duplicate or copy of the First Amendment that contains a duplicated or non-original signature will be treated the same as an original, signed copy of this original First Amendment for all purposes.
7. **LEGAL AUTHORITY.** Each person signing this First Amendment on behalf of either party individually warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this First Amendment.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW.]**



**IN WITNESS WHEREOF**, the parties have executed this First Amendment on the dates set forth below.

**ATTEST:**

**CITY OF OCALA**

DocuSigned by:  
*Angel B. Jacobs*  
8083574C28E54A5  
\_\_\_\_\_  
Angel B. Jacobs  
City Clerk

DocuSigned by:  
*Christopher Watt*  
8C0089F07388433  
\_\_\_\_\_  
Christopher Watt  
Chief of Staff

Date: 7/3/2024

**Reviewed and Approved by Community Development Services Department:**

**FLORIDA HOME CONTRACTORS, INC.**

DocuSigned by:  
*James Haynes*  
42DEB23881D041D  
\_\_\_\_\_  
James Haynes, Director  
Community Development Services

DocuSigned by:  
*Brian Suci*  
707C8877DE843  
\_\_\_\_\_  
(Authorized Signatory)

By: Brian Suci  
(Printed Name of Signatory)

**Approved as to form and legality:**

Title: Owner  
(Title of Authorized Signatory)

DocuSigned by:  
*William E. Sexton*  
8070CF7C886E478  
\_\_\_\_\_  
William E. Sexton, Esq.  
City Attorney

Date: 7/2/2024



**Witnesses for Property/Homeowner**

**Signature:**

*[Handwritten Signature]*  
(Signature of First Witness)

Ailin C Abboud  
(Printed Name of First Witness)

*[Handwritten Signature]*  
(Signature of Second Witness)

Volanda Anderson  
(Printed Name of Second Witness)

**PROPERTY/HOMEOWNER**

*[Handwritten Signature]*  
(Signature of Property/Homeowner)

Annette M Boile  
(Printed Name of Homeowner)

Date: 7/15/24

Work Change Directive

PO#: Mc Bride Rehab

DATE: 06/25/2024

PROJECT NAME: Mc Bride Change Order - Termites

PROJECT ADDRESS: 1640 SW 5th St Ocala, FL

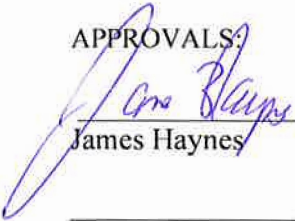
CONTRACTOR SIGNATURE: \_\_\_\_\_

The following change(s) have been requested:

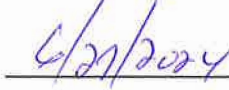
Tented Fumigation for Drywood Termites / Subterranean Termite Treatment


Contractor's Estimate Attached

APPROVALS:

  
James Haynes

DATE:

  
\_\_\_\_\_

  
Christopher Lewis

6/25/2024

Estimated increase/decrease in Contract Price

Current Contract Price: \$ \$59,550.00

Request No.: ( ) \$ 3758.86

New Proposed Price: \$ \$63,308.86

Estimated increase/decrease in Contract Times

Completion: 60 Days days.

If the change involves an increase, the estimated amount is not to be exceeded without further authorization

If the change involves an increase, the estimated times are not to be exceeded without further authorization

COMMENTS: \_\_\_\_\_

**NOTE: PLEASE E-MAIL COMPLETED FORM TO [CLEWIS@OCALAFI.ORG](mailto:CLEWIS@OCALAFI.ORG) IF YOU HAVE ANY QUESTIONS PLEASE CALL CHRIS LEWIS (352) 629-8333**

**ESTIMATE**

**Florida Home Contractors, Inc.**  
 19261 N US Hwy 301  
 Citra, FL 32113

flhomecontractors@gmail.com  
 407-952-7998



**City of Ocala**

**Bill to**  
 City of Ocala  
 201 SE 3rd Street  
 Ocala, FL 34471

**Ship to**  
 City of Ocala  
 McBride Rehab - Change order  
 1640 SW 5th St  
 Ocala, FL 34471 United States

**Estimate details**

Estimate no.: 522-1194  
 Estimate date: 06/25/2024

#	Product or service	Description	Qty	Rate	Amount
1.	<b>Change Order</b>	Termites Fumigation for Drywood Termites	1	\$1,856.00	\$1,856.00
2.	<b>Change Order</b>	Subterranean Termite Treatment	1	\$962.00	\$962.00
3.	<b>Change Order</b>	Contractor O&P	1	\$563.60	\$563.60
				Subtotal	\$3,381.60
				Sales tax	\$197.26
				<b>Total</b>	<b>\$3,578.86</b>

**Certificate Of Completion**

Envelope Id: A9D49608DC9D4349B143A80FF67EBE18	Status: Completed
Subject: FOR SIGNATURE -CDS/240179-First Amendment Home CDBG Housing Rehabilitation- Annette McBride	
Source Envelope:	
Document Pages: 6	Signatures: 5
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Porsha Ullrich
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	110 SE Watula Avenue
	City Hall, Third Floor
	Ocala, FL 34471
	pullrich@ocalafl.gov
	IP Address: 216.255.240.104

**Record Tracking**

Status: Original	Holder: Porsha Ullrich	Location: DocuSign
7/2/2024 9:41:23 AM	pullrich@ocalafl.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Ocala - Procurement & Contracting	Location: DocuSign

**Signer Events**

Brian Suci  
 filhomecontractors@gmail.com  
 Owner  
 Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
 Brian Suci  
 F07C88877DE0453...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 166.199.100.13  
 Signed using mobile

**Timestamp**

Sent: 7/2/2024 9:48:12 AM  
 Viewed: 7/2/2024 10:16:10 AM  
 Signed: 7/2/2024 10:16:24 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 6/7/2023 3:29:10 PM  
 ID: de991c24-d58b-4881-a960-5e4a73968334

William E. Sexton  
 wsexton@ocalafl.org  
 City Attorney  
 City of Ocala  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 William E. Sexton  
 B07DCFC4E86E429...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 216.255.240.104

Sent: 7/2/2024 10:16:25 AM  
 Viewed: 7/2/2024 10:17:21 AM  
 Signed: 7/3/2024 10:25:32 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign


Christopher Watt  
 cwatt@ocalafl.org  
 Chief of Staff  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 Christopher Watt  
 8C80B9F07388433...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 216.255.240.104

Sent: 7/3/2024 10:25:33 AM  
 Viewed: 7/3/2024 10:28:52 AM  
 Signed: 7/3/2024 10:29:01 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 7/3/2024 10:28:52 AM  
 ID: 4a55b023-b844-4acb-9526-2d51020be443

James Haynes  
 jhaynes@ocalafl.org  
 Director, Community Development Services  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 James Haynes  
 42DEB23861D041D...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 216.255.240.104

Sent: 7/3/2024 10:29:02 AM  
 Viewed: 7/3/2024 4:52:54 PM  
 Signed: 7/3/2024 4:53:00 PM

**Electronic Record and Signature Disclosure:**

Signer Events	Signature	Timestamp
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Accepted: 3/7/2023 8:03:46 AM  
ID: 2896330f-34db-4ce4-a6ef-e3f38eda28a0

Angel B. Jacobs  
ajacobs@ocalafl.org  
City Clerk

Security Level: Email, Account Authentication  
(None)

DocuSigned by:  
*Angel B. Jacobs*  
8DB3574C28E54A5...

Signature Adoption: Pre-selected Style  
Using IP Address: 216.255.240.104

Sent: 7/3/2024 4:53:01 PM  
Viewed: 7/3/2024 4:55:09 PM  
Signed: 7/3/2024 4:55:22 PM

**Electronic Record and Signature Disclosure:**  
Accepted: 7/3/2024 4:55:09 PM  
ID: 52bef89d-9bf9-48df-9153-8149dc9071dc

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	7/2/2024 9:48:12 AM
Certified Delivered	Security Checked	7/3/2024 4:55:09 PM
Signing Complete	Security Checked	7/3/2024 4:55:22 PM
Completed	Security Checked	7/3/2024 4:55:22 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, City of Ocala - Procurement & Contracting (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact City of Ocala - Procurement & Contracting:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [contracts@ocalafl.org](mailto:contracts@ocalafl.org)

### **To advise City of Ocala - Procurement & Contracting of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [contracts@ocalafl.org](mailto:contracts@ocalafl.org) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from City of Ocala - Procurement & Contracting**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [contracts@ocalafl.org](mailto:contracts@ocalafl.org) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with City of Ocala - Procurement & Contracting**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [contracts@ocalafl.org](mailto:contracts@ocalafl.org) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Ocala - Procurement & Contracting as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Ocala - Procurement & Contracting during the course of your relationship with City of Ocala - Procurement & Contracting.