

FIRST AMENDMENT TO AGREEMENT FOR SHIP/HOME/CDBG HOUSING REHABILITATION

THIS FIRST AMENDMENT TO AGREEMENT FOR SHIP/HOME/CDBG HOUSING REHABILITATION ("First Amendment") is entered into by and between the **CITY OF OCALA**, a Florida municipal corporation ("City"), **LOUISE WEST** ("Owner"), and **BRUCE WAYNE WILEY, LLC.**, a limited liability company duly organized and authorized to do business in the state of Florida (EIN# 47-1267940) ("Contractor").

WHEREAS, on July 23, 2025, City, Owner, and Contractor entered into an Agreement for SHIP/HOME/CDBG Housing Rehabilitation (the "Original Agreement"), City of Ocala Contract No.: CDS/250739; and

WHEREAS, City, Owner, and Contractor now desire to amend the Original Agreement to extend the Time for Performance necessitated by a Work Change Directive, issued September 23, 2025, and attached hereto as **Exhibit A – Work Change Directive**.

NOW THEREFORE, in consideration of each of the foregoing recitals and the following mutual covenants, conditions and other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, City, Owner and Contractor agree as follows:

- 1. **RECITALS.** City and Contractor hereby represent and warrant that the Recitals set forth above are true and correct.
- 2. **INCORPORATION OF ORIGINAL AGREEMENT**. The Original Agreement between City, Owner, and Contractor, as amended, is hereby incorporated by reference as if set forth herein in its entirety and remains in full force and effect, except for those terms and conditions expressly amended by this First Amendment.
- 3. **AMENDMENT TO PARAGRAPH 7 B TIME FOR PERFORMANCE.** The language contained in Paragraph 7 B Time for Performance of the Original Agreement is hereby deleted and replaced with the following (all remaining sections of Paragraph 7 Time for Performance remain in effect):

All work shall be completed by Contractor in a manner satisfactory to the City Project Manager by <u>OCTOBER 10, 2025</u>, and ready for final payment within ten (10) days of final completion.

4. **NOTICES**. All notices, certifications or communications required by this First Amendment shall be given in writing and shall be deemed delivered when personally served, or when received if by facsimile transmission with a confirming copy mailed by registered or certified mail, postage prepaid, return receipt requested. Notices can be concurrently delivered by email. All notices shall be addressed to the respective parties as follows:

If to Contractor: Bruce Wayne Wiley, LLC

Attention: Bruce Wiley 95019 Boyett Ln

Fernandina Beach, Florida 32034

PH: 352-299-6929

E-Mail: brucewiley58@gmail.com

CONTRACT# CDS/250739



If to City: Daphne Robinson, Esq., Contracting Officer

City of Ocala

110 SE Watula Avenue, Third Floor

Ocala, FL 34471

E-Mail: notices@ocalafl.gov

PH: 352-629-8343

with copy to: William E. Sexton, Esq., City Attorney

City of Ocala

110 SE Watula Avenue, Third Floor

Ocala, FL 34471

E-Mail: cityattorney@ocalafl.gov

- 5. **COUNTERPARTS.** This First Amendment may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.
- 6. **ELECTRONIC SIGNATURE(S).** Contractor, if and by offering an electronic signature in any form whatsoever, will accept and agree to be bound by said electronic signature to all terms and conditions of this First Amendment. Further, a duplicate or copy of the First Amendment that contains a duplicated or non-original signature will be treated the same as an original, signed copy of this original First Amendment for all purposes.
- 7. **LEGAL AUTHORITY**. Each person signing this First Amendment on behalf of either party individually warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this First Amendment.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW.]



City Attorney

IN WITNESS WHEREOF, the parties have executed this First Amendment on the dates set forth below.

ATTEST:	CITY OF OCALA	
Signed by: Angel B. Jacobs 8083574CMESAAS.	Docusigned by: Checkgher will 8080807788433.	
Angel B. Jacobs	Christopher Watt	
City Clerk	Chief of Staff	
	Date:10/1/2025	
Reviewed and Approved by Community Development Services Department:	BRUCE WAYNE WILEY, LLC	
James Haynus Societies 100 10	Doousigned by: Bruce Wayne Wiley	
James Haynes, Director	(Authorized Signatory)	
Community Development Services	By: Bruce Wayne Wiley	
	(Printed Name of Signatory)	
Approved as to form and legality:	Title: manager (Title of Authorized Signatory)	
William F. Sexton, Esq. William F. Sexton Fsa	Date: 9/30/2025	



Witnesses for Property/Homeowner

Signature:

(Signature of First Witness

(Printed Name of First Witness

PROPERTY/HOMEOWNER

(Signature of Property/Homeowne

Louise

(Printed Name of Homeowner)

Date

4

Work Change Directive

PO#: CDS 250739	DATE: September 18, 2025
PROJECT NAME: West	
PROJECT ADDRESS: 812 NW 2nd ST, Ocala, F	L 34475
CONTRACTOR SIGNATURE:	
The following change(s) have been requested:	
Extension of time to complete job from 9/	/26/2025 to 10/10/2025. Two windows ha
to be reordered due to size and measurer to be on 10/6/2025 job to be completed	
APPROVALS:	9/23/25
James Haynes Ways	9/33/25
James Maynes Willy	9/23/2025
James Maynes Willye Owner Christopher Lewis	9/23/2025
James Haynes Huge Owner Christopher Lewis Christopher Lewis	9/23/2025
Owner Christopher Lewis Christopher Lewis Estimated increase/decrease in Contract Price	9/23/2025 Estimated increase/decrease in Contract Time
Owner Christopher Lewis Christopher Lewis Estimated increase/decrease in Contract Price Current Contract Price: \$ 47,934.00	9/23/2025 Estimated increase/decrease in Contract Time
James Haynes Owner Christopher Lewis Christopher Lewis Estimated increase/decrease in Contract Price Current Contract Price: \$ 47,934.00 Request No.: (1) \$	9/23/2025 Estimated increase/decrease in Contract Time

NOTE: PLEASE E-MAIL COMPLETED FORM TO CLEWIS@OCALAFL.ORG IF YOU HAVE ANY QUESTIONS PLEASE CALL CHRIS LEWIS (352) 629-8333

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Certificate Of Completion

Envelope Id: CD3D8607-0534-4381-9406-8BFFD3E4E7A6 Status: Completed

Subject: First Amendment to Agreement for SHIP/HOME/CDBG Housing Rehabilitation_ Louise West (CDS/250739)

Source Envelope:

Document Pages: 5 Signatures: 5 **Envelope Originator:** Certificate Pages: 5 Initials: 0 Porsha Ullrich

AutoNav: Enabled

Envelopeld Stamping: Enabled

City Hall, Third Floor Time Zone: (UTC-05:00) Eastern Time (US & Canada) Ocala, FL 34471 pullrich@ocalafl.gov

IP Address: 216.255.240.104

Sent: 9/30/2025 11:34:52 AM

Viewed: 9/30/2025 1:19:40 PM Signed: 9/30/2025 1:20:30 PM

Sent: 9/30/2025 1:20:31 PM

Viewed: 9/30/2025 4:47:38 PM

Signed: 9/30/2025 4:51:32 PM

Sent: 9/30/2025 4:51:33 PM

Viewed: 10/1/2025 7:24:15 AM

Signed: 10/1/2025 7:24:26 AM

110 SE Watula Avenue

Record Tracking

William E. Sexton, Esq.

cwatt@ocalafl.org

Status: Original Holder: Porsha Ullrich Location: DocuSign

9/30/2025 11:31:55 AM pullrich@ocalafl.gov

Security Appliance Status: Connected Pool: StateLocal Storage Appliance Status: Connected Pool: City of Ocala - Procurement & Contracting Location: Docusign

William E. Sexton, Esq.

DocuSigned by:

Christoper Watt

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Signer Events Signature **Timestamp**

DocuSigned by: Bruce Wayne Wiley Bruce Wayne Wiley brucewiley58@gmail.com

manager

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style Using IP Address:

2601:348:4180:8120:5da:c6dd:650b:61bd

Signed using mobile

Electronic Record and Signature Disclosure: Accepted: 9/30/2025 1:19:40 PM

ID: 0ef95af2-125d-4b87-be60-8d49bbbc8bfd

wsexton@ocalafl.gov City Attorney

Security Level: Email, Account Authentication

(None)

Signature Adoption: Pre-selected Style Using IP Address: 216,255,240,104

Electronic Record and Signature Disclosure:

Accepted: 9/15/2023 9:02:35 AM ID: 313dc6f2-e1d0-44c3-8305-6c087d6cdf0b

Christopher Watt

Chief of Staff Security Level: Email, Account Authentication

Signature Adoption: Pre-selected Style (None) Using IP Address: 216.255.240.104

Electronic Record and Signature Disclosure:

Accepted: 10/1/2025 7:24:15 AM ID: ce009ec9-3933-4674-b1e5-df62e2692a60 Signer Events

James Haynes

jhaynes@ocalafl.org
Director, Community Development Services
Security Level: Email, Account Authentication

(None)

(Notic)

Electronic Record and Signature Disclosure:

Accepted: 3/7/2023 8:03:46 AM

ID: 2896330f-34db-4ce4-a6ef-e3f38eda28a0

Angel B. Jacobs ajacobs@ocalafl.org City Clerk

Security Level: Email, Account Authentication

(None)

Electronic Record and Signature Disclosure:

Accepted: 10/6/2025 9:01:48 AM

ID: 2a56f3c5-2192-4f69-87b9-f629c2741f59

Signature

James Haynes

Signature Adoption: Pre-selected Style Using IP Address: 216.255.240.104

3ing ii Addie33. 210.200.240.104

Signed by:

Angel B. Jacobs
—8DB3574C28E54A5...

Signature Adoption: Pre-selected Style Using IP Address: 216.255.240.104

Timestamp

Sent: 10/1/2025 7:24:27 AM Viewed: 10/6/2025 8:20:53 AM Signed: 10/6/2025 8:21:02 AM

Sent: 10/6/2025 8:21:03 AM Viewed: 10/6/2025 9:01:48 AM Signed: 10/6/2025 9:02:01 AM

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/30/2025 11:34:52 AM
Certified Delivered Signing Complete Completed	Security Checked Security Checked Security Checked	10/6/2025 9:01:48 AM 10/6/2025 9:02:01 AM 10/6/2025 9:02:01 AM
Signing Complete	Security Checked	10/6/2025 9:02:01 AM

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Ocala - Procurement & Contracting (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Ocala - Procurement & Contracting:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: contracts@ocalafl.org

To advise City of Ocala - Procurement & Contracting of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at contracts@ocalafl.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Ocala - Procurement & Contracting

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to contracts@ocalafl.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Ocala - Procurement & Contracting

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to contracts@ocalafl.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Ocala Procurement & Contracting as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Ocala Procurement & Contracting during the course of your relationship with City of Ocala Procurement & Contracting.