



**FIRST AMENDMENT TO AGREEMENT FOR SHIP/HOME/CDBG HOUSING
REHABILITATION BETWEEN THE CITY OF OCALA, THE HOMEOWNER, AND THE CITY
SELECTED CONTRACTOR**

THIS FIRST AMENDMENT TO AGREEMENT FOR SHIP/HOME/CDBG HOUSING REHABILITATION BETWEEN THE CITY OF OCALA, THE HOMEOWNER, AND THE CITY SELECTED CONTRACTOR ("First Amendment") is entered into by and between the **CITY OF OCALA**, a Florida municipal corporation ("City"), acting as agent for **VERDA PENNINGTON** ("Owner"), and **R & R BUILDERS, LLC**, a limited liability company duly organized and authorized to do business in the state of Florida (EIN# 20-1321261) ("Contractor").

WHEREAS, on May 17, 2023, City, Owner, and Contractor entered into an Agreement for SHIP/HOME/CDBG Housing Rehabilitation (the "Original Agreement"), City of Ocala Contract No.: CDS/230073; and

WHEREAS, City, Owner, and Contractor now desire to amend the Original Agreement to reflect an increase in the Contract Price necessitated by a Work Change Directive issued June 29, 2023 and attached hereto as **Exhibit A – Work Change Directive**.

NOW THEREFORE, in consideration of each of the foregoing recitals and the following mutual covenants, conditions and other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, City, Owner and Contractor agree as follows:

1. **RECITALS.** City and Contractor hereby represent and warrant that the Recitals set forth above are true and correct.
2. **INCORPORATION OF ORIGINAL AGREEMENT.** The Original Agreement between City, Owner, and Contractor is hereby incorporated by reference as if set forth herein in its entirety and remains in full force and effect, except for those terms and conditions expressly amended by this First Amendment.
3. **AMENDMENT TO PARAGRAPH 5 – COMPENSATION.** The language contained in Paragraph 5 – Compensation of the Original Agreement is hereby deleted and replaced with the following (all remaining sections of Paragraph 5 – Compensation remain in effect):

COMPENSATION. City shall pay Contractor, on behalf of the Owner, for the performance of the work, and in accordance with the contract documents, a total price in the amount of **ONE HUNDRED SIXTY-FOUR THOUSAND, TWO HUNDRED FIFTY AND NO/100 (\$164,250)**. It is understood the amounts to be paid will be for satisfactory work completed rather than the estimated prices. Payments shall be made, at the unit price and/or lump sums specified for the various items in the Contractor's proposal as provided in the specifications.

- A. The modified Contract Price represents the sum of the original bid price of **\$157,100** and the total cost of **Change Order #1** as set forth in **Exhibit A – Work Change Directive**.
4. **NOTICES.** All notices, certifications or communications required by this First Amendment shall be given in writing and shall be deemed delivered when personally served, or when received if by facsimile transmission with a confirming copy mailed by registered or certified mail, postage prepaid, return receipt requested. Notices can be concurrently delivered by email. All notices shall be addressed to the respective parties as follows:



If to Contractor:

R & R Builders, LLC
Attention: Rita Ravenscraft
1 Pecan Run Harbor
Ocala, FL 34472
E-Mail: rita@rrbuilders.org
PH: 352-680-0231

If to City:

Daphne Robinson, Esq., Contracting Officer
City of Ocala, City Hall
110 SE Watula Avenue
Ocala, FL 34471
E-Mail: notices@ocalafl.org
PH: 352-629-8343

with copy to:

William E. Sexton, Esq., City Attorney
City of Ocala
110 SE Watula Avenue, 3rd Floor
Ocala, FL 34471
E-Mail: cityattorney@ocalafl.org
PH: 352-401-3972

5. **COUNTERPARTS.** This First Amendment may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.
6. **ELECTRONIC SIGNATURE(S).** Contractor, if and by offering an electronic signature in any form whatsoever, will accept and agree to be bound by said electronic signature to all terms and conditions of this First Amendment. Further, a duplicate or copy of the First Amendment that contains a duplicated or non-original signature will be treated the same as an original, signed copy of this original First Amendment for all purposes.
7. **LEGAL AUTHORITY.** Each person signing this First Amendment on behalf of either party individually warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this First Amendment.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW]



CONTRACT #: CDS/230073

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below.

ATTEST:

DocuSigned by:

Angel B. Jacobs

8DB3574C28E54A5...

Angel B. Jacobs

City Clerk

CITY OF OCALA

DocuSigned by:

Peter Lee

5BB28E162F2E4C2...

Peter Lee

City Manager

Date: 7/18/2023

**Reviewed and Approved by Community
Development Services Department:**

DocuSigned by:

James Haynes

42DEB23861D041D...

James Haynes, Director

Community Development Services

R & R BUILDERS, LLC

DocuSigned by:

Rita Ravenscraft

F7960A625319480...

(Authorized Signatory)

By: Rita Ravenscraft

(Printed Name of Signatory)

Title: Managing Member

(Title of Authorized Signatory)

Date: 7/18/2023

Approved as to form and legality:

DocuSigned by:

William E. Sexton

B07DCFC4E86E429...

William E. Sexton, Esq.

City Attorney



CONTRACT #: CDS/230073

**Witnesses for Property/Homeowner
Signature:**


(Signature of First Witness)

Yvette Grillo
(Printed Name of First Witness)


(Signature of Second Witness)

CHRISTOPHER LEWIS
(Printed Name of Second Witness)

PROPERTY/HOMEOWNER


[verda pennington \(Jul 20, 2023 07:34 EDT\)](#)
(Signature of Property/Homeowner)

Verda P. Pennington
(Printed Name of Homeowner)

Date: 7/20/2023

6/30/23 -

Exhibit A
Work Change Directive

PO#: CDS/ 230073 DATE: 6.29.23
 PROJECT NAME: Verda Pennington
 PROJECT ADDRESS: 322 NE 12th Ave Ocala FL
 CONTRACTOR SIGNATURE: Rita Pennington

The following change(s) have been requested:

Flooring in Kitchen & Dining Room Remove Flooring in bedroom & replace with hardwood Replace 3 interior door Slabs in garage Ceiling Patch in Great Room

✓ Contractor's Estimate Attached

APPROVALS:

James Haynes

DATE:

6/29/2023

Christopher Lewis
Christopher Lewis

6/29/2023

Estimated increase/decrease in Contract Price

Current Contract Price: \$ 157,100.00

Request No.: (1) \$ 7,150.00

New Proposed Price: \$ 164,250.00

Estimated increase/decrease in Contract Times

Completion: _____ days.

If the change involves an increase, the estimated amount is not to be exceeded without further authorization

If the change involves an increase, the estimated times are not to be exceeded without further authorization

COMMENTS: _____

**NOTE: PLEASE E-MAIL COMPLETED FORM TO CLEWIS@OCALAFI.ORG
 IF YOU HAVE ANY QUESTIONS PLEASE CALL CHRIS LEWIS (352) 629-8333**

S:\COO_ACM_DS_Development_and_Planning\Grant Programs\CDBG\Master Documents\Contract for Housing Rehab\Contractor packet

R & R Builders, LLC

CGC1507984

1 Pecan Run Harbor

Ocala, FL 34472

Estimate

Date	Estimate #
6/29/2023	Pennington1

Name / Address
City of Ocala 201 SE 3rd Street 2nd Floor Ocala, FL 34471 Attention: Chris Lewis

			Project
Description	Qty	Cost	Total
Change Order #1 - Estimate for Verda Pennington Materials and Labor Flooring in Kitchen and Dining room Remove Flooring in bedroom and replace with hardwood Replace 3 interior door slabs in garage Ceiling Patch in Great Room	1 1 1 1	4,500.00 1,200.00 800.00 650.00	4,500.00 1,200.00 800.00 650.00
Thank you for your business.		Total	\$7,150.00

Certificate Of Completion

Envelope Id: A7DD2703E5034319BF5CDB414A96EAAC

Subject: First Amendment, CDBG Housing Rehab. Pennington - RR Builders, LLC (CDS 230073)

Source Envelope:

Document Pages: 6

Certificate Pages: 5

AutoNav: Enabled

Enveloped Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:

Brittany Craven

110 SE Watula Avenue

City Hall, Third Floor

Ocala, FL 34471

biverson@ocalafl.org

IP Address: 216.255.240.104

Record Tracking

Status: Original

7/14/2023 10:34:01 AM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Brittany Craven

biverson@ocalafl.org

Pool: StateLocal

Pool: City of Ocala - Procurement & Contracting

Location: DocuSign

Location: DocuSign

Signer Events

James Haynes

jhaynes@ocalafl.org

Director, Community Development Services

Security Level: Email, Account Authentication
(None)**Signature**

DocuSigned by:

James Haynes

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Signature Adoption: Pre-selected Style

Using IP Address: 216.255.240.104

Timestamp

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Resent: 7/17/2023 9:55:15 AM

Viewed: 7/17/2023 10:19:34 AM

Signed: 7/17/2023 10:19:46 AM

Electronic Record and Signature Disclosure:

Accepted: 3/7/2023 8:03:46 AM

ID: 2896330f-34db-4ce4-a6ef-e3f38eda28a0

William E. Sexton

wsexton@ocalafl.org

City Attorney

City of Ocala

Security Level: Email, Account Authentication
(None)

DocuSigned by:

William E. Sexton

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Signature Adoption: Pre-selected Style

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Viewed: 7/17/2023 12:20:18 PM

Signed: 7/17/2023 12:20:23 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Rita Ravenscraft

rita@rrbuilders.org

Managing Member

Security Level: Email, Account Authentication
(None)

DocuSigned by:

Rita Ravenscraft

F7960A625319480...

Signature Adoption: Pre-selected Style

Using IP Address: 73.120.145.94

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Electronic Record and Signature Disclosure:

Accepted: 7/18/2023 9:18:07 AM

ID: cb881bd3-bfaa-4191-9f6b-ec606ed79097

Peter Lee

plee@ocalafl.org

City Manager

City of Ocala

Security Level: Email, Account Authentication
(None)

DocuSigned by:

Peter Lee

5BB28E162F2E4C2...

Signature Adoption: Pre-selected Style

Using IP Address: 216.255.240.104

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Viewed: 7/18/2023 9:19:48 AM

Signed: 7/18/2023 9:20:11 AM

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
Not Offered via DocuSign		
Angel B. Jacobs ajacobs@ocalafi.org Security Level: Email, Account Authentication (None)	DocuSigned by:  8DB3574C28E54A5... Signature Adoption: Pre-selected Style Using IP Address: 216.255.240.104	Sent: 7/18/2023 9:20:13 AM Viewed: 7/18/2023 10:41:13 AM Signed: 7/18/2023 10:41:35 AM

Electronic Record and Signature Disclosure:
 Accepted: 7/18/2023 10:41:13 AM
 ID: 21fa2a53-a492-40bd-a7a7-ae4a1419d727

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/14/2023 10:36:46 AM
Certified Delivered	Security Checked	7/18/2023 10:41:13 AM
Signing Complete	Security Checked	7/18/2023 10:41:35 AM
Completed	Security Checked	7/18/2023 10:41:35 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		