



CONTRACT# 210895

# CITY OF OCALA CONTINUING PROFESSIONAL SERVICES CONTRACT WORK ORDER

WORK ORDER NUMBER # 56

EFFECTIVE DATE: 04/23/2026

<sup>DS</sup>  
PL  
Contracting Officer  
Approval/Initials

**Project Title: SW 38th St Water Main and Force Main Relocation**

To: *Kimley-Horn*  
1700 SE 17th ST, Suite 200  
Ocala, FL 34471

Attn: Savannah Smith, PE

FUNDING SOURCE: Professional Services

EXPENDITURE ACCOUNT NUMBER: 455-020-302-536-53-31010

In accordance with your executed City Council Agreement, you are hereby authorized to commence the work outlined in the attached scope of work. The approved work order amount as a maximum limiting amount shall not to exceed **\$49,661.00**

Requested By: *Tom Lewis* Date: 4/27/2026  
Department Director

DocuSigned by:  
Approved By: *Ken Whitehead* Date: 5/19/2026  
Deputy Assistant City Manager

Created By: Laurie Hornberger Date: 4/23/2026



## INDIVIDUAL PROJECT ORDER NUMBER 2026-02

Describing a specific agreement between Kimley-Horn and Associates, Inc. (Kimley-Horn), and The City of Ocala (the City) in accordance with the terms of the Master Agreement for Continuing Professional Services dated September 25, 2022, which is incorporated herein by reference.

### ***Identification of Project:***

Project: SW 38<sup>th</sup> St Water Main and Force Main Relocation

Client: City of Ocala

Project Manager: Savannah Smith, PE

### ***General Category of Services:***

Kimley-Horn is currently preparing the SW 38<sup>th</sup> Street roadway widening design plans for Marion County (the County), which extends from SW 80<sup>th</sup> Avenue to SW 43<sup>rd</sup> Court. The City needs to relocate its existing water main and force main in accordance with the roadway design plans. The City's existing water main is a 12-inch PVC pipe extending from SW 60<sup>th</sup> Avenue to SW 80<sup>th</sup> Avenue. The City's existing force main consists of a 24-inch ductile iron pipe from SW 43<sup>rd</sup> Court to SW 67<sup>th</sup> Avenue, and a 6-inch ductile iron pipe from SW 67<sup>th</sup> Avenue to SW 80<sup>th</sup> Avenue. Additionally, the City would like to replace its existing force main pipe material with PVC, due to corrosivity issues observed with the ductile iron in the wastewater collection system.

## SCOPE OF SERVICES

### Task 1 – Data Collection

Kimley-Horn will use the existing 90% SW 38<sup>th</sup> Street roadway widening design plans and the City's latest GIS data to collect information available for the existing water main and force main along SW 38<sup>th</sup> Street between SW 43<sup>rd</sup> Court to SW 80<sup>th</sup> Avenue.

### Task 2 – Workshop with City Staff

Kimley-Horn will prepare for and attend a workshop with City staff to review the current 90% SW 38<sup>th</sup> Street roadway widening design plans and markup the sections of water main and force main requiring relocation/replacement.

### Task 3 – Utility Relocation Plans

- A. Kimley-Horn will prepare draft utility relocation plans to capture the proposed utility relocations along SW 38<sup>th</sup> Street between SW 43<sup>rd</sup> Court to SW 80<sup>th</sup> Avenue. Kimley-Horn will submit these plans to the City for review and comment prior to preparing the final plans.
- B. Kimley-Horn will prepare final design plans, incorporating City comments from the draft design plans.
- C. Kimley-Horn expects that no permitting is required for the utility relocations. If it is determined that permitting is required, it can be performed for an additional fee.
- D. Kimley-Horn will utilize the existing soil borings obtained during the roadway design for the utility relocations. These borings are to a depth of 10 feet. If additional, deeper borings are needed, they can be performed as an Additional Service or obtained directly by the City.

### ADDITIONAL SERVICES

Services requested that are not specifically included will be provided under a new and separate IPO agreement or can be performed on an hourly basis upon written authorization.

### SCHEDULE

Kimley-Horn will begin services upon receipt of an executed IPO. The above services will be provided as expeditiously as possible to meet a mutually agreed-upon schedule.

### FEE AND EXPENSE

Kimley-Horn will complete the above scope of services for the lump sum fees detailed below, inclusive of office overhead expenses. A breakdown of the fee per task is provided below and in the attached Table A.

<b>Task Description</b>	<b>Lump Sum Fee</b>
Task 1 - Data Collection	\$5,334.70
Task 2 - Workshop with City Staff	\$14,396.87
Task 3 - Utility Relocation Plans	\$29,929.43
<b>Total:</b>	<b>\$49,661.00</b>

Services provided under this task will be invoiced monthly. All invoices will include a description of the services provided. Approval from the City shall be required for all invoiced travel expenses and meetings.

Attachments: Table A

ACCEPTED:

THE CITY OF OCALA, FLORIDA

KIMLEY-HORN AND ASSOCIATES, INC.

DocuSigned by:  
BY: Ken Whitehead  
5677F71E38874F4...

BY: Gene Losito  
Gene B. Losito, PE – Vice President

TITLE: Assistant City Manager

BY: Savannah R. Smith  
Savannah R. Smith, PE – Project Manager

DATE: 5/19/2026

DATE: March 10, 2026



**TABLE A  
COST ESTIMATE FOR SERVICES**

PROJECT: IPO 2026-02\_SW 38TH ST WATER MAIN AND FORCE MAIN RELOCATION  
 CLIENT: CITY OF OCALA  
 KHA PM: SAVANNAH SMITH, P.E.  
 BASIS FOR ESTIMATE: COUNCIL-APPROVED HOURLY RATES. CONTRACT #ENG/210895

SHEET: 1 of 1  
 DATE: MARCH 2026

		DIRECT LABOR (MAN-HOURS)									
		Project Manager 2	Chief Engineer 1	Senior Engineer 1B	Senior Engineer 2	Project Engineer 2	Project Engineer 1	Chief Designer	LABOR HOURS	SUBCONSULTANT (\$)	LABOR TOTAL
TASK NO	DESCRIPTION	\$224.86	\$305.66	\$262.47	\$260.05	\$225.65	\$175.50	\$170.09			
1	DATA COLLECTION	3	2		4	4	12		25		\$ 5,334.70
2	WORKSHOP WITH CITY STAFF	12	10	10		15	15		62		\$ 14,396.87
3	UTILITY RELOCATION PLANS	20	10	10		25	30	52	147		\$ 29,929.43
<b>TOTAL</b>		<b>35</b>	<b>22</b>	<b>20</b>	<b>4</b>	<b>44</b>	<b>57</b>	<b>52</b>	<b>234</b>	<b>\$ -</b>	<b>\$ 49,661.00</b>
<b>GRAND TOTAL: \$</b>											<b>49,661.00</b>

## Certificate Of Completion

Envelope Id: 5A14BB5D-0C8C-810C-8383-39469DA228F7

Status: Completed

Subject: SIGNATURE: TWO #56 - SW 38th St. Water and Force Main Relocation (ENG/210895)

Source Envelope:

Document Pages: 4

Signatures: 2

Envelope Originator:

Certificate Pages: 2

Initials: 1

Patricia Lewis

AutoNav: Enabled

110 SE Watula Avenue

Envelopeld Stamping: Enabled

City Hall, Third Floor

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Ocala, FL 34471

plewis@ocalafl.org

IP Address: 216.255.240.104

## Record Tracking

Status: Original

Holder: Patricia Lewis

Location: DocuSign

5/18/2026 3:05:09 PM

plewis@ocalafl.org

Security Appliance Status: Connected

Pool: StateLocal

## Signer Events

## Signature

## Timestamp

Patricia Lewis

Sent: 5/18/2026 3:06:36 PM

plewis@ocalafl.org

Viewed: 5/18/2026 3:06:49 PM

Senior Contract Specialist

Signed: 5/18/2026 3:06:54 PM

City of Ocala

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication (None)

Using IP Address: 216.255.240.104

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Ken Whitehead

Sent: 5/18/2026 3:06:55 PM

kwhitehead@ocalafl.org

Viewed: 5/19/2026 9:37:08 AM

Assistant City Manager

Signed: 5/19/2026 10:51:02 AM

City of Ocala

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication (None)

Using IP Address: 216.255.240.104

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Sent

Hashed/Encrypted

5/18/2026 3:06:36 PM

<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Certified Delivered	Security Checked	5/19/2026 9:37:08 AM
Signing Complete	Security Checked	5/19/2026 10:51:02 AM
Completed	Security Checked	5/19/2026 10:51:02 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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