

From: [City of Ocala - Contracting Officer](#)
To: [Matthew Friehauf](#); [Michelle Brooker](#); [Patricia Lewis](#); [Shayatta J. Roberts](#); [Daphne Robinson](#); [Ashley Preslev](#)
Subject: Your policy exception has been approved.
Date: Tuesday, April 30, 2024 1:36:00 PM

Your policy exception has been **approved**.

Approval Comments: drobinson@ocalafl.org

The department is approved to piggyback the contract awarded to R&M Service Solutions by the City of Jacksonville, Contract No. JEA11114, for the provision of removal, replacement, and inspection of air release valves. These services were competitively solicited by the City of Jacksonville under Invitation to Bid No. 1410643846. Bids were received from two (2) bidders and R&M Service Solutions, LLC was found to be the lowest responsive and responsible bidder. Jacksonville approved a five-year contract award for a term commencing August 1, 2022 and ending July 31, 2027. The contract offers two additional one year renewal periods. R&M Service Solutions has agreed to extend pricing and services to the City of Ocala under the same terms and conditions as Contract No. JEA11114. This pricing has been found to be fair and reasonable by staff and Procurement. PLEASE ESTABLISH A MUNIS CONTRACT NUMBER AND ISSUE A REQUEST TO CONTRACTING SO THAT A FORMAL PIGGYBACK AGREEMENT CAN BE PREPARED. IF THE DEPARTMENT ANTICIPATES SPENDING MORE THAN \$50,000 WITH THE VENDOR BEFORE THE EXPIRATION OF THE CONTRACT TERM (MAY 8, 2026), THEN THE CONTRACT NEEDS TO BE PLACED ON A COUNCIL AGENDA. PLEASE ENSURE THAT THIS EXCEPTION APPROVAL IS ATTACHED TO THE MUNIS CONTRACT, CONTRACT REQUEST, AND AGENDA ITEM (IF ANY).



Procurement/Contract/P-Card Exception

Select exception type:

Contract

Reason for contract exception:

Immediate Need

Enter a brief description of your exception request:

Due to limited availability of agreements for the removal, replacement, and inspection of sewer Air Release Valves, Water Resources would like to move forward with piggybacking of R&M solutions City of Jacksonville's (JEA) contract. Currently, Water Resources is understaffed by 25% and cannot keep up with its current workload. Please review and let me know if there are any issues.

Thank you!

Attach all documents related to the exception that can assist the Contracting Officer's decision.

[Fwd_Contract Pricing from JEA 1410297646 Removal Replacement and Inspection of Air Release Valves_City of Ocala.pdf](#)
[JEA 1410297646 Annual Contract.xlsx](#)
[FOR REVIEW- Cooperative Purchasing Agreement - Air Release Valve Maintenance -R & M Service Solutions, LLC \(WRS 240552\).pdf](#)
[R&M Service Solutions - Contract.pdf](#)

Department

(WRS) WATER RESOURCES

Requestor Name

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Requestor Email

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Who authorized requesting this exception?

Rusella Bowes-Johnson