

Gilligan, Anderson & Phelan, P.A.
1531 SE 36th Ave
Ocala, FL 34471

Risk Management
2701 North Rocky Pointe Drive
Suite 250
Tampa, FL 33607

Date: 2/10/2023

Invoice	Matter	Fees	Expenses	Amount
65628	Brown, William Samuel (L003358033)	\$1,445.00	\$0.00	\$1,445.00
65629	Day, James and Joann	\$1,806.25	\$0.00	\$1,806.25
65630	Forsyth-JJ	\$186.25	\$0.00	\$186.25
65631	Goff, James	\$2,068.75	\$0.00	\$2,068.75
65632	Harris, Emily and Aron (L003591568)	\$3,130.00	\$165.55	\$3,295.55
65633	Hernandez, Pedro	\$4,046.25	\$0.00	\$4,046.25
65634	Melkonian	\$6,351.25	\$231.50	\$6,582.75
65635	Secki	\$7,453.75	\$120.00	\$7,573.75
65636	Shadow Oaks	\$955.00	\$49.00	\$1,004.00
65637	Williams and Greene (L003434864)	\$1,953.75	\$0.00	\$1,953.75
<i>Total</i>		\$29,396.25	\$566.05	\$29,962.30

Gilligan, Anderson & Phelan, P.A.

1531 SE 36th Ave.
Ocala, FL 34471
+352 8677707

BILL TO

PMA Management Corp/Risk
Mgmt.
Attn: Senior Account Claims
Representative
2701 North Rocky Pointe Drive
Suite 250
Tampa, FL 33607

INVOICE # 65628

DATE 01/31/2023

MATTER

Brown, William Samuel (L0033...

DATE	DESCRIPTION	HOURS	AMOUNT
	===== Services		
01/10/2023	SMS: Review and respond to emails from Paralegal Shannon Crandall requesting hearing on Motion for Summary Judgment	0.10	32.50
01/12/2023	SC: Prepare and send follow up email to JA regarding hearing dates for motion for summary judgment; Update case diary	0.20	20.00
01/13/2023	GPW: Office conference with Attorney Sydney Simmons re task management and delegation and status of case	0.10	32.50
01/13/2023	SC: Email exchange with JA regarding hearing dates; Review calendar for hearing availability; Prepare and send email to opposing counsel with available dates/times	0.30	30.00
01/13/2023	SC: Review email from opposing counsel regarding availability for hearing on motion for summary judgment; Prepare and send email to JA regarding same; Schedule same tentatively on calendar	0.20	20.00
01/16/2023	PGG: Read email from Paralegal and Plaintiff's counsel about scheduling hearing on Motion for Summary Judgment; calendar same; Proof Motion for Summary Judgment hearing notice	0.25	81.25
01/16/2023	SC: Office conference with Attorney Sydney Simmons regarding status	0.10	10.00
01/16/2023	SC: Review email from judicial assistant confirming date/time for hearing; Update calendar invite; Prepare notice of hearing; Prepare and send email to Attorney Patrick Gilligan attaching same for review and approval	0.70	70.00
01/16/2023	SC: Review email approval from Attorney Patrick Gilligan; Prepare notice of hearing for filing with Clerk; File same with Clerk; Update case diary	0.50	50.00
01/26/2023	PGG: Office conference with Attorney Sydney Simmons about expert and witness disclosure	0.35	113.75
01/26/2023	SMS: Office conference with Attorney Patrick Gilligan re deadline for hearings on dispositive motions; Follow up instructions to Paralegal Shannon Crandall; Review Order setting Pretrial Conference and Deadline for Oral Argument for Dispositive Motions; Email to Judicial	0.70	227.50

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DATE	DESCRIPTION	HOURS	AMOUNT
	Assistant and Opposing Counsel asking about need to waive requirement to have motion heard by a certain date; Review email from Opposing Counsel disagreeing to waiver of requirement to have hearing by a certain date; Follow up discussion with Paralegal Shannon Crandall to request new hearing date		
01/26/2023	SC: Office conference with Attorney Sydney Simmons regarding summary judgment hearing and order deadline; Review FRCP 1.510 regarding time for serving and setting summary judgment hearing; Calculate same; Prepare and send email to JA regarding same	0.50	50.00
01/26/2023	SC: Review email from Attorney Sydney Simmons regarding expert deadline; Review CaseMap and expert opinions related to brain mass; Review task list and deadlines for expert witness list and discovery cut-off; Prepare and send response email to Attorney Sydney Simmons	0.30	30.00
01/27/2023	PGG: Office conference with Attorney Sydney Simmons about Motion for Summary Judgment hearing issue; Instructions to Paralegal and Attorney Sydney Simmons to file motion to amend pretrial order	0.20	65.00
01/27/2023	PGG: Read email from Paralegal about physicians that have opined as to decedent's cause of death; Draft email to Paralegal and Attorney Sydney Simmons about order of depositions	0.30	97.50
01/30/2023	SMS: Review email from Attorney Patrick Gilligan re drafting and filing Motion to extend deadline for hearing on Motion for Summary Judgment; Draft Motion; Send to Attorney Patrick Gilligan for approval; Review and respond to emails from Attorney Patrick Gilligan and Paralegal Shannon Crandall to finalize and file Motion	1	325.00
01/30/2023	SMS: Review and respond to emails from Paralegal Shannon Crandall and Attorney Patrick Gilligan re setting expert depositions; Casemap doctors from ORMC as listed persons to use and set for depositions; Email instructions to Paralegal Shannon Crandall to set expert depositions	0.30	97.50
01/30/2023	PGG: Review Motion for Extension of Time to hear Motion for Summary Judgment	0.10	32.50
01/30/2023	SC: Review and respond to email Attorney Patrick Gilligan regarding motion; Review email approval from Attorney Sydney Simmons; Prepare motion and exhibits for extension of time for filing; File and serve same; Prepare and send email to judicial assistant attaching filed motion; Update case diary	0.60	60.00

Subtotal: 1,445.00

Hours Summary:

- SMS- PGG (SMS): 2.10h @\$325.00 = \$682.50
- Patrick Gilligan (PGG): 1.20h @\$325.00 = \$390.00
- SC- PGG (SC): 3.40h @\$100.00 = \$340.00
- Gwen Pasteur Williams (GPW): 0.10h @\$325.00 = \$32.50

BALANCE DUE

\$1,445.00

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Suite 250
Tampa, FL 33607

INVOICE # 65629

DATE 01/31/2023

MATTER

Day, James and Joann

DATE	DESCRIPTION	HOURS	AMOUNT
	===== Services		
01/06/2023	SMS: Telephone conference with Richard Dennis re status of claim; Review emails from Attorney Patrick Gilligan re same; Attempt contact and follow up email to Attorney Baxley re status of claim	0.25	81.25
01/06/2023	PGG: Read email from Attorney Baxley about settlement; Draft email to Attorney Sydney Simmons about alternative offer concerning plots; Office conference with her about negotiation if Plaintiff's want to change the proposed deal	0.35	113.75
01/11/2023	SMS: Review and respond to email from Richard Dennis re status of claim	0.10	32.50
01/11/2023	SMS: Office conference with Attorney Baxley re potential settlement and negotiations; Follow up telephone conference with Richard Dennis re same; Confirmation email to Richard Dennis and City Attorney requesting settlement to be placed on Council agenda	0.40	130.00
01/13/2023	SC: Update case diary; Prepare and send email to Attorney Sydney Simmons regarding same	0.10	10.00
01/16/2023	SMS: Review and respond to emails from Paralegal Shannon Crandall re case status; Email to Richard Dennis re Council agenda	0.10	32.50
01/16/2023	SC: Email exchange with Attorney Sydney Simmons regarding settlement negotiations and upcoming agenda; Update case diary regarding agenda deadline and follow up with Risk	0.20	20.00
01/17/2023	SMS: Review and respond to email correspondence from Attorney Baxley re setting settlement for Council agenda; Follow up discussion with Attorney Patrick Gilligan re same; Email to City Attorney re responding to same	0.40	130.00
01/18/2023	PGG: Telephone conference with Richard Dennis about settlement status	0.10	32.50
01/19/2023	SMS: Discussion with Attorney Patrick Gilligan re status of claim in preparation for discussion with City Attorney; Telephone conference with City Attorney re status of claim; Follow up with Attorney Patrick Gilligan re same; Email research on claim to City Attorney	0.60	195.00

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DATE	DESCRIPTION	HOURS	AMOUNT
01/19/2023	SC: Review email exchange with Attorney Sydney Simmons and City Attorney Will Sexton; Review email with instruction from Attorney Sydney Simmons; Schedule conference call	0.20	20.00
01/19/2023	SC: Office conference with Attorney Sydney Simmons regarding phone conference and update; Review follow up email from Attorney Sydney Simmons	0.20	20.00
01/19/2023	PGG: Office conference with Attorney Sydney Simmons about Day's purchasing plots and settlement recommendatation	0.25	81.25
01/20/2023	SC: Office conference with Attorney Sydney Simmons regarding agenda deadline and proposed settlement	0.10	10.00
01/23/2023	SMS: Review email from Attorney Baxley re putting settlement on Council agenda; Send to City Attorney for direction; Review email from City Attorney re case status	0.30	97.50
01/24/2023	PGG: Read email from City Attorney Will Sexton about proposed settlement; Office conference with Attorney Sydney Simmons about same and investigation into what Plaintiff's paid for adjoining plots; Draft email to City Attorney Will Sexton about same	0.40	130.00
01/24/2023	SMS: Office conference with Attorney Patrick Gilligan re strategy for moving forward with case; Email correspondence with Attorney Baxley to set up telephone conference and instructions to Paralegal Shannon Crandall to calendar; Telephone conferences and email correspondence with Tracy Taylor and Richard Dennis re status of open cemetery plots and potential title issues with same; Telephone conference with Attorney Baxley and Attorney Patrick Gilligan re status of case and next steps; Follow up discussion with Attorney Patrick Gilligan re same	0.80	260.00
01/24/2023	PGG: Office conference with Attorney Sydney Simmons and Telephone conference with Attorney Baxley about status of settlement negotiations	0.40	130.00
01/24/2023	SC: Schedule coordinated phone conference with Attorney Baxley, Attorney Patrick Gilligan and Attorney Sydney Simmons	0.10	10.00
01/24/2023	SC: Office conference with Attorney Sydney Simmons regarding case status	0.10	10.00
01/29/2023	PGG: Update case diary	0.10	32.50
01/30/2023	SMS: Attempt contact with Attorney Baxley and schedule telephone conference; Email to Richard Dennis re case status and follow up telephone conference with Richard Dennis re same	0.30	97.50
01/31/2023	SMS: Telephone conference with Attorney Damon Baxley re City's position on case; Follow up email to City Attorney re request to discuss position with Attorney Damon Baxley	0.30	97.50
01/31/2023	PGG: Office conference with Attorney Sydney Simmons about status of settlement negotiations with Plaintiff's counsel	0.10	32.50

Subtotal: 1,806.25

Hours Summary:

- SMS- PGG (SMS): 3.55h @\$325.00 = \$1,153.75
- Patrick Gilligan (PGG): 1.70h @\$325.00 = \$552.50
- SC- PGG (SC): 1.00h @\$100.00 = \$100.00

BALANCE DUE

\$1,806.25

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2701 North Rocky Pointe Drive
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Tampa, FL 33607

INVOICE # 65630

DATE 01/31/2023

MATTER

Forsyth-JJ

CLAIM #

L001430074

DATE	DESCRIPTION	HOURS	AMOUNT
	===== Services		
01/17/2023	SC: Review case diary and deadline for Fact Information Sheet from plaintiff; Prepare and send email to Attorney Patrick Gilligan regarding same	0.20	20.00
01/18/2023	PGG: Draft emails to Richard Dennis about Plaintiff's failure to submit Fact Information Sheet on Final Judgment	0.15	48.75
01/18/2023	SC: Review email exchange between Attorney Patrick Gilligan and Richard Dennis; Review email instruction from Attorney Patrick Gilligan; Schedule telephone conference with Attorney Patrick Gilligan and Richard Dennis	0.20	20.00
01/18/2023	PGG: Telephone conference with Richard Dennis about Plaintiff's failure to file Fact Information Sheet	0.30	97.50

Subtotal: 186.25

Hours Summary:

- Patrick Gilligan (PGG): 0.45h @\$325.00 = \$146.25

- SC- PGG (SC): 0.40h @\$100.00 = \$40.00

BALANCE DUE

\$186.25

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INVOICE # 65631

DATE 01/31/2023

MATTER

Goff, James

DATE	DESCRIPTION	HOURS	AMOUNT
	===== Services		
01/03/2023	SMS: Email correspondence with Alan McMurray from Precision Sidewalk to set up meeting to review case	0.10	32.50
01/04/2023	GPW: Office conferences with Attorney Sydney Simmons re meeting with sidewalk specialist, outcome of meeting, and strategy of case moving forward	0.30	97.50
01/04/2023	SMS: Meeting at location of alleged fall with Precision Sidewalk President Alan McMurray; Follow up discussion with Attorney Gwendolyn Williams re same; Research location of accident and building history on street; Email notes of meeting with Alan McMurray to Attorney Patrick Gilligan	1.70	552.50
01/09/2023	PGG: Read email from Attorney Sydney Simmons about meeting with Precision Sidewalk representative	0.15	48.75
01/10/2023	PGG: Office conference with Attorney Sydney Simmons about notice issue and Precision Sidewalk report	0.60	195.00
01/10/2023	GPW: Office conferences with Attorney Sydney Simmons and Attorney Patrick Gilligan re locations re sidewalk repair issues	0.30	97.50
01/10/2023	SMS: Discussion with Attorney Patrick Gilligan re Precision Sidewalk Report; Telephone conference with Alan McMurray re same; Office conferences with Attorney Gwendolyn Williams and Attorney Patrick Gilligan re locations re sidewalk repair issues	0.80	260.00
01/12/2023	SMS: Telephone conference with Alan McMurray re location of trip hazard listed in Precision report; Follow up telephone conference with Richard Dennis and Tom Casey; Email correspondence with Tom Casey re same; Follow up discussion with Attorney Patrick Gilligan and Attorney Gwendolyn Williams re strategy for moving forward	0.70	227.50
01/12/2023	PGG: Office conference with Attorney Sydney Simmons about investigation concerning where Precision Sidewalk did inspection notices on	0.20	65.00
01/12/2023	SC: Office conference with Attorney Sydney Simmons and Attorney	0.20	20.00

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DATE	DESCRIPTION	HOURS	AMOUNT
	Victoria Cortez regarding new information received and location of sidewalk repair		
01/12/2023	SC: Review emails from Attorney Sydney Simmons with Tom Casey; Office conference with Attorney Sydney Simmons regarding same;	0.20	20.00
01/18/2023	PGG: Read email from Tom Casey about additional witness on sidewalk repairs; Draft email to Attorney Sydney Simmons about issues involved	0.35	113.75
01/19/2023	VC: Reviewed emails regarding sidewalk repairs and photos regarding same from Tom Casey	0.20	65.00
01/19/2023	SMS: Review and respond to emails from Attorney Patrick Gilligan re photographs received from city	0.10	32.50
01/20/2023	SC: Review email exchange between Attorney Sydney Simmons and Tom Casey with attachments; Prepare and send email to Attorney Sydney Simmons regarding same	0.30	30.00
01/24/2023	SMS: Review and respond to email from Paralegal Shannon Crandall re following up on request to Tom Casey re sidewalk records; Email to Tom Casey re same	0.15	48.75
01/25/2023	SMS: Review email and documents received from Tom Casey re Public Works repairs to NW 2nd Street; Analyze documents to determine if fixes were made to relevant locations to case; Email and attempt phone call to Paul Constable to determine if certain repairs were made to NW 2nd Street by City Engineering Department	0.40	130.00
01/30/2023	SMS: Review and respond to email from Attorney Patrick Gilligan re status of investigation into locations as noted in Precision report	0.10	32.50

Subtotal: 2,068.75

Hours Summary:

- SMS- PGG (SMS): 4.05h @\$325.00 = \$1,316.25
- Patrick Gilligan (PGG): 1.30h @\$325.00 = \$422.50
- Gwen Pasteur Williams (GPW): 0.60h @\$325.00 = \$195.00
- SC- PGG (SC): 0.70h @\$100.00 = \$70.00
- VC- PGG (VC): 0.20h @\$325.00 = \$65.00

BALANCE DUE

\$2,068.75

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Suite 250
Tampa, FL 33607

INVOICE # 65632

DATE 01/31/2023

MATTER

Harris, Emily and Aron (L003...

DATE	DESCRIPTION	HOURS	AMOUNT
	===== Services		
01/09/2023	PGG: Read and respond to email from Paralegal about payment for CVI records from Subpoena	0.10	32.50
01/12/2023	SC: Review email from Shea at Allen Law Firm regarding mediation; Review notice for plaintiffs' depositions; Prepare and send email to Attorney Patrick Gilligan regarding mediator selection	0.20	20.00
01/13/2023	VC: Reviewed medical records received from Alpha Rehab for Harris; Extracted relevant documents for CaseMap and highlighted important information in records; CaseMapped and made notes regarding same; Emailed Paralegal Shannon Crandall with instructions to subpoena additional medical records	1.80	585.00
01/13/2023	SC: Office conference with Attorney Patrick Gilligan regarding email to opposing counsel regarding mediation	0.10	10.00
01/13/2023	PGG: Read and respond to email from Plaintiff's counsel's office about scheduling mediation; Office conference with Paralegal about same	0.35	113.75
01/13/2023	PGG: Read and respond to email from Attorney Victoria Cortez about records Subpoena to Blue Cross	0.10	32.50
01/13/2023	VC: Reviewed photos and videos provided in response to Defendant's Request to Produce for Plaintiff	0.30	97.50
01/13/2023	VC: Reviewed records from Twin Palm for Plaintiff Harris; Extracted documents for CaseMap from Twin Palm and input into CaseMap; Made notes for same	0.30	97.50
01/13/2023	SC: Review emails from Attorney Victoria Cortez and Attorney Patrick Gilligan; Respond to same	0.20	20.00
01/13/2023	GPW: Email correspondence with Attorney Victoria Cortez re task management and discovery	0.10	32.50
01/13/2023	VC: Reviewed Notice of Production to Non-Parties for Florida Blue and Radiology of Associates of Ocala for Plaintiff Harris drafted by Paralegal Shannon Crandall; Responded to email from Paralegal Shannon Crandall regarding same	0.20	65.00

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DATE	DESCRIPTION	HOURS	AMOUNT
01/13/2023	SC: Review email instruction from Attorney Victoria Cortez; Review and respond to follow up email from Attorney Victoria Cortez; Research Florida Blue and Radiology Associates service information; Prepare notice of non-party production with attached subpoenas, HIPAA notices and affidavits of compliance; Prepare and send same to Attorney Victoria Cortez for review and approval	1	100.00
01/13/2023	SC: Review email approval from Attorney Victoria Cortez; Revise non-party production notice and prepare for filing with Clerk; File with Clerk; Update case diary	0.50	50.00
01/13/2023	VC: Began review of Ocala Orthopedic Group records for Harris; Extracted relevant documents to be CaseMapped and highlighted important information contained within same; Began review of Radiology Associates of Ocala records contained within the Ocala Orthopedic Group records and highlighted important information contained within same	2.50	812.50
01/16/2023	PGG: Read emails from Attorney Victoria Cortez and Paralegal about status of Notice of Production from Non-Party to Blue Cross and health care providers; Update case diary	0.20	65.00
01/16/2023	VC: Completed review of Ocala Orthopedic Group Records for Plaintiff Harris; Highlighted and made notes regarding same; CaseMapped all relevant documents from same; Updated CaseMap entries made previously, to include document type for better organization of file	1.70	552.50
01/16/2023	SC: Review waiver of objection for attorney for plaintiff; Revise summonses for Florida Blue and Radiology Associates; Update case diary; Office conference with Attorney Victoria Cortez regarding same	0.50	50.00
01/16/2023	VC: Reviewed Waiver of 10-day notice and request for copies filed by Opposing Counsel; Office conference with Paralegal Shannon Crandall regarding same	0.10	32.50
01/17/2023	PGG: Review amended trial order; Instructions to Paralegal about calendaring new trial dates	0.15	48.75
01/17/2023	SC: Review amended trial order; Review email instruction from Attorney Patrick Gilligan; Update trial term dates on calendar; Prepare and send email to Attorney Patrick Gilligan regarding same	0.30	30.00
01/18/2023	PGG: Read email from Plaintiff's Attorney about selection of mediator; Instructions to Paralegal	0.10	32.50
01/18/2023	SC: Review and respond to email from Attorney Patrick Gilligan regarding current Marion County mediators	0.20	20.00
01/18/2023	SC: Email exchange with Attorney Patrick Gilligan regarding selection of mediator	0.10	10.00
01/20/2023	SC: Review email exchange with Attorney Patrick Gilligan and Shea at Allen Law Firm; Prepare and send follow up email to Shea at Allen Law Firm regarding status of mediator selection; Update case diary	0.30	30.00
01/23/2023	SC: Review email from Shea at Allen Law Firm; Review mediator's schedule and create list of dates; Prepare and send email to Risk regarding same	0.20	20.00
01/24/2023	PGG: Read email from Plaintiff's Attorney about mediation; Instructions to Paralegal	0.10	32.50
01/24/2023	SC: Phone call with Barbara with Dr. Byrd's office regarding status of medical records and payment for same	0.10	10.00
01/24/2023	SC: Prepare and send non-party subpoena Chief Financial Officer	0.20	20.00

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DATE	DESCRIPTION	HOURS	AMOUNT
	portal for service on BCBS of FL		
01/30/2023	VC: Reviewed Notice of Production from Non-Parties file for outstanding requests; Emailed Paralegal Shannon Crandall instructions regarding status and discovery index	0.20	65.00
01/30/2023	VC: Reviewed email with opposing counsel regarding scheduling of mediation in person rather than via zoom	0.10	32.50
01/30/2023	SC: Review and respond to opposing counsel regarding in-person mediation	0.10	10.00
			Subtotal: 3,130.00
	===== Expenses		
01/24/2023	Department of Financial Services: Serve non-party subpoena on BCBS FL		15.55
01/24/2023	Timothy L. Byrd, MD: Medical records for Emily Harris		150.00
			Subtotal: 165.55

Hours Summary: BALANCE DUE

- VC- PGG (VC): 7.20h @\$325.00 = \$2,340.00 **\$3,295.55**

- SC- PGG (SC): 4.00h @\$100.00 = \$400.00

- Patrick Gilligan (PGG): 1.10h @\$325.00 = \$357.50

- Gwen Pasteur Williams (GPW): 0.10h @\$325.00 = \$32.50

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INVOICE # 65633

DATE 01/31/2023

MATTER

Hernandez, Pedro

CLAIM #

L003096785

DATE	DESCRIPTION	HOURS	AMOUNT
	===== Services		
01/11/2023	PGG: Review Response to City's Motion for Summary Judgment; Draft email to Attorney Gwendolyn P. Williams about response to City's Motion for Summary Judgment	0.35	113.75
01/11/2023	GPW: Read emails from Attorney Patrick Gilligan re filed Response to Motion for Summary Judgment; Review Response to Motion for Summary Judgment and standards cited in filings	1	325.00
01/12/2023	GPW: Review Motion for Summary Judgment for evidence used; Office conference with Attorney Patrick Gilligan re Response to Motion for Summary Judgment and strategy moving forward; Email Paralegal Shannon Crandall re same and re instructions for response	0.40	130.00
01/12/2023	PGG: Office conference with Attorney Gwendolyn P. Williams about response to Motion for Summary Judgment and hearing strategy	0.20	65.00
01/12/2023	SC: Review Response to Motion for Summary Judgment; Review standing order; Office conference with Attorney Sydney Simmons regarding same; Update case diary	0.50	50.00
01/17/2023	SC: Review email from opposing counsel and attached summary judgment hearing packet; Prepare and send email to Attorney Gwen Williams regarding same	0.60	60.00
01/17/2023	GPW: Read email and attachment from opposing counsel re packet sent to Judge Sanders ahead of hearing on Motion for Summary Judgment; Email correspondence with Paralegal Shannon Crandall re same	0.20	65.00
01/17/2023	SC: Review and respond to email from Attorney Gwen Williams regarding summary judgment evidence for upcoming hearing	0.20	20.00
01/17/2023	SC: Office conference with Attorney Gwen Williams regarding documents received from plaintiff and summary judgment standard; Review response and referenced exhibits and compare same to documents emailed from plaintiff to JA; Review FRCP 1.510 and case law cited in plaintiff's response; Prepare and send email to	2	200.00

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DATE	DESCRIPTION	HOURS	AMOUNT
	Attorney Gwen Williams regarding same		
01/26/2023	GPW: Office conference with Paralegal Shannon Crandall re preparation for upcoming hearing on Motion for Summary Judgment; Office conference with Attorney Patrick Gilligan and Paralegal Shannon Crandall re same; Begin preparing for hearing re same	0.50	162.50
01/26/2023	SC: Meeting with Attorney Gwen Williams regarding upcoming summary judgment hearing; Begin preparing hearing binders	1	100.00
01/27/2023	SC: Office conference with Attorney Gwen Williams regarding summary judgment hearing and preparations for same; Complete judge's binder and hearing binder; Review filed motion and prepare case law for presentation to judge and opposing counsel	3	300.00
01/27/2023	GPW: Office conference with Paralegal Shannon Crandall re Summary Judgment hearing preparation and case law needed; Office conference with Attorney Patrick Gilligan re hearing preparation	0.50	162.50
01/27/2023	GPW: Continue preparation for hearing on Motion for Summary Judgment	2.40	780.00
01/30/2023	GPW: Continue preparation for hearing on Motion for Summary Judgment; Office conference with Paralegal Shannon Crandall re case law for same	0.50	162.50
01/31/2023	GPW: Continue preparation for hearing on Motion for Summary Judgment; Office conference with Paralegal Shannon Crandall re exhibits to display at hearing; Office conference with Attorney Patrick Gilligan re strategy; Attend hearing; Follow up telephone conference with Attorney Patrick Gilligan re same	4	1,300.00
01/31/2023	SC: Attend summary judgment hearing with Attorney Gwen Williams	0.50	50.00
			Subtotal: 4,046.25
	===== Services (Not Billed)		
01/31/2023	VC: Attend Motion for Summary Judgment hearing with Attorney Gwendolyn Williams	0.50	0.00
			Subtotal: 0.00

Hours Summary:

- Gwen Pasteur Williams (GPW): 9.50h @\$325.00 = \$3,087.50
- SC- GPW (SC): 7.80h @\$100.00 = \$780.00
- Patrick Gilligan (PGG): 0.55h @\$325.00 = \$178.75

BALANCE DUE

\$4,046.25

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BILL TO

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 Mgmt.
 Attn: Senior Account Claims
 Representative
 2701 North Rocky Pointe Drive
 Suite 250
 Tampa, FL 33607

INVOICE # 65634

DATE 01/31/2023

MATTER

Melkonian

DATE	DESCRIPTION	HOURS	AMOUNT
	===== Services		
01/03/2023	PGG: Office conference with Attorney Gwendolyn P. Williams and Attorney Sydney Simmons about deposition of Plaintiff	0.10	32.50
01/03/2023	GPW: Office conference with Attorney Sydney Simmons and Attorney Victoria Cortez re deposition preparation	0.10	32.50
01/03/2023	GPW: Review files for deposition outline; Email Attorney Sydney Simmons re same	0.30	97.50
01/04/2023	GPW: Office conference with Attorney Sydney Simmons re preparation for upcoming depositions	0.10	32.50
01/06/2023	GPW: Office conference with Paralegal Shannon Crandall re preparation for upcoming depositions	0.20	65.00
01/09/2023	GPW: Office conferences with Attorney Sydney Simmons re preparation for upcoming depositions, strategy and exhibits for same, documents received for same and re drafting and reviewing outline; Review video of accident	0.50	162.50
01/09/2023	SMS: Office conferences with Attorney Gwendolyn Williams and Attorney Victoria Cortez re preparing for deposition	0.15	48.75
01/09/2023	SC: Office conference with Attorney Sydney Simmons and Attorney Victoria Cortez regarding deposition of Tiffany Melkonian; Review email from Attorney Sydney Simmons regarding same	0.20	20.00
01/09/2023	SC: Review and respond to email from Attorney Sydney Simmons regarding CaseMap report	0.20	20.00
01/09/2023	GPW: Begin review and editing outline of deposition from Attorney Victoria Cortez; Office conference with Attorney Patrick Gilligan re same; Email redline to Attorney Victoria Cortez with suggested additions and edits	1	325.00
01/09/2023	SMS: Review documents and medical records relating to Melkonian; Begin preparing for deposition and drafting deposition outline; Discussions with Attorney Gwendolyn Williams, Attorney Victoria Cortez, and Paralegal Shannon Crandall re same	2.60	845.00
01/10/2023	PGG: Office conference with Attorney Sydney Simmons about	0.20	65.00

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DATE	DESCRIPTION	HOURS	AMOUNT
	upcoming deposition		
01/10/2023	SC: Phone call to Forest Family Medical and SIMED regarding pending records; Office conference with Attorney Sydney Simmons regarding information related to deposition	0.50	50.00
01/10/2023	VC: Reviewed ISO Claim Search Report; Office conference with Paralegal Shannon Crandall regarding information contained within medical records received for Melkonian	0.30	97.50
01/10/2023	SC: Review and respond to email from court reporter confirming depo for 1/22/23	0.10	10.00
01/10/2023	SC: Review summary emails regarding Melkonian medicals; Forward same to Attorney Sydney Simmons	0.50	50.00
01/10/2023	SC: Several follow up calls and emails with Eureka with Forest Family Medical regarding status of medical records	0.40	40.00
01/10/2023	SC: Review medical records from Forest Family Medical; Office conference with Attorney Sydney Simmons regarding same	2	200.00
01/10/2023	SC: Office conferences with Attorney Sydney Simmons in preparation of deposition; Prepare exhibits as instructed	1.50	150.00
01/10/2023	SC: Phone call with Jackie at PMA regarding ISO	0.10	10.00
01/10/2023	SC: Review ISO report received from Jackie at PMA; Prepare and send same to Attorney Sydney Simmons and Attorney Victoria Cortez; Office conference with Attorney Sydney Simmons regarding ISO report	0.80	80.00
01/10/2023	SMS: Finish document review; Finish review of medical records in file and edit deposition outline in accordance with same; Review records received today from NPNPs in regard to Plaintiff; Discussion with Paralegal Shannon Crandall re same; Finish deposition outline; Discussions with Paralegal Shannon Crandall re documents from NPNPs and following up; Discussions with Attorney Gwendolyn Williams re strategy for deposition; Discussion with Attorney Patrick Gilligan re strategy for deposition	3.10	1,007.50
01/10/2023	GPW: Review and edit deposition outline from Attorney Sydney Simmons; Email redline to Attorney Sydney Simmons; Office conferences with Attorney Sydney Simmons re same, re exhibits and medicals; Office conference with Attorney Sydney Simmons and Paralegal Shannon Crandall re unverified interrogatories and following up ahead of deposition	2.10	682.50
01/11/2023	SC: Prepare for and attend deposition of Tiffany Melkonian	3	300.00
01/11/2023	SMS: Finish review of documents to prepare for deposition; Take Plaintiff's Deposition; Follow up with Attorney Gwendolyn Williams, Paralegal Shannon Crandall and Attorney Victoria Cortez re same; Inform Attorney Patrick Gilligan re outcome of deposition; Review previous Proposal for Settlement; Office conference with Paralegal Shannon Crandall re questions for same; Email to Richard Dennis and City Attorney re potential updated proposal for settlement	3.40	1,105.00
01/12/2023	SMS: Telephone conferences with Richard Dennis re status of depositions and strategy moving forward	0.15	48.75
01/13/2023	SMS: Email to Paralegal Shannon Crandall re amount of initial doctor's visit after accident; Follow up discussions re finishing review of NPNPs	0.25	81.25
01/13/2023	GPW: Office conference with Attorney Sydney Simmons re task management and delegation	0.20	65.00
01/13/2023	SC: Review email from Attorney Sydney Simmons; Review Risk notes regarding amount of medical bills for Spine and Injury	0.50	50.00

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DATE	DESCRIPTION	HOURS	AMOUNT
	Associates; Prepare and send email to Attorney Sydney Simmons regarding same		
01/13/2023	SC: Review and respond to email from Attorney Sydney Simmons regarding proposals for settlement	0.10	10.00
01/13/2023	SC: Office conference with Attorney Sydney Simmons regarding billing records needed for proposal and instruction for follow up	0.10	10.00
01/13/2023	SC: Review email from Erin at King Law Firm with attached signature page for answers to interrogatories; Prepare and send email to Attorney Patrick Gilligan regarding same	0.10	10.00
01/16/2023	PGG: Read email from Attorney Sydney Simmons about amount of renewed Proposal for Settlement	0.10	32.50
01/16/2023	SMS: Review and respond to emails from Paralegal Shannon Crandall re receipt of verified interrogatories	0.10	32.50
01/16/2023	SC: Review and respond to email from Attorney Sydney Simmons regarding regarding signature page to answers to interrogatories	0.10	10.00
01/20/2023	SC: Office conference with Attorney Sydney Simmons regarding case status	0.10	10.00
01/24/2023	SC: Phone call with Spine and Injury Associates regarding status of medical records	0.10	10.00
01/24/2023	SC: Phone call with Spine and Injury Associates regarding status of medical records	0.10	10.00
01/24/2023	SMS: Office conference with Paralegal Shannon Crandall re status of records for NPNPs to include Spine and Injury Associates	0.10	32.50
01/25/2023	SC: Review records received from Spine & Injury Associates; Prepare and send email to records clerk regarding intake form referenced in records but not provided; Prepare and send email to Attorney Victoria Cortez and Attorney Sydney Simmons regarding same; Update case diary	0.50	50.00
01/25/2023	SC: Review billing records from Spine and Injury Associates; Prepare proposal for settlement and notice of serving same; Prepare and send email to Attorney Sydney Simmons for review and approval of same;	0.70	70.00
01/25/2023	SC: Review email from Spine and Injury Associates and attached intake questionnaire; Prepare and send email to Attorney Sydney Simmons regarding same	0.30	30.00
01/30/2023	SMS: Review and respond to email from Paralegal Shannon Crandall re Proposal for Settlement; Review drafted Proposal; Email correspondence with Paralegal Shannon Crandall re editing Proposal; Proof Proposal and send instructions to Paralegal Shannon Crandall to file Notice of Serving Proposal and serving Proposal on Plaintiff	0.40	130.00
01/30/2023	SC: Review email instruction from Attorney Sydney Simmons; Revise notice and proposal for settlement; Prepare and send email to Attorney Sydney Simmons attaching same; Prepare and send email to client attaching copy of filed notice and proposal for settlement	0.70	70.00
01/30/2023	SC: Review email instruction from Attorney Sydney Simmons; Prepare notice for filing with Clerk; File notice of serving with Clerk; Prepare proposal for settlement for service upon opposing counsel; Serve same; Update case diary	0.60	60.00

Subtotal: 6,351.25

===== Expenses

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DATE	DESCRIPTION	HOURS	AMOUNT
01/13/2023	Forest Family Medical: Medical records		66.50
01/23/2023	Owen & Associates: Deposition of Tiffany Melkonian		165.00
			Subtotal: 231.50
	===== Services (Not Billed)		
01/11/2023	GPW: Prepare for and attend deposition of Melkonian; Follow up office conferences with Attorney Sydney Simmons, Attorney Victoria Cortez and Paralegal Shannon Crandall re same	3.30	0.00
01/11/2023	VC: Prepare for and attend Deposition of Plaintiff Melkonian	3	0.00
			Subtotal: 0.00

Hours Summary:

- SMS- GPW (SMS): 6.65h @\$325.00 = \$2,161.25
- Gwen Pasteur Williams (GPW): 4.5h @\$325.00 = \$1,462.50
- SMS- PGG (SMS): 3.6h @\$325.00 = \$1,170.00
- SC- GPW (SC): 8.9h @\$100.00 = \$890.00
- SC- PGG (SC): 4.4h @\$100.00 = \$440.00
- Patrick Gilligan (PGG): 0.4h @\$325.00 = \$130.00
- VC- PGG (VC): 0.3h @\$325.00 = \$97.50

BALANCE DUE

\$6,582.75

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Gilligan, Anderson & Phelan, P.A.

1531 SE 36th Ave.
Ocala, FL 34471
+352 8677707

BILL TO

PMA Management Corp/Risk
Mgmt.
Attn: Senior Account Claims
Representative
2701 North Rocky Pointe Drive
Suite 250
Tampa, FL 33607

INVOICE # 65635

DATE 01/31/2023

MATTER

Secki

CLAIM #

L003387896

DATE	DESCRIPTION	HOURS	AMOUNT
	===== Services		
01/03/2023	PGG: Office conference with Attorney Gwendolyn P. Williams and Attorney Victoria Cortez about deposition of Plaintiff	0.10	32.50
01/06/2023	VC: Began review of medical records and file in preparation for Plaintiff's Deposition; Began outline of questions for Plaintiff's Deposition	2.30	747.50
01/09/2023	PGG: Read and respond to email from Attorney Sydney Simmons about status of records responses to Subpoenas and upcoming depositions	0.15	48.75
01/09/2023	SC: Review email from Attorney Sydney Simmons regarding non-party production records; Call to Spine and Injury Associates, Ocala Spine and Injury and Mid-Florida Ortho; Prepare and send email to Ocala Spine and Injury attaching previously sent subpoena	0.50	50.00
01/09/2023	SMS: Office conferences with Attorney Gwendolyn Williams and Attorney Victoria Cortez re preparing for deposition; Office conference with Attorney Patrick Gilligan re status of NPNPs received; Follow up with Paralegal Shannon Crandall re NPNPs and status of casemap	0.30	97.50
01/09/2023	SC: Office conference with Attorney Sydney Simmons and Attorney Victoria Cortez regarding deposition of Michael Secki; Review email from Attorney Sydney Simmons regarding same	0.20	20.00
01/09/2023	SC: Review email from Ocala Spine and Injury with attached medical records; Prepare and send email to Attorney Victoria Cortez and Attorney Sydney Simmons regarding same	0.20	20.00
01/09/2023	VC: Completed draft of Deposition Outline for Plaintiff's Deposition; Emailed Attorney Gwendolyn Williams regarding same; Office conference with Attorney Sydney Simmons regarding Plaintiff's Deposition; Continued reviewing risk file and Plaintiff's Medical Records in preparation for Deposition	1.90	617.50
01/09/2023	VC: Conducted review of Public Records for criminal history of Plaintiff; Continued review of Plaintiff's medical records in	2	650.00

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DATE	DESCRIPTION	HOURS	AMOUNT
	preparation for Deposition		
01/09/2023	SC: Review medical records and assist with depo preparations	3	300.00
01/10/2023	VC: Reviewed edits and revisions of Plaintiff's Deposition Outline made by Attorney Gwendolyn Williams; Revised same; Emailed Attorney Gwendolyn Williams regarding same	0.20	65.00
01/10/2023	VC: Office conference with Attorney Gwendolyn Williams regarding preparation for Plaintiff's Deposition, exhibits to be used, and outline for same	0.50	162.50
01/10/2023	GPW: Office conferences with Victoria Cortez re deposition preparation and strategy and re medicals received; Continue review of outline re same	0.60	195.00
01/10/2023	VC: Reviewed medical records from Ocala Spine and Injury and Surgery Center of Winter Park for Plaintiff Secki in preparation for deposition	1.30	422.50
01/11/2023	SC: Office conference with Attorney Victoria Cortez and review email from Victoria Cortez regarding exhibits for deposition; Prepare exhibits for deposition	0.50	50.00
01/11/2023	SC: Review of Ocala Spine records in preparation for deposition	1	100.00
01/11/2023	SC: Attend second half of deposition of Michael Secki	0.50	50.00
01/11/2023	SC: Attend first portion of deposition of Michael Secki	1	100.00
01/11/2023	SC: Office conference with Attorney Victoria Cortez, Attorney Patrick Gilligan, Attorney Sydney Simmons and Attorney Victoria Cortez regarding deposition of Michael Secki	0.50	50.00
01/11/2023	VC: Prepare for Deposition of Plaintiff Secki including preparing exhibits for use in Deposition and complete review of medical records received thus far; Office conference with Paralegal Shannon Crandall regarding same	2	650.00
01/11/2023	VC: Attend Deposition of Plaintiff Secki	1.50	487.50
01/11/2023	VC: Office conference with Attorneys Patrick Gilligan, Sydney Simmons, and Gwendolyn Williams, and Paralegal Shannon Crandall regarding deposition of Plaintiff Secki	0.50	162.50
01/12/2023	SMS: Telephone conferences with Richard Dennis re status of depositions and strategy moving forward	0.15	48.75
01/12/2023	SC: Review depo notes and create NPNP list; Research regarding Secki's former wife to include her former employer/doctor mentioned in Secki's depo	2	200.00
01/13/2023	SMS: Email to Paralegal Shannon Crandall re amount of initial doctor's visit after accident; Follow up discussions re finishing review of NPNPs	0.25	81.25
01/13/2023	SC: Review and respond to email from Attorney Sydney Simmons regarding proposals for settlement	0.10	10.00
01/13/2023	SC: Review email from Attorney Sydney Simmons; Review Risk notes regarding amount of medical bills for Spine and Injury Associates; Prepare and send email to Attorney Sydney Simmons regarding same	0.50	50.00
01/13/2023	SC: Office conference with Attorney Sydney Simmons regarding billing records needed for proposal and instruction for follow up	0.10	10.00
01/20/2023	SC: Office conference with Attorney Sydney Simmons regarding case status	0.10	10.00
01/25/2023	SC: Review records received from Spine & Injury Associates; Prepare and send email to records clerk regarding intake form	0.50	50.00

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DATE	DESCRIPTION	HOURS	AMOUNT
	referenced in records but not provided; Prepare and send email to Attorney Victoria Cortez and Attorney Sydney Simmons regarding same; Update case diary		
01/25/2023	SC: Review billing records from Spine and Injury Associates; Prepare proposal for settlement and notice of serving same; Prepare and send email to Attorney Victoria Cortez for review and approval of same;	0.70	70.00
01/25/2023	SC: Review email from Spine and Injury Associates and attached intake questionnaire; Prepare and send email to Attorney Sydney Simmons regarding same	0.30	30.00
01/25/2023	SC: Review email from Attorney Victoria Cortez; Prepare notice and proposal for settlement for filing; File notice and serve proposal; Update case diary	0.50	50.00
01/25/2023	VC: Reviewed and edited Proposal for Settlement and Notice; Emailed Paralegal Shannon Crandall regarding same	0.20	65.00
01/30/2023	VC: Read and responded to email from Attorney Sydney Simmons regarding casemapping of medical records received from Spine and Injury Associates for Plaintiff Secki	0.10	32.50
01/30/2023	VC: Reviewed and Casemapped registration form for Plaintiff Secki for Spine and Injury Associates; Organized and categorized documents previously put into Casemap to include: photos of vehicles and accident scene, videos obtained from the Ocala Police Department, Crash and Incident Reports obtained from the Ocala Police Department, and CAD report from the Ocala Police Department; Reviewed and Casemapped complete records from Spine and Injury Associates; Completed review of records received from Surgery Center of Winter Park for Plaintiff Secki and Casemapped same; Extracted relevant documents from full record and made notes and casemapped the extracted documents and notes	3.50	1,137.50
01/30/2023	SC: Prepare and send email to client attaching notice and proposal for settlement	0.10	10.00
01/31/2023	VC: Office conference with paralegal Shannon Crandall regarding Notice of Production to Non-Parties and additional interrogatories still needed	0.20	65.00
01/31/2023	VC: Reviewed and responded to emails from Attorney Sydney Simmons regarding Request to Produce and Interrogatories from Plaintiff	0.20	65.00
01/31/2023	VC: Began detailed review of medical records from Ocala Spine and Injury for Casemap, making notes for same	1.20	390.00
			Subtotal: 7,453.75
	===== Expenses		
01/23/2023	Owen & Associates: Deposition of Michael Secki		120.00
			Subtotal: 120.00
	===== Services (Not Billed)		
01/11/2023	PGG: Attend Plaintiff's deposition with Attorney Victoria Cortez	1	0.00
			Subtotal: 0.00

Hours Summary:

- VC- PGG (VC): 15.1h @\$325.00 = \$4,907.50
- SC- PGG (SC): 9.8h @\$100.00 = \$980.00

BALANCE DUE

\$7,573.75

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- VC GPW (VC): 2.5h @\$325.00 = \$812.50
- SC- GPW (SC): 2.5h @\$100.00 = \$250.00
- Gwen Pasteur Williams (GPW): 0.6h @\$325.00 = \$195.00
- SMS- PGG (SMS): 0.4h @\$325.00 = \$130.00
- SMS- GPW (SMS): 0.3h @\$325.00 = \$97.50
- Patrick Gilligan (PGG): 0.25h @\$325.00 = \$81.25

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Gilligan, Anderson & Phelan, P.A.

1531 SE 36th Ave.
Ocala, FL 34471
+352 8677707

BILL TO

PMA Management Corp/Risk
Mgmt.
Attn: Senior Account Claims
Representative
2701 North Rocky Pointe Drive
Suite 250
Tampa, FL 33607

INVOICE # 65636

DATE 01/31/2023

MATTER

Shadow Oaks

DATE	DESCRIPTION	HOURS	AMOUNT
	===== Services		
01/12/2023	SC: Begin research regarding lien on real and personal property for federal judgment; Review 28 USC 1962 and F.S. 55.10	1	100.00
01/13/2023	SC: Follow up call to JA regarding entry of final judgment and lien in county records	0.10	10.00
01/13/2023	SC: Complete research regarding lien on real and personal property for federal judgment; Review 28 USC 1962 and F.S. 55.10; Prepare and send summary email of research findings to Attorney Patrick Gilligan	1	100.00
01/13/2023	SC: Prepare judgment creditor's affidavit; Prepare and send same to Attorney Patrick Gilligan for review and approval	0.50	50.00
01/16/2023	PGG: Read and respond to email from Paralegal about affidavit as to address of city to file with Final Judgment from federal court; Review proposed Final Judgment	0.35	113.75
01/16/2023	SC: Review emails from Attorney Patrick Gilligan regarding creditor's affidavit and recording of final judgment; Revise judgment creditor's affidavit; Office conference with Attorney Patrick Gilligan regarding same	0.50	50.00
01/17/2023	SC: Phone call with Jackie at PMA regarding case update, fees and costs and potential collection; Prepare and send email to Attorney Patrick Gilligan requesting fee/cost estimate for collection	0.30	30.00
01/18/2023	SC: Review email instruction from Attorney Patrick Gilligan; Office conference with office manager regarding check payment from Whittaker; Review bank records in an attempt to locate same	0.60	60.00
01/18/2023	SC: Follow up office conference with office manager regarding incoming payment from Nathan Whittaker related to City code lien	0.20	20.00
01/19/2023	SC: Review and respond to email from Attorney Patrick Gilligan; Prepare package for runner with instruction for obtaining certified copy of judgment at federal clerk's office	0.30	30.00
01/19/2023	PGG: Office conference with Paralegal about locating Plaintiff's bank accounts for garnishment	0.25	81.25

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DATE	DESCRIPTION	HOURS	AMOUNT
01/19/2023	SC: Review and respond to Attorney Patrick Gilligan regarding lien payment from plaintiff; Office conference with Attorney Patrick Gilligan regarding other payments and discovery; Review discovery file and documents produced by plaintiff; Prepare and send email to Emory Robert regarding same	0.50	50.00
01/20/2023	SC: Office conference with runner and review certified copy of final judgment; Call to Marion County records clerk regarding payment for simultaneous recording per statute; Prepare and send email to office manager regarding same; Prepare runner instructions for simultaneous recording	0.50	50.00
01/23/2023	SC: Phone call with Veronica Martinez regarding payment search	0.10	10.00
01/23/2023	PGG: Research collection of federal court judgment; Read email from City finance about Plaintiff's checking account information; Office conference with Paralegal about strategy on collection	0.40	130.00
01/24/2023	SC: Phone call with Official Records Clerk (Julie) regarding simultaneous filing of affidavit and judgment; Prepare updated instructions for runner	0.50	50.00
01/24/2023	SC: Prepare and send follow up email to Jackie at PMA regarding phone conference with Attorney Patrick Gilligan	0.10	10.00
01/31/2023	SC: Review email instruction from Attorney Patrick Gilligan regarding phone conference with Jackie Flowers; Prepare and send email to Jackie regarding same	0.10	10.00

Subtotal: 955.00

===== Expenses

01/18/2023	US District Court: Certified copy of Document No. 49, Judgment for Attorney Fees in a Civil Case (5:21-cv-564-ACC-PRL)		12.00
01/20/2023	Marion County Clerk of Court: Recording fee to record certified copy of final judgment		18.50
01/20/2023	Marion County Clerk of Court: Recording fee to record judgment creditor's affidavit		18.50

Subtotal: 49.00

Retainer information:

+ Previous account balance: \$0.00
+ New charges: \$1,004.00
- Previous retainer balance: \$0.00
- Payment made from retainer: \$0.00
= New account balance: \$1,004.00
= New retainer balance: \$0.00

BALANCE DUE

\$1,004.00

Hours Summary:

- SC- PGG (SC): 6.30h @\$100.00 = \$630.00
- Patrick Gilligan (PGG): 1.00h @\$325.00 = \$325.00

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Gilligan, Anderson & Phelan, P.A.

1531 SE 36th Ave.
Ocala, FL 34471
+352 8677707

BILL TO

PMA Management Corp/Risk
Mgmt.
Attn: Senior Account Claims
Representative
2701 North Rocky Pointe Drive
Suite 250
Tampa, FL 33607

INVOICE # 65637

DATE 01/31/2023

MATTER

Williams and Greene (L003434...

DATE	DESCRIPTION	HOURS	AMOUNT
	===== Services		
01/13/2023	SC: Review email from Ocala Family Medical Center; Review and respond to email from Attorney Sydney Simmons regarding same	0.20	20.00
01/13/2023	SMS: Review and respond to email from Ocala Family Medical Center re subpoena for records; Review case status; Email to Paralegal Shannon Crandall re setting hearing on Motion to Compel Plaintiff's discovery	0.30	97.50
01/13/2023	SC: Review and respond to email from Attorney Sydney Simmons regarding status of motion to compel	0.20	20.00
01/13/2023	SC: Review email instruction from Attorney Sydney Simmons; Review calendar and obtain proposed dates/times for depositions of plaintiffs; Prepare and send email to opposing counsel regarding same; Update case diary; Prepare and send follow up email to Attorney Sydney Simmons and Attorney Patrick Gilligan regarding coverage of depositions	0.50	50.00
01/16/2023	PGG: Read and respond to email from Attorney Sydney Simmons and Paralegal about scheduling depositions and hearing on Motion to Compel discovery	0.20	65.00
01/16/2023	SMS: Review and respond to emails re status of case and depositions of Plaintiffs	0.10	32.50
01/16/2023	SC: Office conference with Attorney Sydney Simmons regarding case status	0.10	10.00
01/16/2023	VC: Reviewed emails from Attorneys Patrick Gilligan and Sydney Simmons regarding division of case	0.10	32.50
01/16/2023	SC: Review and respond to email from Linda at Attorney Udell's office; Schedule depositions of plaintiffs;	0.30	30.00
01/16/2023	SC: Email exchange with Linda from Mr. Udell's office regarding in-person depositions with Attorney Udell appearing via Zoom; Create and share Zoom link	0.30	30.00
01/16/2023	SC: Prepare deposition notice for depositions of plaintiffs; Prepare and send email to Attorney Patrick Gilligan attaching same for	0.60	60.00

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DATE	DESCRIPTION	HOURS	AMOUNT
	review and approval		
01/16/2023	SC: Review email instruction from Attorney Sydney Simmons; Schedule meeting with Attorney Sydney Simmons and Attorney Victoria Cortez to discuss upcoming depositions	0.20	20.00
01/16/2023	SC: Review email instruction from Attorney Patrick Gilligan; Prepare notice of taking depositions for filing; File same with Clerk; Prepare and send email to court reporter to schedule	0.60	60.00
01/17/2023	PGG: Read and respond to email from Paralegal about location of Plaintiffs' depositions	0.10	32.50
01/17/2023	SC: Review and respond to email from Linda at Udell's office regarding appearance of plaintiff's; Email exchange with Attorney Patrick Gilligan regarding same;	0.30	30.00
01/18/2023	VC: Office conference with Attorney Sydney Simmons and Paralegal Shannon Crandall regarding division of tasks for deposition and trial preparation, as well, follow ups needed for outstanding records	0.40	130.00
01/18/2023	SC: Office conference with Attorney Sydney Simmons and Attorney Victoria Cortez regarding upcoming depositions and trial strategy	0.40	40.00
01/18/2023	VC: Reviewed file and portions of discovery to determine what discovery requests are still outstanding and what discovery requests still need to be made	0.90	292.50
01/18/2023	VC: Office conference with Paralegal Shannon Crandall regarding ISO report for Plaintiffs for prior claims and obtaining additional information regarding same; Reviewed ISO report	0.30	97.50
01/18/2023	SC: Office conference with Attorney Victoria Cortez regarding prior claims and injuries; Review ISO Report in Risk file; Prepare and send email to PMA regarding claimant identification in ISO report	0.50	50.00
01/18/2023	VC: Began review of full risk file for Plaintiffs	0.90	292.50
01/19/2023	PGG: Office conference with Paralegal about additional investigation into prior claims revealed in ISO report	0.25	81.25
01/19/2023	VC: Reviewed file from Avenitas Home Care and began review of records from Back to Health for Plaintiff Williams	0.20	65.00
01/19/2023	SC: Office conference with Attorney Patrick Gilligan regarding ISO report results	0.10	10.00
01/19/2023	VC: Continued review of Back to Health Records for Plaintiff Williams	0.60	195.00
01/19/2023	SC: Review medical records received for both Rachell Williams and William Greene; Determine pending records and research regarding status of same	1	100.00
01/20/2023	SC: Office conference with Attorney Sydney Simmons regarding status of medical records	0.10	10.00

Subtotal: 1,953.75

Hours Summary:

- VC- PGG (VC): 3.40h @\$325.00 = \$1,105.00
- SC- PGG (SC): 5.40h @\$100.00 = \$540.00
- Patrick Gilligan (PGG): 0.55h @\$325.00 = \$178.75
- SMS- PGG (SMS): 0.40h @\$325.00 = \$130.00

BALANCE DUE

\$1,953.75

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