

From: [City of Ocala - Contracting Officer](#)
To: [Christina M. Guy](#); [Daphne Robinson](#); [Karen Czechowicz](#); [Michelle Brooker](#); [Patricia Lewis](#); [Shayatta J. Roberts](#)
Subject: Your policy exception has been approved.
Date: Friday, July 28, 2023 1:45:03 PM

Your policy exception has been **approved**.



Approval Comments: To the extent that Oracle Elevator evaluated the condition of the existing elevator and determined that it was incapable of being repaired, the replacement would be incident to a repair visit and should be permissible under the existing contract. As always, we encourage you to review the quote for the replacement and do a cursory evaluation of other options to ensure the pricing offered is competitive and fair under the circumstances. The existing contract will have to be taken to Council to increase the expenditure amount.

Procurement/Contract/P-Card Exception

Select exception type:

Procurement

Reason for procurement exception:

Policy Exception for Best Value/Approach

Enter a brief description of your exception request:

Growth Management is in need of a replacement elevator. Due to obsolete parts, the elevator is past its life expectancy and unable to repair. Facilities has a contract with Oracle Elevator for elevator repair and maintenance services. A quote was obtained from them and we feel this would be the best value/approach due to the company servicing all City elevators. Facilities recommend the elevator be replaced by Oracle as soon as possible.

Attach all documents related to the exception that can assist the Contracting Officer's decision.

[City of Ocala Utilities Building Elevator Modernization Pricing.pdf](#)

Department

(FAC) FACILITIES

Requestor Name

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Who authorized requesting this exception?

John King