



# Ocala

110 SE Watula Avenue  
Ocala, FL 34471

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## Item Details

**File Number: 2023-1095**

<b>ID #:</b> 2023-1095	<b>Type:</b> Agenda Item	<b>Status:</b> Passed
<b>Version:</b> 1	<b>Placement:</b> 9	<b>In Control:</b> City Council
		<b>File Created:</b> 05/02/2023
<b>Presented By:</b> :		<b>Final Action:</b> 05/16/2023

**Item Title:** Approve three-year contract with Tetra Tech, Inc., for the provision of secondary emergency debris removal monitoring services.

### Internal Notes:

**Target Meeting:** 05/16/2023

**Agenda Number:** 9g.

### Sponsors:

**Enactment Date:**

**Attachments:** FOR COUNCIL - Agreement for Emergency Debris Removal Monitoring - Secondary, Tetra Tech, Inc. (PWD 230227), NOTICE OF INTENT TO AWARD

**Enactment Number:**

### Recommendation:

**Hearing Date:**

**Entered by:** dphillips@ocalafl.org

**Effective Date:**

## Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/4/2023	Judy Wade	Approve	5/8/2023
1	2	5/4/2023	Darren Park	Approve	5/8/2023
<b>Notes:</b> Procurement and Contracting will attach the agreement. The City Attorney will review the agreement.					
1	3	5/5/2023	Jeannine Robbins	Approve	5/9/2023
1	4	5/5/2023	Tammi Haslam	Delegated	
1	5	5/5/2023	Cindy Krepps	Delegated	
1	6	5/5/2023	Tammi Haslam	Approve	5/9/2023
1	7	5/5/2023	Shay Roberts	Approve	5/9/2023
<b>Notes:</b> updated bid chart, added Notice of Award, updated publication section					
1	8	5/5/2023	Patricia Lewis	Approve	5/9/2023
<b>Notes:</b> Attached "For Council" version of contract.					
1	9	5/8/2023	Daphne Robinson	Approve	5/9/2023
<b>Notes:</b> Updated Council Report and ensured most recent contract draft attached.					
1	10	5/8/2023	Chris Watt	Approve	5/10/2023
1	11	5/9/2023	Ken Whitehead	Approve	5/10/2023
1	12	5/9/2023	Peter Lee	Approve	5/11/2023

### History of Legislative File

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Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	05/16/2023	Approved				Pass
			Aye: 5	Council President Mansfield, Council Member Bethea Sr, Pro Tem Dreyer, Council Member Musleh, and Council Member Hilty Sr			

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**Text of Legislative File 2023-1095**

Approve three-year contract with Tetra Tech, Inc., for the provision of secondary emergency debris removal monitoring services.

**BACKGROUND:**

The Public Works Department utilizes the emergency debris removal monitoring contract to assist in the remediation of large scale natural and manmade disasters within the City limits. The Federal Emergency Management Agency (FEMA) requires monitoring of emergency debris removal activities. Utilizing a firm specializing in this work and skilled in the application of FEMA’s guidelines helps ensure rapid recovery and reimbursement of declared emergency expenditures is maximized.

Events declared as disasters by Presidential Decree are typically eligible for up to 75% reimbursement by FEMA and possibly up to an additional 12.5% from the State Emergency Fund. Accurate documentation, including pictures and global positioning system (GPS) locations of the quantities and types of eligible debris from collection through final disposal, is critical to maximizing the amount of reimbursement. Engaging with a knowledgeable contractor ensures compliance with the complex and continually changing FEMA requirements. The contractor guides disaster response efforts throughout the entire debris removal process including collecting and assembling the data for the project package that is submitted to FEMA. This strategy positions the City of Ocala to best maximize any potential reimbursement of debris collection costs resulting from declared disaster events.

**FINDINGS AND CONCLUSIONS:**

On April 28, 2023, Request for Proposal (“RFP”) No.: PWD/230227 was issued for pre-event monitoring services for emergency debris removal within the City limits. The RFP was structured so that multiple vendors could be selected for award. Four (4) proposals were received. The evaluation committee ranked Tetra Tech, Inc. the second highest.

Presentation By: Darren Park